



MARAZION SCHOOL CHARGING POLICY

Reviewed March 2017 by Headteacher, School Secretary, Management Accountant and Chair of Finance

Reviewed March 2017 by FGM

1 Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of swimming, where a voluntary contribution is requested.

2 Voluntary Contributions

When organising school visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a visit. If a visit goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school visit or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the visit or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each visit is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. This list is not exhaustive:

- visits to museums;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

3. Residential Trips

The school has a structured residential programme:

- Adventure Days for all classes in September and an overnight camp for some older pupils
- After school event in FS and KS1
- Overnight stay in school hall for Year 2 pupils
- Residential visits in Year 3, 4, 5 and 6 including outdoor pursuits and a city trip.

If the school organises a residential visit, we do make a charge to cover the costs of the tuition (if appropriate), board, lodging and travel expenses.

This cost is not a voluntary contribution and must be paid in full before the pupil goes on the visit.

If parents are experiencing financial difficulties they are invited to speak to or write in confidence to the Headteacher (also please see the section below on Remissions Policy)

4 Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a specialist music teacher who works in the school with all classes and leads 2 after school clubs. Private music tuition in school is organised and managed privately with parents/carers by peripatetic teachers, including offering subsidised rates for pupils.

5 Swimming

The school organises swimming provision across the school. This usually takes place in school time and is part of the Primary National Curriculum. We ask for a voluntary contribution towards the cost of this activity as funding received does not fully cover this. Please note that we also offer enhanced swimming provision with additional swimming instructors, extended pool time and a timetable for 'Continuing Swimmers' which runs all year. Funding for the extra enhanced provision is taken from the school's PE and School Sports allocation.

6 Activities Outside School Hours

No charge is made for many of our after-school activities. However, we may ask for a contribution towards coaching and/or materials for example, £1 can be for a Yoga Club on Wednesdays to cover the cost of the yoga teacher; £2.50 can be the cost of Circuits Sessions after school. We may also provide a donation to a

local sports club in recognition of the support of their coaches for one of our after school clubs.

7 Damage/Loss to Property

In cases of wilful or malicious damage to equipment or breakages, or loss of school books on loan to children, the Headteacher in consultation with the Chair of the Governing Body may decide it right to make a charge. Each incident will be dealt with individually and at their discretion.

8 Lettings

The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges is reviewed by the Finance Committee and forms part of the school's Lettings policy.

9 Other charges

The Headteacher, Finance Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services, e.g. photocopying.

Currently, teachers who eat with pupils at lunchtime have a school meal funded by *Chartwells* (the school's catering provider).

10 Remissions Policy

If a pupil is in receipt of pupil premium funding or is considered to be 'materially disadvantaged', charges for a residential visit will be made according to a structured pricing scale reviewed and set by the Full Governing Body. The difference between this amount and the full cost of the trip will be met from the pupil premium.