



Information for Parents/Carers

Breakfast Club

- Entrance to the Breakfast Club is through the Year 1 corridor after 7.30am.
- Breakfast is served until 8am. Vehicular gates are locked from 8am. Please call the Play Club number for entry: **07543-164250** when the gates are locked.

After School Club (ASC) 3.15pm-6pm

- Children in Years Reception, 1,2,3 and 4 will be collected from class rooms by members of the Play Club and those in Years 5 and 6 will make their own way to the school hall for registration at the Play Club.
- The ESP Play Club will be based in the school hall and weather permitting there will be access to the playground for sporting activities.
- Following registration there will be snacks served to the children after which the following activities will be available.

Zones:

- During the course of each week, the following play zones will be set up for the children based on demand.
Art and Craft Table, Creative Arts/Drama, Physical Zone – outdoors when possible, Quiet Zone, Homework Table, Role Play Area, Board Games/Jigsaw puzzles/cards

Collection of Children – ASC (3.15pm – 6pm) and Holiday Club (8.30am-6pm)

- The school gates will be opened at 5.15pm to allow vehicle access for pick up from the Play Club.
- Parking will be available on the KS2 playground outside the school hall however cars will not be permitted to drive onto the smaller area where the play equipment is situated.
- Entry for parents to pick up from the Play Club are the Double White Main Entrance doors to the Hall near to the Year 3/4 Block.
- Please call the Play Club number for entry: **07543-164250**
- Signing Out Table: There is a sign out sheet on which you need to sign out your child and write down the time of collection.
- If you are collecting your child before 5.15pm you will need to call the Play Club number and a member of staff will come to the gate to open it and let you in.

The After School Play Club and Holiday Club end at 6pm so please ensure collection has been made by this time.

If a person other than those stated on the registration form is to collect your child/children, the club must be notified in advance.

All children must be collected by the end time of their session. If this is not possible, eg traffic problems, the club must be notified as soon as possible by calling the dedicated club number, not the school. A signature will be required when children are collected along with the time of collection.

Late Collection of children – ASC and Holiday Club

A Late Collection Fee will be charged if the child is collected more than 5 minutes after the end of the booked session in line with the Terms and Conditions of the Play Club.