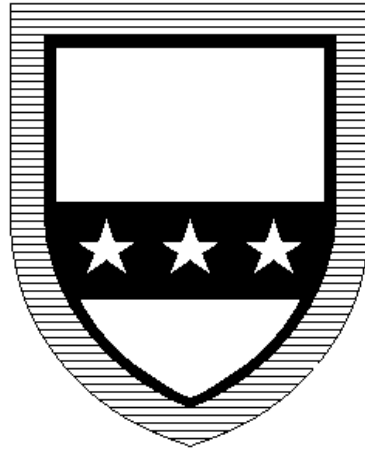
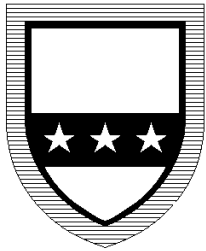


# **Poulton Lancelyn Primary School**



**Transition to Year 4  
Parents Meeting**

**September 2020**



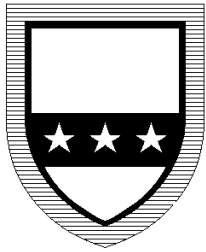
# Transition weeks



**Some pupils may have felt anxious over the holidays. By including a transition period at the start of September we will have helped to alleviate some of this worry as children have been in their old classroom with teachers they know, whilst adjusting to routine and system changes around school.**

**During these two weeks, children have:**

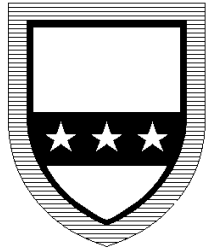
- Reintegrated back into educational routine.
- Learned about hygiene and social distancing arrangements.
- Reviewed curriculum content.
- Completed assessments to provide accurate data about pupils learning.
- Completed transition work and walks to prepare pupils for the next class/year group.
- Practised emergency fire evacuation procedures.



# Purpose

**The purpose of this meeting is to provide information about your child's transition to their next year group.**

# Oak Trees Multi Academy Trust



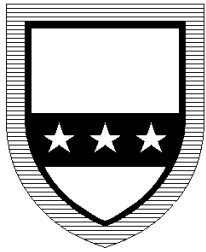
Our MAT partner schools:-  
Stanton Road Primary  
Egremont Primary  
Great Meols Primary  
Church Drive Primary



**Poulton Lancelyn Primary School has been part of the Oak Trees Multi Academy Trust for over a year now. We have attended various events with our partner schools including:**

- **MAT Sports Festival**
- **MAT Big Science Event**
  - **Joint MAT Topic**
- **Sell Me a Book Competition**

**CEO – Mr Tony Lacey**  
**School Improvement Partner – Adrian Martin**



# Visions and Values



## Our Vision

**‘We believe in the power and potential of people’**

## Our Mission/Values

Co-operate and collaborate

Achieve excellence for all

Raise aspirations and inspire imaginations

Explore new interests and new ideas

**We are a gold standard Rights Respecting School**

# **Poulton Lancelyn Primary School**

## **Who's Who?**

**Headteacher:** Mrs C Arnold

**Deputy Headteacher:** Mr A Milne

**Assistant Headteacher/SENDco:** Miss S Haworth

### **Phase Leaders:-**

F2 – Miss S Haworth

Yr 1 & 2 Mrs A Parkinson

Yr 3 & 4 Mrs L Swift

Yr 5 & 6 Mr A Milne

### **Office Staff:-**

Mrs J Gould, Mrs T Hughes, Mrs S Bardolia, Mrs J McArdle, Mrs J Fisher

# Poulton Lancelyn Primary School

## Year 4 Staff

Mrs Higgins-Carter and Mrs Swift  
Teaching Assistant: Miss Bell

PPA staff: Mrs Coull, Mrs Hamilton,  
Mr Johnson and Mrs O’Kane

Our school will

- Provide a challenging, creative curriculum enabling all children to achieve and enjoy their learning, developing skills for life.
- Celebrate achievements of all children.
- Set high expectations for behaviour and learning, giving every learner confidence that they can achieve.
- Develop an ethos of mutual respect and co-operation.
- Create an environment in which children feel included, secure and where they have a voice.
- Encourage all members of the school community to contribute to our children’s development as responsible, confident members of society.



# Regular Times of the Day

**8:30 – Gates Open**

**8:40 School Supervision Begins**

\*Parents are encouraged to leave the playground.

**8:55 Whistle is blown and children line up**

**9:00 – Registration**

After this time all children should enter via the Main Entrance and report to School Office.

**3:30 – End of school day.**

All absences must be reported to school office. If children are being picked up by someone else then please inform staff on the school gate or contact the school office.





# September Times of the Day

**SLT have been reviewing this daily against DfE guidance and Health and Safety guidance. Further updates will be sent tomorrow in readiness for the move of year groups.**

## To note:

- Drop-off and collection **times must be adhered to** for each child
- Parents must queue/wait **applying Government 2m distancing** restrictions
- **One adult** should bring children to school/collect at the end of the day
- **Walk/cycle** if possible as per DfE guidance
- **Avoid parking in the roads close to school**
- **Do not congregate, linger on the pavements directly next to school** on Venables Drive and Dibbins Hey once you have dropped off or collected your child – **please leave the area promptly.**
- **Messages cannot be taken at gates** – email or phone the school office

Although some inconvenience may be caused, we insist that the one-way systems that are in place are stringently followed. Staff have been instructed to issue reminders to parents should there be any breakdown of elements of the system both on the site and nearby roads.



## Year group routine

- Children will leave school out of the Year 4 classroom fire door.
- Playtimes will be 10.20 and will have their own area of the playground.
- Lunch boxes are stored on a class trolley just outside the classroom door.

# Attendance

**In March when the coronavirus (COVID-19) outbreak was increasing, Government guidance made clear no parent would be penalised or sanctioned for their child's non-attendance at school.**

**Now the circumstances have changed and it is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development.**

**Missing out on more time in the classroom risks pupils falling further behind. School attendance will therefore be mandatory again from the beginning of the autumn term. It is the school's responsibility to record attendance and follow up absence.**

**The availability to issue sanctions, including fixed penalty notices is in line with the Multi Academy Trust Attendance Policy.**

# Suspected Coronavirus

**If your child is displaying covid-19 related symptoms then please do not bring them to school.**

If a member of your household has any one of the symptoms of coronavirus, then your child is **NOT** to come to school.

These symptoms include:

- A high temperature - this means you feel hot to touch on your chest or back.
- A new continuous cough.
- Loss or change to your sense of smell or taste.

Your child and household are eligible for testing if any of you have symptoms of coronavirus.

**If your child has symptoms and tests negative** for Covid-19, provided they feel well (if they still feel ill, they could have some other virus), they can return to school and all other household members can end their isolation too (providing they do not have symptoms of the virus)

If they test **positive**, then your child must self-isolate **for at least 14 days**. Other members of their household (including any siblings) **should self-isolate for 14 days** from when the symptomatic person first had symptoms.

If your child or another child in their class tests **positive**, anyone identified as a direct close contact must complete a 14 day isolation period. This is because even if they test negative, the virus may still be incubating and can show up a few days later. School will follow direct advice from the health protection team.

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirusoutbreak/guidance-for-full-opening-schools>

# General Information

## Medical Information

All medicines including inhalers should be taken to the **School Office** by an adult. Where appropriate, paperwork must be completed by parents for any medication including inhalers to be administered in school.

## Uniform

We expect all children to wear school uniform.

- Jewellery must not be worn.
- A wrist watch can be worn (no Fitbits or Smart watches).
- Black school shoes must be worn (no trainers).
- Long hair must be tied back (plain bobble/hair ties/slides) in school colours.
- Large bows or intricate hair bands must not be worn.
- PE kit (navy/black shorts and a white T-shirt) should be brought in to school on PE days.
- Poulton Lancelyn tracksuit (optional) can be worn to school on PE days and competition days.
- Please ensure all items of uniform are labelled including coats, shoes and PE pumps, book bags etc.
- **We are unable to retain a lost property box, which is why all uniform must be labelled.**

[https://poulton-lancelyn.eschools.co.uk/web/school\\_uniform/369566](https://poulton-lancelyn.eschools.co.uk/web/school_uniform/369566)

# Healthy Snack

## Water Bottles:-

Please make sure that your child has a labelled water bottle. This can be filled up in school during the day. **No juice.** Your child will bring home their water bottles each night so they can be washed.

## Snacks

All Ks1 children will be provided with a piece of fruit daily.

All children can bring in a snack from home if they wish to using our updated list of healthy snacks such as carrot sticks or raisins.

We do not allow sweets and fizzy drinks as we are encouraging healthy eating within school. As we have several children with nut allergies in school, **we do not allow nut-based snacks.** This includes peanut butter/Nutella sandwiches at lunch time.

## Milk

Milk is available to purchase for children and must be ordered on-line with the milk company - <https://www.schoolmilkuk.com> Details are available from the school office or via the school website.

# Behaviour

We promote a positive behaviour system that reinforces and rewards good behaviour. Our school charter has been agreed by staff, children and Governors to ensure a positive learning environment. The children are taught about their rights and their responsibilities to ensure the school rules are being promoted and followed.

## Our school Charter:-

Right	Responsibility	Rule
I have a right to learn	I am responsible for my learning by making sure that I am ready to learn. By making good behaviour choices I am allowing others to learn	We do our best and work hard
I have a right to teach	I am responsible for my teaching and making sure I am ready for the lesson by being prepared.	
I have a right to be respected	I have a responsibility to treat everyone with respect	We treat others how we want to be treated
I have a right to be heard	I have a responsibility to listen to others without interrupting	We listen carefully and follow instructions
I have right use school property	I have a responsibility to use property and equipment properly and treat it with respect	We look after property
I have right to know what the school rules are	I have responsibility to follow them	
I have a right to be safe at school	I am responsible for helping to keep it safe	We behave sensibly in school and in the playground
I have right to be told the truth	I am responsible for being honest	We are honest and tell the truth

Each class has a visual zone chart (Green, Yellow and Red Zone) to encourage good behaviour in keeping with the school charter.

# Behaviour Continued...

## HOUSE TEAMS

**Brotherton** 

**Lancelyn** 

**Mayer** 

**Leverhulme** 

All children are placed into one of four houses when they join school. They may not always be in the same house as their siblings and from time to time we have to reorganize the house allocations to ensure we have even numbers in each class for sports day team events.

Children earn house points throughout the week and they are then collated and announced in our Friday's Celebration Assembly. The winning house receives a trophy for the display. The house with the most trophies at the end of the half term are rewarded with a non-uniform day.

**Purple Passes** — Each class can earn purple passes each week.

These are awarded for whole class behaviour. Classes achieving 20 or more at the end of the week will be congratulated in Friday's Celebration Assembly and be awarded an extra 15 min playtime the following week.

**Purple Certificates** — Class teachers award certificates in Friday's Celebration Assembly

**Cup of Kindness** — This is presented in our Friday Celebration Assembly to any child who has demonstrated a particular act of kindness nominated by staff and children.



# School nurse

## Medical and SEN concerns

Miss Haworth is the school Special Educational Needs Co-ordinator.

The school nurse links with many services and their aim is to promote health and wellbeing.

Mrs Simms is our pastoral lead and is in school to promote health and wellbeing and provide support to children. Children can be referred to Mrs Simms by class teachers.

Should you have any concerns about your child, they can be contacted via the school office:

0151 334 5021



# RRS and Philosophy

**To help the children become successful learners, confident individuals and responsible citizens we ensure our curriculum provides the children with the skills needed to be life long independent learners.**

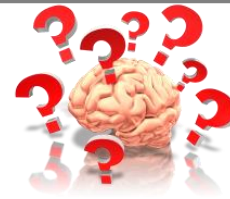
## Rights Respecting School (RRS)

As a Right Respecting School children will be encouraged to think about their rights and responsibilities. We promote and respect the rights of the child which is outlined in the United Nations Convention of the rights of the child. The children create whole school, playground and classroom charters which forms part of our whole school behaviour policy. Using the rights helps the children to be responsible for making their own decisions and choices so they are respectful to themselves and others. We have our Level 1 and are currently working towards Level 2 status.

We teach philosophy to help the children develop their thinking, reasoning and questioning skills.

It helps them develop their skills to be able to say:- What they think? What other ideas are there?

What do others feel? What do others think?



## 'Growth Mindset'

Your mindset is a mental attitude that determines how you will interpret and respond to situations. It's a set of beliefs or a way of thinking that determines certain behaviours such as how you think, what you feel, and what you do.

There are two types of mindset '**Fixed**' and '**Growth**'.



**Fixed Mindset:-** Intelligence is fixed, avoid or fear challenges, give up when things are tough, make excuses, don't try so you won't fail, refuse to learn from mistakes.

**Growth Mindset:-** Intelligence can be developed, embrace challenge without fear, keep trying in the tough times, remember success takes work, learn from mistakes, listen to feedback and learn from mistakes.

**At Poulton Lancelyn we are developing our teaching and learning around growth mindsets to promote:-**

- a love for learning and self-improvement
  - a desire to be challenged
  - a willingness to work for positive results
- a belief that you can control the outcomes in your life with effort and practice
  - the ability to learn from mistakes and failures
  - emotional resilience

# Learning Challenge

## Autumn

Our Autumn topic will be:

### Perceptions of the Past

During Autumn, we will be learning about what life was like in Britain during Anglo Saxon and Viking times.

The children will take part in a range of cross curricular learning opportunities to develop their knowledge and skills.

Historical knowledge will follow year 3 learning on Romans chronologically.

## PE Days

- 4THC – Monday, Tuesday
- 4LS – Monday, Friday
- If they have Mr Johnson during PPA, Monday will switch with Thursday (Autumn 2, Spring 2, Summer 2)
- Please ensure children have their full PE kit in school on those day. Jewellery and watches must not be worn for P.E.

## Educational Visits and Visitors

We organise school trips and invite visitors to school to enhance the teaching of the curriculum and inspire children's learning. The school may request voluntary contributions towards the cost of such activities.

We are hoping that pupils will be able to take part in a planned **residential visit** to Kingswood in the Summer term (April provisionally). This residential visit will include an overnight stay. More information will follow in a separate meeting.

# Home Learning

**Seesaw will continue to be used as a homework platform. Homework will be set on a Monday and completed before the following Monday.**

## **Reading**

All children should read for 20 minutes every day at home; Non fluent readers will be given a reading book to read at home that week. Each child will be given a reading journal to evidence the books they have read, which must be signed by an adult. Children will be encouraged to read widely and take part in our Starbooks reading challenge.

## **Spelling**

Children will be taught spelling patterns, age appropriate common exception words and topic related vocabulary in school. Each half term, spelling lists will be uploaded to class information pages on the website and the weekly focus will be uploaded to Seesaw. Weekly spellings should be practised at home. A Spelling Frame username and password will be sent.

## **Maths**

We will continue to develop skills across all aspects of mathematics, including counting and understanding number, knowing and using number facts, calculating, understanding shape, measuring and handling data. As it is now expected that all children at the end of Year 4 take a times tables test as they are expected to know all tables up to 12 x 12 fluently, children will be set times tables focus tasks and at the end of each half term, Mathletics homework will be set related to the maths they have been learning in school. A Mathletics username and password will be sent.



## Starbooks



This year, we are introducing a new reading scheme to encourage all pupils in KS2 to read a wide variety of texts. Next week, we will be launching Starbooks. In each KS2 bay, there will be a bookcase filled with books, carefully chosen by staff to promote the reading of various texts.

Children should be encouraged by home and school to choose one of these books to read in their spare time. Each time a pupil reads a book from the Starbooks menu, they will take their Starbooks loyalty card to be stamped by their class teacher. Once pupils receive 5 stamps, they will receive a reward. At the end of the term, any pupils who have received 10 stamps will be invited to our Starbooks 'coffee' morning, where they will be able to enjoy some food and drink and share their favourite books.

Also, children will bring a reading record home each night for parents to sign to show that pupils are reading at home.

# Communication

We encourage an 'open-door' communication system – all correspondence must be made via [schooloffice@poultonlancelyn.wirral.sch.uk](mailto:schooloffice@poultonlancelyn.wirral.sch.uk) in order that queries and concerns are responded to in a timely way by the most relevant staff members.

- Parent Whatsapp groups/Facebook groups – as a school we recognise that these are an important social networking system and help parents and children to develop positive relationships and build a sense of community. However, at times, school information is misrepresented, which has caused upset and confusion in the past.

**Parents are strongly encouraged to communicate directly with school if they have queries or concerns.**





# Communication

If you have **any** questions or concerns regarding your child's education please contact the office to either get clarification or make an appointment with the class teacher. All information regarding upcoming school events can be found on the calendar on the school website.

**Website – [www.poultonlancelyn.wirral.sch.uk](http://www.poultonlancelyn.wirral.sch.uk)**

**Twitter - [@poultonlancelyn](https://twitter.com/poultonlancelyn)**

**Week ahead emails**

**Newsletters**

**Telephone:- 0151 334 5021**

Paperless system – All letters are sent via email. Copies of all letters are also on the school website. If you require a paper copy, please request one via the school office. Please ensure the office have up to date email addresses.

Our school website is updated weekly. Pages that are of particular interest include:

- Calendar
- Parent information
- News
- Curriculum class page