



Lady Margaret Road, Ifield, Crawley, West Sussex. RH11 ODX

Telephone: 01293 520351

E-mail address: [office@mgcollege.co.uk](mailto:office@mgcollege.co.uk)

Head Teacher: Mr Tom Smith



19<sup>th</sup> March 2020

Dear Parent/Carer

Whilst we await further guidance from the government we are trying to put the best possible plans in place moving forward. As advised by the government, we will do all we can to stay open for the children of key workers (e.g. NHS staff, police, food delivery drivers, others in frontline services) and children who are our most vulnerable.

We are waiting for the government to publish more information on what this means. In the meantime, please could you let us know if you think you may fall into a **key worker category**. Please email the school office by 15:00 today with your child's name, class and key worker category. We'll be in touch again as soon as we are sure who this does apply to.

### **Additional information**

If your child has medication in school that you would like to collect, please arrange to do so through the office.

If you want to get in touch to share any concerns, please don't hesitate to do so via [office@mgcollege.co.uk](mailto:office@mgcollege.co.uk)

And remember: if you or your child feels ill and you want to know what to do next, please use [NHS 111 online](#).

I think it's important to highlight the incredible commitment, resilience and hard work the staff at the college have continued to show in these challenging times. I would also like to thank people for the very kind comments we have received at the college.

We will continue to update you as soon as we have any more information.

Best wishes

Tom Smith  
Headteacher