



Dear Parents,

June 2020

We would like to extend a warm welcome to children and families who are due to start their school journey at Poulton Lancelyn Primary in September 2020. We look forward to meeting you all once we are able to fully reopen the school. At Poulton Lancelyn we aim to make this important new phase in your child's life the beginning of a happy educational experience that will stand him/her in good stead for the future.

Under normal circumstances we would have a number of transition arrangements available to you as parents which would include a welcome pack and an information evening where you would be able to meet the staff, look at the classrooms and ask questions. However, due to the current Health and Safety measures in place in schools which restrict visitor access, you will receive documentation via email. The pack contains a number of forms such as a data collection form, health and dietary needs and an 'All about me' booklet that we would like you to complete with your child.

The data collection form, a copy of your child's birth certificate, recent proof of address (e.g. utility bill, bank statement) and completed permission slips must be returned no later than the 3rd July. Visitor access to the school office is currently restricted. Therefore, documents should be scanned and emailed to schooloffice@poultonlancelyn.wirral.sch.uk or sent via post.

The completed 'All about me' booklets need to be sent back to Miss Haworth by the 3rd July 2020 to helpmehaworth@poultonlancelyn.wirral.sch.uk

We recognise that this can be both an exciting and anxious time for you as your child is preparing to start 'big school'. You will find video messages from key members of staff, a video tour of the classrooms as well as story time videos that we hope your child will enjoy listening to.

www.poultonlancelyn.wirral.sch.uk Click the tab 'New F2 Starters 2020'

Full transition and handover from your child's nursery/preschool will take place before the end of term to ensure that our class teachers have gathered important education, pastoral and medical information.

We will write to you again in the next few weeks to inform you who your child's class teacher will be and which classroom they will be in. Further to this, Miss Haworth and Miss Hankinson will carry out telephone meetings to introduce themselves when class lists have been finalised. Your child will be very welcome to have a chat to their new teacher if they wish to do so.

We are currently unable to provide you with a specific start date, but I can assure you that we will continue to follow government advice to ensure the safety of all our pupils and staff. We will contact you as soon as we have more information.

In the meantime, if you have any questions please email the schooloffice@poultonlancelyn.wirral.sch.uk and we will get back to you as soon as we can.

We hope your child will enjoy being at Poulton Lancelyn and we look forward to welcoming them to our Foundation Stage.

With my very best wishes,

Mrs Arnold
Head teacher