

**Wendron C of E Primary School**  
**Local Governing Body meeting**  
**Wednesday 8<sup>th</sup> July 2020 from 7.00pm**

**Due to Covid 19, this meeting was held using Google Meet**

<b>1. <u>ATTENDING :</u></b>  <b>In Attendance</b> Canon D Miller (Chair), Mr P Hunkin (Head), Mr C Biddick (Vice-Chair), Mrs H Gilbert, Mrs K Taberer, Mrs S Bennetts (Clerk)		
<b>2. <u>APOLOGIES :</u></b> Apologies were received from Mrs A Veneear.		
		<b><u>ACTION</u></b>
<b>3.</b>	<b><u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u></b>	
	Canon Miller welcomed the governors to the meeting. There were no additional pecuniary interests to declare.	
<b>4.</b>	<b><u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u></b>	
	The minutes of the meeting of 10 <sup>th</sup> February 2020 were agreed as a true record and will be signed by DMi as soon as possible. A key to Wendron Church will be given to the school when the church re-opens. Due to Covid 19, Safer Recruitment training has been put on hold. Support from the Kernow English Help Hub is not available at the moment.	
<b>5.</b>	<b><u>FEEDBACK FROM THE TRUST BOARD</u></b>	
	The response from the trust board has been emailed to governors.	
<b>6.</b>	<b><u>FEEDBACK FROM THE FORUM – suspended during closure period</u></b>	
	Forums have been suspended for the time being.	
<b>7.</b>	<b><u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS / RESIGNATIONS</u></b>	
	HGi informed the governors that she has tendered her resignation as of today. She was thanked for all she has done for the school.	

	<p>The trust has suggested that due to the current restrictions, and to maintain an effective LGB, the term of office of any governor which has expired, should be extended for a further term. For staff/parent governors their term of office to be extended until elections can be held. CBi, AVe and KTa agreed to continue and the remaining governors supported this arrangement.</p> <p>It was noted that governor morale is currently very low.</p>	
<b>8.</b>	<p><b><u>HEADTEACHER'S REPORT including the support being given to parents and carers to help them educate children at home.</u></b></p>	
	<p>PHu presented his report and made the following points:</p> <p>Wendron School became one of the hub schools at which pupils from a number of schools attended. The support of TAs ensured that a number of children could attend school enabling their parents to work.</p> <p>The school has now opened in its own right to key workers' children from Year R to Year 5, all children from Year 6 and vulnerable children from across the school. Numbers attending are growing. There has been good feedback from parents regarding the work being set for those children learning at home.</p> <p>Mrs Houston who is employed for intervention work has tendered her resignation with effect from the end of the summer term.</p> <p>Governors discussed the provision of swimming and the time it takes out of the curriculum. It was acknowledged that it is an important life skill but the main requirement is that children need to be able to swim 25 meters by the end of KS2. Swimming is part of the KS2 curriculum but not required for KS1. Many of the children take swimming lessons outside of school. Moving forward, the school will look to reduce the offer of swimming lessons, enabling further time to be spent on delivering the rest of the school curriculum also making savings to the school budget.</p> <p>It is not certain when swimming will resume, so this seems to be a sensible time to make the change.</p>	
<b>9.</b>	<p><b><u>SAFEGUARDING GOVERNOR'S REPORT [STRUCTURED QUESTIONS] [TERMLY]</u></b></p>	
	<p>No visits have been made. The annual return was submitted by the deadline and quality assured by the LA. Responses will be reported to the trust and discussed at the DSL's meeting.</p> <p>The school is working towards a Green Charter in a commitment to encourage the children to be ecologically and environmentally aware.</p> <p>The Safeguarding Policy was adapted during the time Wendron School was a hub school. There was a requirement to keep a register of children attending which included their UPN and this was reported to the LA daily. During the time as a hub school, the Headteacher in charge would take responsibility for this. The policy has been slightly amended again as Wendron opens in its own right.</p> <p>There have also been changes to the Behaviour Policy in relation to social distancing and personal hygiene.</p> <p>Many policies have been posted on the school website with others available from the school.</p> <p>The KCSIE is being updated for the autumn term.</p> <p>Safeguarding training will need to be updated next term.</p>	
<b>10.</b>	<p><b><u>HEALTH AND SAFETY UPDATE including any issues arising from how the building is currently being used and remote working of staff.</u></b></p>	
	<p>CBi has been checking the risk assessment which is being reviewed on a weekly basis.</p> <p>PHu is working on a risk assessment for the wider opening in September. This is a very comprehensive document which covers every eventuality.</p>	

11.	<b><u>SELECTED TOPICS FROM STRUCTURED QUESTIONS</u></b>	
12.	<b><u>FEEDBACK ON GOVERNOR MONITORING VISITS – suspended during closure period</u></b>	
	Governor visits are currently suspended.	
13.	<b><u>Monitoring the well-being and welfare of pupils, staff and stakeholders</u></b>	
	<p>The school completes and submits returns to the LA reporting on EHCP and vulnerable children. If a family has not had contact with the school, then a member of staff will make a telephone call or email the parents.</p> <p>A couple of children who were experiencing difficulties at home have been invited to attend school.</p> <p>Mrs Roberts and Mrs Taberer are making socially distanced visits to the new Reception children.</p> <p><b><u>Q: Is the Behaviour Policy addendum, a result of the government response to Covid 19?</u></b></p> <p>A.: Yes.</p> <p><b><u>Q: Is this a trust wise policy?</u></b></p> <p>A: Yes</p> <p>Staff will need to be particularly vigilant regarding the mental health of the children when they return in September as they will have encountered different experiences and emotions. The children will also be at different stages in their learning as some have completed all the set work and some have not done any of it.</p> <p><b><u>Q: Will there be a phased return?</u></b></p> <p>A: No. The whole school will return on the same day.</p> <p><b><u>Q: Will there be a staggered drop off and pick up time?</u></b></p> <p>A: No. Each class will use their own outside entrance. Records of those attending Breakfast and After School Club will be kept. Wraparound care will start on 14<sup>th</sup> September and It is not expected that there will be any limit to numbers attending</p> <p><b><u>Q: What is happening with Ofsted visits?</u></b></p> <p>A: There will be no inspections until after Christmas, but it is possible that visits will take place to gauge how schools are delivering the curriculum. Schools have been promised additional funding to support the children’s accelerated learning.</p>	
14.	<b><u>Monitoring how the school is continuing to provide care for children who are vulnerable, children with EHCP plans, children of key workers and associated risks of these</u></b>	
	This item has been covered.	
15.	<b><u>Recovery Planning Report (although this might form part of Head’s Report if not a separate item)</u></b>	
	<p>A plan for the full return in September is being put together. Each class will form a bubble and as it is expected that Lander Class will have 30 children they will have the use of the classroom, the outdoor play area and the hall. Breakfast and After School Club will also use the hall – children will be given a chair and a table to sit at and all will be wiped down after each session.</p> <p>It is expected that Trevithick will have 34 children, Trengrouse 28 and Grylls 24. The year 3 children will be split between Grylls and Trengrouse.</p> <p>The school has 17 Year 6 children leaving and 15 Reception children joining.</p> <p>The school will be going to appeal against a further Reception child and as we pay into a SLA, will be represented at the panel meeting. It is unlikely the parents will win as an additional child would take cohort over PAN and the class size over the statutory limit of 30 children.</p> <p><b><u>Q: Will all staff be back in September?</u></b></p> <p>A: Yes, the guidance states that all staff can return to work.</p>	

	Teaching staff are not expected to work during the summer holidays as it is felt they need a rest.	
<b>16.</b>	<b><u>Focus Items and Updates</u></b>	
	<p>The children who are attending the school now have enjoyed their return and it has been good for their mental health.</p> <p>Staff have been holding Google meetings with their classes.</p> <p>One family has been critical of the provision and have been unwilling to engage with the on-line work and didn't want any work sent home.</p> <p>The school is in a much better position moving forward if a lock down happens again and staff have gained experience in delivery.</p> <p>Each bubble/class will have support in September with some staff working in classes they had not worked in prior to the closure. Support is being provided where it will be most beneficial particularly with the 15 children who have not attended school before.</p> <p>Governors discussed the concerns of some staff who would like to be in school but are currently unable to be due to underlying health problems. It was noted that the work they have been doing at home is vitally important and they have given of their best and taken on the responsibility of on-line learning. It was acknowledged that it can be difficult working from home. Originally work was posted on the school website but Google Classroom is now used. It takes time to familiarize and get to grips with new technology. Contact with parents via telephone or email has been on-going and they have been invited to make comments.</p>	
<b>17.</b>	<b><u>Impact and Effectiveness of Local Governing Body Since Last Meeting.</u></b>	
	CBi has been supporting the school by checking the risk assessments on a regular basis.	
<b>18</b>	<b><u>Urgent Matters for Discussion</u></b>	
	There are no urgent matters for discussion.	
<b>19</b>	<b><u>Matters to be Raised with the Trust Board</u></b>	
	There are no matters to be raised with the trust board.	
<b>20</b>	<b><u>Dates of Future Meetings</u></b>	
	The next LGB will be held on 23/09/2020 (subject to alteration)	

Chair's Signature \_\_\_\_\_ Date \_\_\_\_\_