

**Headteacher**

John Galvin

**Petworth C of E Primary School**

South Grove, Petworth,  
West Sussex, GU28 0EE

**Tel:** 01798 342369

**Fax:** 01798 343195

**E-mail:** [office@petworth.w-sussex.sch.uk](mailto:office@petworth.w-sussex.sch.uk)

**Website:** [www.petworth.w-sussex.sch.uk](http://www.petworth.w-sussex.sch.uk)



---

10 January 2019

Dear Parents and Carers,

I have the pleasure of informing you that Mrs Fogden is pregnant and that Zach will be getting a baby brother or sister in June. Mrs Fogden's intention is to start her maternity leave on 3<sup>rd</sup> June 2019.

The people that know Mrs Fogden, will know that she will continue to work tirelessly and ensure the children in Oak Class are enthused, engaged and inspired. This is typified with her passion to ensure she completes Forest School with Oak and Ash Class in the coming weeks and before she leaves.

We are currently advertising to recruit a teacher to cover Mrs Fogden's maternity leave and we hope to appoint by the middle of March. I will keep you informed and we will ensure that the new teacher has time with the children before Mrs Fogden starts her maternity leave.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J Galvin', is written over a light blue horizontal line.

John Galvin  
Headteacher