



15<sup>th</sup> July

Dear Parents,

As I mentioned last week, we have now had guidance for school starting for all children in September. We have worked together as a school team, with governors and TPAT to produce a return to school plan. In addition, there is further advice for parents at this link from the government. <https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

Return – Following the government announcement on the 2<sup>nd</sup> July 2020 that all children should return to school full time in all year groups from September 2020 we are planning to manage this further opening in the following manner:

- Y1 – Y6 children to return to school on Monday 7<sup>th</sup> September 2020 Full time. They will all be moving into their new classrooms and new Year groups. Where possible they will stay in their own class to reduce the risk of movement and create their own “bubble.” Year 1 and 2 may mix for some phonics lessons, shared toilet facilities and use of the dining room at lunchtime.
- Reception children will start school on a staggered return from Wednesday 9<sup>th</sup> September

Teacher	TA support	Year	Class
Miss. Thomas	Mrs.White Mrs.Brand	R	Acorns
Mrs.Rice	Mrs. Pippin Miss. Parsons	1	Seedlings
Mrs.Morgan 4 days /Miss.Hoare 1 day	Mrs. Mewton Mrs.Trerise	2	Buds
Mrs.Law Mon, Tues, Thurs and Fri Miss. Hoare - Wednesday	Miss. Budge	3	Young Oaks
Mrs.Ward	Mrs.Saxton	4	Bur Oaks
Miss.Laskowski	Mrs.Hunt	5	Red Oaks
Mrs.James 4 days/Miss.Dyer Friday	Mrs.Pollard Mrs.Davis	6	Mighty Oaks

As per the government guidance for staggered starts in order to support social distancing and the maintenance of bubbles **the following drop off and pick up times will be in place from September:**

Class	Drop off Time	Collection Time	Drop off and collection point
Acorns	<u>8:55</u>	<u>3:00pm</u>	<u>Staff car park playground</u>
Seedlings	<u>8:40</u>	<u>3:10pm</u>	<u>Staff car park playground</u>
Buds	<u>8.40</u>	<u>3:10pm</u>	<u>Staff car park playground</u>
Young Oaks	<u>8:40</u>	<u>3:10pm</u>	<u>Front office</u>
Bur Oaks	<u>8:40</u>	<u>3:10pm</u>	<u>Recreation ground</u>
Red Oaks	<u>8:50</u>	<u>3:20pm</u>	<u>Front office</u>
Mighty Oaks	<u>8:50</u>	<u>3:20pm</u>	<u>Recreation ground</u>

**If a child misses the arrival slot then they will need to come to the front of school office.**

Children will be directed to either the classroom straight away or to line up on spots in the playground. Parents not to enter the classrooms but leave at their drop off points. There is a one way system in place for all entrances and exits. Where parents have more than 1 child to drop off at different or the same times - PLEASE DO NOT WORRY – we will work through this – best advice is to drop your older child off first.

**Playtimes and lunchtimes**

Playtimes and lunchtimes will be staggered – children within bubbles can play together and KS1 will eat together in the hall. Reception and all KS 2 classes will now eat in their classroom. School dinners will be available and will be brought to classes by members of staff ready plated. Therefore it is vital orders are accurate on Parent Pay.

**Key measures which continue to be in place to support safety in school:**

- All windows and doors should be kept open to support ventilation
- Cleaning of key areas including door handles, will take place during the day (teachers and TAs) - this will be supplemented by cleaning from Interserve from 11 -12 including bin emptying. Each class will have a bin with a lid for tissues and other personal items eg food wrappers, this will be double bagged.
- Water fountains are out of order – water bottles to be brought in by pupils, these can be refilled during the day.
- Areas that are not to be used are taped off
- Each class will have a box containing cleaning wipes, cleaning spray, tissues, rubber gloves.
- Children should be front facing in classes wherever possible.
- e All children have individualised trays with books and all equipment needed – children will NOT need to bring any equipment into school. Eg: school pencil cases will be provided. Children can still bring bags in for reading books and packed lunches as well as PE kit but please keep the bags as small as possible.
- Homework including spellings etc..will all be set using the website. Reading books will be able to be taken to and from home but will be quarantined on return to school for 72 hours.
- Correct school uniform must be worn and must include black shoes (not trainers)
- School has purchased lockers for KS 2 children so coats etc.. are kept separate.
- There is currently no guidance for children or adults to wear face masks - we will update you on this in September.
  
- Social distancing
  
- “Early years and primary age children cannot be expected to remain 2m apart from each other and staff.” (Government guidance)
- All staff will be encouraged to ensure that they are maintaining the 2 metre social distancing from each other and the children where possible.
- In school we have marked out two metre spacing through corridors to support children/adults - corridors are very narrow, where possible children will enter and exit using the outside.
- Children will only be in corridors if they need the toilet.
- Children in classes of no more than 30 – they will sit facing forwards where possible (ie not EYFS)
- All soft furnishings have been removed and stored away.
- Posters displayed around school to wash your hands

- Bubbles have been allocated as: EYFS , KS1 (ie Years 1 and 2 ), Lower KS2 (Years 3 and 4 ) and Upper Key stage 2 (Years 5 and 6) have been set up - with children staying within their classes as much as possible and support staff and teachers staying as much as possible, within these bubbles.
- Playtimes and Lunchtimes have been staggered alongside pick up and drop off times.
- After school club will continue, however, it will be relocated into the hall with bubbles of tables to ensure distancing between groups- as much as is practicable. In addition, numbers will be limited to 16 maximum per day.
- There should be no large gatherings - therefore Assemblies will happen on line and Parent Assemblies will be suspended – parental access to the school site will also be limited to drop off and pick up times. Please contact school via phone (01872 560302) or by email (secretary@chacewaterschool.co.uk)
- There will be no extra-curricular clubs for at least the first half term.
- Communication with teachers is still vital and this will be achieved hopefully quickly at drop off and collection by also by continued use of the class email address.
- From next Wednesday, please see your new class page on the website for the email address and the layout of the classroom. It will be really useful to share this with your child to aid transition.

### Children showing symptoms.

(All guidance is taken from the PHE guidance)

In the event of a child having symptoms which is currently a temperature, loss of taste or persistent cough:

1. They will be “quarantined” in the Headteacher’s room with the door shut and window open/or outside accompanied by Mr Gould (wearing PPE) until parent/carer arrives. The school has a thermometer and temperatures will be taken at this point.
2. Parents will be phoned and expected to collect the child as quickly as possible. The child and siblings must stay off until the results of the test are known.
3. Parents will book a COVID19 test that day
4. If the results are negative, the child returns to school as normal when they feel better.
5. If the results are positive, the child and all of their bubble are sent home for a period of 14 days isolation. The child and their family need to self-isolate for 14 days, the other children within the bubble need to self-isolate for 14 days, but the wider families of these children do not need to self-isolate unless their child show symptoms. Further confirmation of this will be sent if this situation arises. The school will immediately contact Public Health England who will give advice.
6. The school will undertake a deep clean of the areas used by that specific bubble.
7. If your child or someone in your direct family tests positive, parents must let Mr. Gould know asap - including over the weekends – [head@chacewaterschool.co.uk](mailto:head@chacewaterschool.co.uk)

I realise that this is a lot of information – if you have any questions regarding this, please do email me. Please also be aware that this information could change as more guidance will be issued during August. I will contact parents on the 3<sup>rd</sup> September with updated information about the return.

Best wishes

Mr Gould

