

Holidays of any length will not be authorised expect in exceptional circumstances.

This information has been taken from the West Sussex County Council website. The County Council fix the fines:

Fixed Penalty Notices (FPN) are issued per parent, per child and are an alternative to prosecution, giving you an opportunity to discharge your criminal liability by paying a fine of £120, which must be paid within 28 days.

They are generally issued where there have been at least 10 sessions of unauthorised absence from school within a recorded 10 school week period. However, there are some occasions where they are issued outside of these criteria.

AFTER 28 DAYS WE WILL CONSIDER PROSECUTING FOR THE ORIGINAL NON-ATTENDANCE, NOT FOR THE NON-PAYMENT OF THE FPN, HOWEVER IF YOU PAY WITHIN 21 DAYS WE WILL REDUCE THE FINE TO £60.



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Loxwood Primary School



Attendance



What is 'good' attendance?

90% or above attendance is considered good although at Loxwood we monitor attendance that falls below 95% as a precaution.

Please ensure that you call the school if your child is ill and unable to attend school. It is also important to let the school know if your child has a medical appointment.

As far as possible please ensure that routine appointments are organised during school holidays.

Please call or email the school to keep us informed
absences@loxwoodschool.com

Why is it important for your child to be in school?

- Uninterrupted learning ensures that your child makes good progress and 'keeps up' with the curriculum
- There is a direct link with how well children do in school and their attendance in school
- Being at school regularly ensures that your child builds successful friendships with other children
- It is a legal requirement for your child to attend school

Lateness is also an absence.

Being late is very disruptive to your child and other children in the class.

You will be informed of your child's attendance during parents' evenings and as part of your child's annual school report.



Some facts you may not know

There are 190 school days in the year

There are 175 days for holidays, trips out, birthday treats and shopping. These are not reasons to be absent from school.

If attendance falls below 90% you will receive a letter notifying you and inviting you to come in and discuss attendance with Ms Kitson.

If attendance falls below 85% we ask that you attend a meeting where we can support you with your child's attendance. At this point we may look for support from outside agencies and family support networks.