

Marazion School

Full Governors Meeting
Wednesday 16th January 2019 at 5.30pm

Governors are reminded that, in accordance with Regulation 16 (b) of the School Governance (Roles, Procedures and Allowances) (England) Regulations 2013, if they have a conflict of interest in any issue(s) to be discussed at the meeting, they are obliged to declare the interest, withdraw from the meeting and not participate in any discussion about or vote on the item(s), in which they have declared a pecuniary interest. Governors were reminded also that, if there have been any changes in a Governor's business interests since completing the business interest declaration form previously, the Business Register should be updated accordingly.

Present: Mrs Caroline Peers (Chair)
Mr Jim Allen (Vice Chair)
Ms Abi Squibb
Mrs Del James
Mrs Anne Laity

In attendance: Carolyn Trevivian (Minutes)

Governors were asked to note that as the meeting was not quorate there could not be any resolutions or recommendations formally agreed at this meeting.

The Chair thanked Abi Squibb for representing the Headteacher at this meeting.

1. **Apologies and Pecuniary Interests:** The Headteacher, Tanya Tredinnick, Pete Hamilton, Rev Canon Marns, Juliette George, Naomi Watts

2. **Approval of minutes of the previous meeting (November 2018)**

The minutes were approved and signed by the Chair

3. **Matters arising from the minutes**

The Climbing Wall still needs repairing. Jim to repair this.

Abi asked Governors to review the Governor Roles and Responsibility document in order for it to be uploaded to the website. The Chair confirmed that the draft has been approved.

Monitoring Visits – all visits are up to date except Del James needs to complete one numeracy visit before the end of this term.

The Chair asked all Governors to ensure that monitoring visits are all kept up to date.

4. **Leadership Update January 2019 (see attached)**

Abi circulated the Leadership Update and talked through it with Governors.

Q: How is safeguarding continuity maintained when a child leaves the school and moves away from the area? Abi will log this formally as a concern.

Q: Is there funding available for beach projects/ dance performances?

Abi replied that there is funding within the curriculum budget and St Aubyn Estates are being approached in order to be able to dance/perform on the beach and St Michael's Mount.

5. Focus for one of the Eight Elements of Effective Governance

3. Good Chairing

It was agreed that this item be carried over to the next meeting. Del suggested that Confidentiality should be a subject for inclusion in this discussion.

Q: Should we have Confidentiality on the AGM Agenda each time as a standing item?

Yes, a reminder of the importance of confidentiality should be given at each meeting.

6. Outcomes Update

Abi talked through the Outcomes document and gave comparisons with last year. The document only covers one year so is a snapshot of outcomes. Abi pointed out the effect of provision and allocation to improving outcomes for Pupil Premium pupils.

7. Committee Reports:

All Committee Reports have been sent out and received by Governors

- a. Outcomes and Quality of Teaching, Learning and Assessment 13.12.18
- b. Behaviour and Safety 5.12.18

8. Governors' Monitoring Visit Report (s)

All visits are entered on to the Governors' Monitoring Visit chart.

9. Health and Safety and Safeguarding Update

See Leadership Report attached

10. UPDATES

Penwith Education Trust Report

Governors agreed that the free training is very valuable. The next PET meeting is next week.

Marazion Oasis

It was agreed that Governor Juliette George be invited to give a report at the March FGM

School Grounds

Discussion took place regarding the future use of the football pitch and the need for and possible location of a new classroom.

11. Governors' Training – information about the forthcoming Governors' Conference at St Austell was circulated

12. Marazion School Policies recommended for approval – carried forward to March 2019

13. Confidential Matters – see attached minutes

14. Any Other Urgent Business:

Governors competition update to be given at the next meeting

a. School email addresses

The HT reminded Governors to please use school email address and the Clerk was reminded to circulate all future material only to Governors' school address.

Jim suggested that we attach the Governor Meeting dates to the Outlook calendar so that Governors receive a reminder

15. Date and Time of next Full Governors' Meeting: Wednesday 13th March 2019 @5.30pm

The meeting ended at 18.50