



Code of Conduct for Parents/Carers/Visitors Policy

Formally adopted by the Governing Board of:-	Hemsby Primary School
On:-	March 2019
Head Teacher	Jordan Risebrow
Chair of Governors:-	Melanie Porter
Last updated:-	June 2016

Date reviewed: March 2019

Date for review: March 2021

Signed: _____ (Headteacher) _____ (Governor)
 Jordan Risebrow Melanie Porter

Mission Statement

Hemsby Primary School is a caring school, which aims to create a stimulating, learning environment in which every individual has the opportunity to be the best they can be.

Code of Conduct

At Hemsby Primary School, we value our strong relationship with parents and carers. Together this helps us achieve the very best for the children in a mutually supportive partnership between parents, class teachers and the school community.

As a partnership, our parents understand the importance of a good working relationship to equip their children with the necessary skills for adulthood. For these reasons we continually welcome and encourage parents or carers to participate fully in the life of our school. To truly create the best outcomes for children it requires the relationship between home and school to be based on the principles of care, integrity, trust and mutual respect. The maintenance of this relationship is important to ensure that a child or children are safe (please read our safeguarding policy) and not open to undue distress and anxiety.

Guidance

As well as following the guidance set out in our Partnership Agreement and holding the above principles in mind, parents, carers and visitors are reminded:

- To respect the caring ethos and values of the school
- That both teachers and parents need to work together for the benefit of their children.
- Approaching school staff for help to resolve an issue is done in an appropriate manner
- All members of the school community are treated with respect using appropriate language and behaviour.
- The school needs to work with a child in order to clarify their version of events in order to bring about an appropriate solution to an issue.
- To correct their child's actions especially where it could lead to conflict, aggressive or unsafe behaviour – both on and off the school premises.
- To use other strategies rather than using 'staff' as threats to reprimand their children's behaviour.
- Items never to be brought onto the school premises include; knives, fire arms, lighter fluids and illegal drugs and alcohol (unless donated as a 'prize' for fund-raising events, whereby the product should be handed directly to office colleagues and not brought into classrooms)
- Items that should be kept in handbags/bags/pockets away from children include; tobacco products, matches and lighters
- Inappropriate tattoos should be covered on school premises
- In the interest of safeguarding and keeping children safe in education, parents/carers/visitors will not take photographs in school on mobile phones or any other device
- To use other strategies rather than using 'staff' as threats to reprimand their children's behaviour.
- If invited to support children (e.g. Parent Café, school productions, fetes and fayres), parents/carers/visitors will dress appropriately, which includes no revealing low-cut tops, over short shorts or items of clothing bearing offensive or derogatory comments

In order to support a peaceful and safe school environment, the school will not tolerate parents, carers or visitors exhibiting the following:

- Disruptive behaviour which interferes or threatens to interfere with any of the school's operation or activities anywhere on the school premises.
- Any inappropriate behaviour on the school premises.
- Using loud or offensive language or displaying temper.
- Threatening, in any way, a member of school staff, visitor, fellow parent/carer or pupil.
- Damaging or destroying school property.
- Sending abusive or threatening e-mails or text/voicemail/phone messages or other written communications to anyone within the school community.
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parent/staff, at the school on Facebook or other social sites.
- The use of physical or verbal aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Smoking, taking illegal drugs or the consumption of alcohol on school premises. (Alcohol may only be consumed during authorised events).
- Dogs being brought on to school premises (other than guide dogs).

Any concerns a colleague, parent, carer, visitor or volunteer has must be written down and reported to the Designated Safeguarding Leads in school; Suzanne Winter (Deputy Head Teacher), Jordan Risebrow (Head Teacher), Victoria Cook (Nursery Manager) and Lara Collins (Nursery Deputy Manager).

Outcomes

Should any of the above occur on school premises, the school may feel it is necessary to take action by contacting the appropriate authorities and/or sadly, consider banning the offending adult from entering the school premises.

Inappropriate use of Social Network Site Social media websites are being used increasingly to fuel campaigns and complaints against schools, Head teachers, school staff, and in some cases other parents or pupils. The Department for Education/Government and Governors of Hemsby Primary School considers the use of social media websites being used in this way as unacceptable.

Any concerns you may have about the school or your child/children must be made through the appropriate channels by speaking to the class teacher, the Head teacher or the Chair of Governors, where they will be dealt with fairly, appropriately and effectively for all concerned.

Libelous or Defamatory posts - In the event that any pupil or parent/carer of a child/children at Hemsby Primary School is found to be posting libelous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site.

All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report content or activity which breaches this. The school will also expect that any parent/carer or pupil removes such comments immediately. Cyber Bullying – we take very seriously the use of cyber bullying by one child or a parent to publicly humiliate another by inappropriate social network entry. We will take and deal with this as a

serious incident of school bullying. The school will also consider its legal options to deal with any such misuse on social networking and other sites

Thank You

Thank you for abiding by this policy in our school. Together we create a positive and uplifting environment not only for the children but also all who work and visit our school.

Note: Can parents please ensure they make all persons responsible for collecting their children aware of this policy?