



West Dean Church of England Primary School
West Dean, Chichester, West Sussex, PO18 0RJ
Telephone/Fax: 01243 811247
Headteacher: Mrs G. Moss
Newsletter 31 22nd May 2020



Dear Parents and Carers,

This has been a busy week for us all, with some complex issues and decisions to deal with. The following pages detail our plan for the beginning of next half term. We hope that there are no further amendments to make, but will keep you all informed if things change.

Next week is our half term holiday, (25 - 29 May) when we will have a break. We will provide some ideas on our Home Learning tab for the holiday week, and hope to show you the 'sharepoint' which will enable us to share photos and videos more easily. School is being decorated and prepared for 1st June, when we will have more classrooms open and a very different regime throughout the building. We will also be doing more work on the garden and grounds, equipping our new forest School shed and bird hide, and continuing to develop Apple and Maple Classes' outdoor spaces.

*Our school is closed
apart from children of key
workers*

Our wonderful office team will still respond to email queries between 9am and 12 noon, and there is someone in school from 8:30 until 3pm, but we are often busy and may not always be able to answer the phone immediately.

If you have any suggestions or requests about how we can support you, please do get in touch.



GROUNDS AND DECORATING

A huge thank you, again, to our army of volunteers for all your offers of help with our grounds maintenance, preparation, cleaning and decorating.

We have had more fence painting and gardening again this week.

Your hard work has really helped us to keep on top of the maintenance of our grounds.

Professional internal decoration is planned for the next couple of weeks in school. It is great to be making positive steps towards 'normality'!

We would like to invite you into school to help us with some gardening over the half term holiday.

We will obviously need to observe social distancing guidance

and be extremely careful regarding hand sanitising etc.

There will be a list of jobs on the blackboard outside Maple classroom and a copy of our risk assessment will be available there too, please take time to read this.

Please bring your own tools and only use your own equipment. There will be a wheelbarrow and a 'Hippo' type bag available for waste.

Any help and time that you are able to give is very much appreciated.

Acorn Awards

During our partial school closure, we would like to continue with our Acorn Awards.

We have children working hard in school and at home.

*Please send us pictures of the work you have done, and maybe pictures of **you** doing the work. This can be any sort of home learning which you are proud of.*

The teachers will then select someone from each year group for our acorn award and we will publish these in the newsletter each Friday and in the entrance area.

Friday 22nd May 2020

Rufus - for working so hard at school and for being so enthusiastic during our mini beast hunt

George - for such super home learning and for making amazing bamboo webs for the spiders from our story

Ewan - for working hard in 'Zoom'; book club sessions, contributing lots and sounding words out

Evie—for her hard work and perseverance with her fractions, well done I knew you could do it

Rupert - for such an inventive and large scale marble run., what an invention.

Ava D - for her creative use of compound adjectives in her description of her bedroom; it was a great idea to use photographs in her finished writing

Pip - for super maths this week, mastering and using column subtraction independently and accurately, well done



West Dean CE Primary School Plans for Summer Term 2020 from 1st June

Dear parents and carers,

Thank you for your patience and support during the last few weeks of uncertainty, whether you are a key worker with your children at school or one of our home teachers, we hope that we can continue to work together to find a **positive, safe and happy** start to our final half term of this school year for every one of our pupils and families.

We are responding to the reducing risk of catching Coronavirus and the government guidelines of a phased return to school. We would love to welcome everyone back to West Dean, as we are missing everyone very much, but we don't think it is safe for that yet. There is a lot of advice, dozens of guidance documents and ever changing interpretations of data..... there may still be changes and so our plans are conditional. These plans will be put into place from **Monday 1st June** unless the climate and advice changes, in which case, we hope to implement them at a later date. If it is not safe to open in this way on 1st June, we will let you know as soon as possible, and we will continue to run a reduced school as we have for the last few weeks.

Our Plan

Y6 pupils are invited back **full time**, with **YR and Y1 on a part time basis**: Y1 pupils will be here on Mondays and Tuesdays each week, and YR pupils on Thursdays and Fridays.

Children who have been in school throughout this period will remain eligible for school on a full time basis.

Our school governors and staff team have carried out **detailed planning and risk assessments** and we are confident that the plan is as safe as possible, with every risk minimised as much as possible for every pupil and school grown up, whilst offering quality learning and a return to a healthy social setup.

Attendance is not compulsory at this time, but we are now in a position to **encourage children** in these year groups back to school. Please do read the information below so that you can make an informed decision about your child's next few weeks. Regardless of how you responded to our previous questionnaires, if your child is in YR, Y1 or Y6, they are now invited back into school and may take a school meal, which will be made on site.

Continued Home Schooling

Some children will still be educated at home: they may be shielding family members; they may be unwell; they may be in Y2,3,4 or Y5, or their parents may be uncertain about the safety of mixing more widely at the moment. We will continue to support everyone with home learning in exactly the way we have so far: our timetables have been set up to enable this and so that we can ensure, for example, that any Y6 pupils at home are not too isolated.

Zoom reading sessions will be timetabled differently and may be in different groups or as individuals, depending on circumstances. Please look out for information about this on the class pages.

If you are likely to be continuing with home educating, please let us know if you need further support. We will respect your decisions as parents. When it is safe to open school to more pupils, we will have another, different plan and will be very excited to see everyone again.

Please read on for more detailed plans for those who are returning to school on 1st June, and to help you to make an informed decision.

What your children can expect school to be like:

School has been open throughout lockdown for the children of critical workers and some additional pupils, whilst we have been planning and supporting many of you with your home learning. This planning for **home learning will continue** in exactly the same way, and we will use the same planning for our teaching in school. So, if children are learning at home or in school, they will all have similar work to do, but they will be doing it in a different place, with different people.

From the 1st June (**conditionally**), we will have more children in school, so we will work differently. We will work in three **different groups, or 'bubbles'**. The groups will remain separate from other groups throughout the whole day. These groups will be between 5 and 15 pupils.

Y6 pupils will work in Chestnut Classroom, arriving and leaving **on foot by their outside cloakroom door**, with cars parked in **The Dean Inn car park**. All Y6 children will be **in school every weekday**.

In school, they will stay in their classroom for lessons and lunch if the weather is bad. They will access the school grounds for lessons, playtimes and lunch if it is good weather, through **Maple Classroom outside door**. They will be taught by Mrs Prudence in the mornings apart from Fridays, when Mrs Johnson will teach them. In the afternoons, they will be taught mostly by Mrs Johnson and Mrs Wakefield.

At lunchtimes, they will play with their group on the **top field**. They will not play with other groups or in other areas of the grounds. When the weather permits, they will eat outside on their own **picnic blanket**, at a safe distance, but close enough to chat with friends.

YR and Y1 children, Apple Class, will work in **Apple Classroom** and outdoor area, arriving and leaving by their outside **cloakroom door**, with cars parked in the **school car park**, spaced at alternate parking spaces please. Mrs Muggeridge and Ms Boxall will meet children in the playground and escort them into, or part way into the classroom. No parents or carers, or any visitors will be allowed in the building, so please do prepare your children for this and respect everyone's safety: we know some children may find this hard so we will support all we can.

In school, they will stay in their classroom and outdoor area for lessons and lunch if the weather is bad. They will access the school grounds for lessons, playtimes and lunch if it is good weather through their own outside door.

Y1 children will be taught by Mrs Chilton, Mrs Boxall and Mrs Muggeridge all day. They will be in school on Mondays and Tuesdays.

YR children will be taught by Mrs Plackett, Mrs Boxall and Mrs Muggeridge all day. They will be in school on Thursdays and Fridays.

At lunchtimes, children will be well spread out and will eat at the picnic tables if the weather allows: they will play with their group on the school playground or in their own outdoor area. They will not play with other groups or in other areas of the grounds.

Our **third group** will be made up of **children of key workers**, (not the YR, Y1 or Y6), and will be called **Rainbow Class**. These pupils will work in the **school hall**, arriving and leaving by the **conservatory door**, with cars parked in our **school car park**. These children will be in school every weekday.

In school, they will stay in the hall for lessons and lunch if the weather is bad. They will access the school grounds for lessons, playtimes and lunch if it is good weather through the conservatory door. They will be led by Miss Ashton and Mrs Goacher each morning, with Mrs Prudence doing video input from the Chestnut Classroom where appropriate. On Thursday mornings, Mrs Johnson will lead this group. In the afternoons, they will be taught mostly by Miss Ashton, with Mrs Wakefield, Mrs Pearmaine, Mrs Goacher and Mr Johnson (Sports coach) supporting, depending on the day of the week.

At lunchtimes, they will play with their group on the field and trim trail. They will not play with other groups or in other areas of the grounds/top field. When the weather permits, they will eat outside on the picnic benches, at a safe distance but close enough to chat with friends.

Children will not move around school in corridors or enter other rooms throughout the day, apart from Chestnut Class, who will pass through Maple Classroom to get outside, safely within the grounds.

Help us to reduce the risks of infection to our whole community.

- No one should attend school who has or may have symptoms of Covid19.
- If you have concerns about your child's health or they are showing any symptoms that may be related to Covid 19, you must not send them to school.
- If anyone in your home is showing any symptoms of Covid 19, you should keep your child at home for 14 days from these symptoms starting, to ensure your child is not contagious, unless you have a negative test result.

Illness in school

- If your child becomes unwell during the day, they will be kept isolated from other pupils until someone can collect them. **School grown ups will wear PPE** (a mask, gloves and apron) when looking after symptomatic children, and we will clean everywhere they have worked or played immediately, following DfE guidelines.
- If your child shows symptoms of Covid 19, the other children and staff in the 'bubble' group will need to self-isolate at home for 14 days. Your whole family would be eligible for a test, which should be done straight away. If your child then tests negative, then everyone in the group can return to school.
- If your child is unwell with unrelated symptoms they should, of course, remain away from school as usual eg. 48 hours after any sickness.

No unnecessary visitors will be allowed into the building.

Please communicate as much as possible by **email**. **Phone calls are good too, in the mornings please**, when Mrs Bailey is available. We are hoping to avoid lots of face to face office queries, but are allowing **one person a time** into the school entrance area, where our staff will stay behind the glass window.

Behaviour outside school

Now that we are opening school to more children, and having more grown ups in school at once, there is a slightly increased, but nevertheless serious, risk. It is vital that we all **maintain hygiene measures and safe distancing** outside school, in shops, at work and with friends and family, for example. There may be further lifting of restrictions in the wider community, but please remember that we are all part of this school community and help us all to stay as safe as possible, keeping the risk very tiny. **Please continue to do all you can to support us in this.**

Help us to keep school organised effectively and safely

Children will need to bring:

- A named **water bottle**
- A named lightweight **waterproof**
- **Sun lotion** - named - for sunny days
- A named **hat** for sunny days
- School **sweatshirts**/cardigans/jumpers even on hot days
- Y6 pupils - a named **picnic blanket**, with a waterproof backing if possible, to be left in school, for lunchtimes. (We will try to have some spare ones in school too)
- A healthy packed lunch - for any pupils not wanting to take up the West Dean Summer Special menu (see below for details)

A **small named bag** can be brought to carry these items if necessary.

This will enable us to be outside whenever possible, which is safer, and fun.

Inside school, we will have windows open and doors propped open to reduce the need to touch handles etc, and it is often very cool, even cold, inside our airy classrooms. Please do send in a sweatshirt/jumper every day for this reason.

Please **do not send any other items into school**, for example pens, pencils, books: any home resources will not be able to be used.

Children should wear:

- **School summer uniform:** school dresses, grey/black shorts, suitable socks, trainers, school sweatshirts or cardigans
- **Trainers** instead of school shoes, as we will be active and outside a lot

Children will remove their trainers on arrival and **wear only socks on their feet inside school:** this means that no-one needs to buy new school shoes for the last few weeks, and we can keep school lovely and clean. We know lots of children will have grown since March!

At playtimes, for PE and for outdoor lessons, we will **stay in our school uniforms**, this will help us to follow advice and reduce getting changed. **School clothes should be washed** each night where possible, or as frequently as is feasible.

Help to prepare your children for a different sort of school day

For many of us, we will have to get used to new routines again. If you can be prepared for this with your children, with a good breakfast routine so that you are not rushing in the mornings, a relaxing after school time and a calm, consistent bed-time routine, that will help us all! Talking about what it will be like and helping children to visualise their day may help - you know your own children and what will help them to settle.

Children will, of course, pick up on any of your anxieties, so we hope that you can help to reassure them that school will be fun and safe, but different, for the next few weeks. We will not expect everyone to remember (or even have done) every bit of learning from the website since we 'closed' in March! Everyone will have learnt different things and we are looking forward to sharing this.

Our teachers are planning some learning where we will focus on some key skills, understanding and knowledge which will prepare them well for their next class and help build their confidence in school again.

Please let us know of any significant changes in circumstances or needs - family members who have been or are poorly etc.

Risk Management

We will use our **school grounds** to space children out. We are very lucky that we will still have plenty of room to have fun and play safely. We will encourage games which are less contact based than others where possible, but we cannot come close to guaranteeing social distancing inside, and certainly not outside whilst at play. These small increases in risk are balanced against the vital social need of our children to chat with one another, play and feel 'normal' during these potentially scary times.

Adult supervision will be ample - each small group, in their own outdoor space, will have at least one adult with them at playtimes.

All of our normal risk management protocols are in place, although there have been some adaptations to cater for the different organisation of school. The fire alarm, water checks, electrical and wiring checks, for example, have all been carried out as usual.

Drop off and Pick up Times and Procedures

We need to keep groups of pupils and parents apart to reduce the risk of the spread of Covid-19. Please park at a safe distance from others and keep 2m away in the school grounds. There will be some markings to remind you, measured and drawn by the children.

Some **families** will have children in more than one group in school. Those **families should arrive at 8:45am please, and should be collected at 2:45pm.** Parents will be able to park in the school car park.

Apple Class parents will also park in the school car park and - **8:45am drop off and 2:45pm pick up please.**

Y6 pupils will start school at **9am, finishing at 3pm**, parking at The Dean Inn please.

These staggered timings will help us all to keep a safe distance and prevent families arriving together, queuing and mixing of groups. Please respect these timings to keep us all safe.

First Aid and Medical Issues

All our staff are first aid trained. We will ensure that the grown ups teaching or leading the groups are aware of any medical or SEND needs the children have. Please do ensure we have **up to date inhalers** in school, and **up to date medication & information**, particularly if needs have changed since March.

Children may not be with their usual school adults at all times, and many will find this a little unsettling, as we rely heavily on our relationships and knowing one another well. They will also have a different **social mix** of children in the group, and may be used to feeling safe at home, with lots of one:one attention. Our Apple pupils may feel this particularly keenly, which is why, for this next phase, we are opening school for them for two days a week: this also means we can be far more certain of keeping them safe with the current restrictions.

Please rest assured that we have very clear priorities: everyone's **health and safety**, everyone's **happiness and mental well-being** with **learning** coming a very important close third!

We have thought long and hard about our provision and believe that it is the best that we can offer for these reasons, given the risk of viral infection and the government's ambition for fuller school opening for YR, Y1 and Y6.

School Grown Ups

Our school grown ups have been very careful to keep themselves and the school safe by staying away from other people. We are all maintaining strict hygiene rules in school and using lots of soap! We are using the staff room but spacing ourselves out.

Only one other person is allowed in the office so that Mrs Bailey is safe - she is in school every morning. Mrs Shears is working at home, so that she can support us all safely.

We are working together in a new way, which will change if the government brings more pupils back to school. We are teaching, cleaning & sanitising, supporting home learning and planning, often with children other than our own classes. We have done our best to keep children with familiar grown ups who have expertise with their age group and with the children.

School Meals

We have decided not to use Chartwells hot meal providers for this term, as we cannot make the logistics safe (with queues etc) or predict numbers properly. We are excited to be able to offer a special **West Dean Summer Special menu**, however, which we think will rival most lunchboxes.

The cost will be **£2.50 per day** for children in Y3, Y4, Y5 and Y6. For children in YR, Y1 and Y2, Universal Infant Free School Meals funding will enable us to provide these meals free of charge. This helps us to honour the national eligibility for UIFSM, and we hope that you will all find it an attractive offer. This will include **snacks/fruit** at break time and **milk** for everyone who wants it.

Payment will be made in the same way we usually receive trip payment.

Please see the **attached draft menu** for more information. NB: Mrs Pearmaine, who is an experienced cook (she used to work in West Dean Stores and has done a fabulous job of working with our catering team during the last few weeks) will get to know each child's likes and dislikes, and will fine tune the menu to appeal to everyone.

Keeping everyone safe and keeping school clean

Cleaning and sanitising

Our school cleaning will continue to be thorough and will be more frequent. We are following DfE and other guidelines.

Before and after school, and during transitions, our team will **disinfect** and clean tables, door handles, chair backs and equipment such as laptop keyboards etc. Each class will have their own allotted set of classroom cleaning equipment that will be stored appropriately within the classrooms.

Hand Cleanliness

Adults and children will continue to **wash their hands** frequently on entry to school, before break time, after break, before eating, after eating, before leaving school, and anytime that they visit the toilet or cough/sneeze into their hands. (**Catch it, kill it, bin it** is promoted). Children are encouraged not to touch their mouths, eyes and noses.

Tissues are available in all classrooms.

We will use mostly **warm water and soap** for hand washing, with **disposable paper towels** for hand drying, and **pedal bins** for waste disposal. Hand **sanitisers** are also available in our classrooms, staffroom, offices and entrance area. School adults will monitor this and support hand washing necessary.

Please continue to **support this regime at home**, as it is the key to minimising the spread of most germs.

Toilets

Each 'bubble' group will use the **assigned toilets** for that group. Toilets within each group's cloakroom area will be clearly labelled to keep the numbers of children using each toilet to a minimum.

Toilets will be cleaned at lunchtime and at the end of the school day.

Resources

Older pupils will have a **transparent bag** with their own set of basic equipment; pencils, ruler scissors etc. stored in a **named tray**. These trays will be kept at their work area so that we can keep the movement of children to a minimum in the classroom, keeping children as far apart as possible.

Younger pupils will have a set of learning resources, toys and equipment for each day. At the end of each day, these materials will be stored until they are safe to use again: Y1 pupils will use the same resources each Monday, for example. They may also have a named tray to keep their belongings separate.

Please do not allow children to bring in their own resources as we will not be able to use home resources.

Distancing

Staff will need to be **closer than 2m** to children for some of the time. It would feel very strange for the children, be virtually impossible to teach properly and care for them, and a huge challenge whilst inside any room. We will be very mindful of the risk, however, so children will feel that grown ups are a little more distant - it may help to remind them why this is the case.

Ventilation and the Outdoors

We will learn outside whenever we can as this is fun and deemed safer in terms of virus transmission. Ventilation is also important, so windows will be open and doors propped open, to reduce the frequency with which we touch door handles etc.

Emergency Evacuation

We will not do an emergency evacuation drill during these strange times. If the fire alarm is sounded, staff will close doors as we all leave the building, and we will do a roll call as we usually do, at the top of the playground, away from the building. We will have a paper register in each group, which the adult will have with them at all times on a special clipboard along with our planning, pupil and learning notes, and all medical/SEND information for the group.

What to do once you have made your decision about returning to school

We hope that this information has helped you to come to a decision with which you are comfortable. Please let us know if your child will not be returning to school. Please let us know if your child will be having a West Dean Summer School meal.

Mrs Shears will send a questionnaire out - this will arrive soon after the newsletter is circulated. If we could have your decision as soon as possible that would be really helpful in preparing registers and the learning environment for your child. We hope to have everyone's decision by Tuesday 26th May, please, so that we don't have to chase anyone for this information. We have planned for a full return, as we know that some families have been, understandably, uncertain about this decision. Please do be encouraged by our detailed planning, and let us know if you have any queries: head@westdean.w-sussex.sch.uk or office@westdean.w-sussex.sch.uk

Once again, thank you for your support. There has been some super learning at school and in homes during the last nine weeks and we have plans for lots more. There will be holiday learning and activities available on the website, but we are closed next week to all pupils. Some of our classrooms are being decorated so the school will be clean and fresh for us all coming back. We are also carrying out safety checks etc during half term, and making sure everywhere is clean and safe for us to be back in the school. We originally had an INSET day planned for 1st June, but staff have agreed to open, as this will avoid confusion and make it easier for all our families.

Have a lovely week, in the forecast sunshine, and we will see you from 1st June, either virtually in Zoom sessions etc or in real life!

Please remember to provide information from home learning for your child's report — information about this is on the next page.
Thank you.

In the meantime:

- ◆ **Remain positive**
- ◆ Stay as **safe** as possible:
 - ◆ Be very vigilant in shops, for example, where some people are 'letting their guard down'.
 - ◆ Avoid any crowded spaces.
 - ◆ Maintain the hygiene advice in your homes.
 - ◆ Eat and drink healthily.
 - ◆ Get plenty of exercise, outdoors if you can do this safely.
 - ◆ When you send your children back to school, we want all the children to be as low a threat to one another as possible - we are currently all being so careful and are concerned about relaxing this.
- ◆ **Manage the information you share with children at this time: help them to understand that things may change.**
- ◆ Stay abreast of news and data (without alarming your children or becoming overly worried yourselves).
- ◆ **Encourage others** around you not to flout the guidance in their lives outside of the family home and inside their family groups.

Pupil Comment
During Home Learning.....

This format has more support, more prompts:

Pupil Comment
During Home Learning, I have enjoyed.....
I have learnt
I have persevered with
Next year, I am looking forward to

Once you have completed your comments, please just take a photo of them and attach them to an email. (This is the easiest way for us to format them for the reports)

Email addresses for submitting comments and photos:

appleclass1@westdean.w-sussex.sch.uk (Be careful to add the 1 please or your email will go astray!)

mapleclass@westdean.w-sussex.sch.uk

beechclass@westdean.w-sussex.sch.uk

chestnutclass@westdean.w-sussex.sch.uk

Thank you very much for your support in this. It will be an important record of this very 'different' and memorable year for our children. We want them to remember the positives and the achievements.

Later this term, we will be doing some time capsule work, linked to the Chichester Records Office and a local museum, as well as finding lots more memorable and positive ways to capture our learning and our lives for 2020.

HOME LEARNING USING THE SCHOOL WEBSITE

New for this week: watch this space for our new Sharepoint—where we will be able to safely share more photos and videos

Reminders:

On the class pages there are streamlined teaching notes, resources and activities for English and maths. We suggest that you do this in the mornings, following your own learning timetable. We aim to provide support and extension so that you can find learning at the correct 'level' for your own children.

We encourage you to post images and information about your home learning, securely on the class pages, so that we can have a window into everyone's achievement. You can do this by logging onto the website and using the 'new message' tab. You will find your teachers' names in the recipients' box, then you can give your message a name (or 'subject') and type a message. You can then 'attach' pictures, in the same way you might add images to a text or email. The discussion tabs will be restored soon - this will be a great way of communicating with friends in the class.

Your teachers will liaise with you via the class pages, about learning—they will also let you know when to expect them to be 'on-line'. Please don't worry or be frustrated if you don't get an immediate response, as our staff are teaching in the classroom, working on planning etc behind the scenes and managing their own health & well-being too.

We suggest that the afternoons should be focused on more practical, outdoors, collaborative 'topic' work, and we have selected a mini topic for each week, to help us to cover all curriculum areas. This learning can be found on the main website homepage, away from the secure class pages. Clicking on the HOME LEARNING tab will take you directly to this new area, which is being added to over the coming weeks. You will also see the recipes section, where you can try making some lovely dishes, and email pictures of your successes to Mrs Muggerridge: SMuggerridge@westdean.w-sussex.sch.uk. Mrs Muggerridge will then make a gallery of your lovely meals for the website.

There is a huge and potentially overwhelming array of resources 'out there' on the internet at the moment. We are being bombarded in school by this sort of thing and are endeavouring to 'cherry pick' the best learning resources for you—so please don't feel that your children are missing out if you restrict yourselves to the school website—there is more than enough learning available here, without you spending hours trawling through online resources. We will try to give you ideas to 'stretch/extend' your children if they progress well and to support them if they find some aspects trickier. This is easier to do if we are with them, but we will do our best! We have an area for 'links to a variety of teacher resources' and we will put other things on there for anyone who does want to trawl for other ideas. This week there is a new page of links here.... So many resources!

There are also some lovely community ideas, activities and suggestions, such as sending rainbow pictures to the new Nightingale hospitals—A4 only for laminating, putting rainbow pictures and teddy bears in windows to make us all smile when we are out walking..... Please share these on the class pages and in your class WhatsApp parent groups. If you have not tried Zoom to communicate with groups of family and friends, please give it a go: this has already been very successful for home pupil-teacher video links, Book Club sessions etc and is password protected and planned in advance.

We are excited to be able to offer a special **lunch** which will be **made on site**, with **fresh ingredients** from Munneries in East Wittering.

The cost will be **£2.50 per day** for children in Y3, Y4, Y5 and Y6., paid in the same way we usually pay for trips and clubs For children in YR, Y1 and Y2, Universal Infant Free School Meals funding will enable us to provide these meals free of charge. This helps us to honour the national eligibility for UIFSM, and we hope that you will all find it an attractive offer. This will include **snacks/fruit** at break time and **milk** for everyone who wants it.

Mrs Pearmaine will be in charge of our school meals. She is an experienced cook and used to work in West Dean Stores/café. She has done a fabulous job of working with our catering team during the last few weeks and will get to know each child's likes and dislikes. This menu will be fine-tuned to appeal to everyone. We hope that there will be sufficient uptake to make this viable.

DRAFT MENU:

Monday, Wednesday and Friday—a choice of white or brown bread roll with a choice of fillings:

- Marmite
- Soft cheese
- Soft cheese & ham
- Ham
- Tuna & Sweetcorn
- Tuna mayo
- Cheddar
- Cheddar & ham
- Egg mayo

Tuesdays, as above with sandwich wraps instead of bread rolls

Every day, there will be a selection of carrot sticks, celery sticks, cucumber sticks, pepper sticks, apple slices, fresh peas in the pod, mini tomatoes, etc.

For puddings, we will have a variety and choice of:

Yoghurt with fruit (variety of melon/grapes/ strawberries/ blueberries/raspberries/bananas)

Jelly with fruit

Custard with fruit

Malt loaf

Fresh fruit— choice every day—apples, bananas, satsumas etc after lunch

The West Dean Summer Special Menu also includes a playtime snack of fruit or carrot sticks and kindly donated **Goodwood organic milk** at lunch and playtimes for those who want it .

You are, of course, welcome to send your child with a packed lunch from home if you prefer.

Please indicate your meal choice on the questionnaire which will arrive shortly.

Some of you will know we have been able to provide meals free of charge for vulnerable and key worker children up until now—this has been supported by a generous governor and Nikki at The Dean Inn, who paid for the fruit and vegetables which were supplied by Munneries. This free offer is no longer feasible we need to charge enough to cover our costs, as we cannot provide this from our normal school budget.

Diary Dates 2020 tbc

Summer Term 2020: Monday 20th April–Friday 17th July

Half Term: Monday 25th May–Friday 29th May

2020 INSET days

Wednesday 1st July, Monday 20th July



What happens if someone in your family gets sick?



	Coronavirus	Cold	Flu
Fever	Common	Rare	Common
Fatigue	Sometimes	Sometimes	Common
Cough	Common (usually dry)	Mild	Common (usually dry)
Sneezing	No	Common	No
Aches and pains	Sometimes	Common	Common
Runny or stuffy nose	Rare	Common	Sometimes
Sore throat	Sometimes	Common	Sometimes
Diarrhoea	Rare	No	Sometimes for children
Headaches	Sometimes	Rare	Common
Shortness of breath	Sometimes	No	No

Source: World Health Organisation, Center for Disease control and Prevention

Current Useful Information and Reminders:

Thank you to everyone who supported us with donations to the **Chichester District Foodbank**; we are going to continue to have a box in the Reception area to collect any items that you would like to donate and Mrs Jen Rogers has very kindly agreed to make regular deliveries of our goods.

Every Wednesday 3.00-3.15 - Pop in and see your child's classroom and have a look at their work. Teachers will be available every Wednesday for informal chats - do pop in. We would love to have the opportunity to share your child with you.

School Money on-line donations.

We have been asked to set up the facility for people to make donations to the school if they would like to. This is available on Schoolmoney.co.uk and will show on your account as 'School Donation' with the amount of £1. There is absolutely no obligation to make this donation and if you wish, you can alter the figure to select the amount that you would like to pay.

Any donations to the school are very much appreciated and we thank you for your support.

Schoolmoney.co.uk on-line payments enables you to book for trips and clubs etc. and make payments on-line.

Please do log in regularly and check for 'live' visits and events.

Please log-in to your account to make sure any outstanding balances are settled.

Payment for spring term clubs and care bears has been credited to your school money account. For the children in year 6, this credit has been applied to a sibling account, where possible.



PTA News:

If you would like to get involved in the PTA in any way please to contact westdeanpta@outlook.com or contact the school office (office@westdean.w-sussex.sch.uk)

Governing Body News:

Our team of governors continue to work together to help steer the school and support staff and the community. We are meeting every couple of weeks or so via Zoom video sessions.

For information about our Governing Body, to find out who we are and what we do or how to contact us please email Mrs Pasha Delahunty, Clerk to Governors - pdelahunty@westdean.w-sussex.sch.uk.

Lost Property

Don't forget to check the lost property 'bin' , on the pavilion decking, for any items that you might be missing.

Please make sure that school uniform is clearly named to enable us to return clothing that has been found.