



## **Archdiocese of Liverpool**

# **Consultation on Proposed Changes to School Admissions Policies from September 2020**

## Background

1. The Admissions Code of Practice 2012 requires an admission authority to consult each time it proposes to make significant changes to its admission arrangements. The Archdiocese of Liverpool is co-ordinating a consultation process on behalf of the Governing Bodies that are the admission authorities of the schools listed in Appendix 1 of this document.
2. In accordance with the Admissions Code, a consultation period must run for a minimum of six weeks and take place between 1 October and 31 January. The process allows parents, other schools, local authorities and other interested stakeholders to raise comments or concerns about the proposed arrangements. This document is particularly for the attention of parents, other admissions authorities, the local authority and other local dioceses. **This consultation will run between 3 December 2018 and 25 January 2019.** Information on how you can respond can be found from paragraph 10 below.

## Catholic Schools in the Trusteeship of the Archdiocese of Liverpool

3. It is expected that all schools within the Trusteeship of the Archdiocese of Liverpool - and those under other trusteeship that wish to do so - adopt a common admissions policy to fulfil the objectives of:
  - Ensuring that all of school Governing Bodies, as admissions authorities, are compliant with the current Admissions Code;
  - Supporting schools in admissions processes;
  - Ensuring that schools provide clear and consistent information to parents seeking a place at a Catholic school for their child, and;
  - Seeking to maximise the opportunities for Catholic siblings to access places in schools.

## Proposed Changes to Admissions Policies

### 4. Oversubscription Criteria

It is proposed to alter criterion 1 to include for children who have been in state care outside of England and ceased to be in state care. This change is in accordance with a request from the Department for Education for all admissions authority to give priority to such children. The changes to the primary school and secondary school oversubscription criteria is set out on page 3 of this document.

#### Existing Primary School Oversubscription Criteria

1. Looked After Children and previously Looked After Children.
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the [designated parish or parishes served by the school].
4. Other baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
8. Other children.

#### Existing Secondary School Oversubscription Criteria

1. Looked After Children and previously Looked After Children.
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the [designated parishes served by the school].
4. Other baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children attending one of the following Catholic Feeder Primary Schools in the parishes named in criterion 3 above [feeder primary schools listed]:
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Other children

#### Proposed Primary School Oversubscription Criteria

1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the [designated parish or parishes served by the school].
4. Other baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
7. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
8. Other children.

#### Proposed Secondary School Oversubscription Criteria

1. Looked after children and previously looked after children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Baptised Catholic children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the [designated parishes served by the school].
4. Other baptised Catholic children.
5. Other children who have a sibling in the school at the time of admission.
6. Children attending one of the following Catholic Feeder Primary Schools in the parishes named in criterion 3 above [feeder primary schools listed]:
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.
9. Other children

5. Explanatory Notes to the Admission Policy

It is proposed to provide additional clarity to a number of notes in the common policy, as set out in Table 1 below:

<b>Table 1: Proposed Changes to Explanatory Notes</b>		
<b>Note</b>	<b>Current Wording</b>	<b>Proposed Wording</b>
<b>a.</b>	All applications will be considered at the same time and after the national closing date. Applications received after that date will be <b>treated as late applications</b> and will not be considered until <b>after</b> the main allocation of places has taken place.	All applications submitted before the national closing date will be considered equally and included in the Local Authority initial allocation of school places. Applications received after the national closing date will be processed in accordance with the [local authority's] admissions scheme for schools detailed in the [local authority's] admissions information booklets.
<b>k.</b>	If a child is a "summer born child", parents can request that the date their child is admitted to school is deferred to later in the school year. However, the child has to start school before the end of that school year.	<p>If a child is a "summer born child", parents can request that the date their child is admitted to school is deferred to later in the school year. However, an application must be made for a place for the relevant September intake and the child has to start school before the end of that school year.</p> <p>Parents of children who are offered a place at the school before they are of compulsory school age can defer their child's entry until later in the school year or until their child reaches compulsory school age in that school year.</p> <p>Where entry is deferred, the school will hold the place for that child and not offer it to another child during the remainder of the school year. Parents cannot defer entry beyond the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted. Parents can also request that their child attends part-time until their child reaches compulsory school age.</p> <p>Parents of a summer born child, born between April and August, may choose not to send that child to school until the September following their fifth birthday. The expectation would be that parents</p>

		<p>have decided that their child miss the reception year and would be applying for a year 1 place, depending upon availability.</p> <p>A request for a full year deferral with a start in Reception would be considered to be an application to admit outside the normal age range (see below)</p>
<b>k.</b>	<p>If a parent wishes their child to be educated out of their normal school year (kept back a year), they must discuss this with the school before applying. However, the decision on this rests with the school (para 2.17 of the Admissions Code).</p>	<p>If a parent wishes their child to be educated out of their normal age group (e.g. if the child is gifted and talented or has experienced problems such as ill health or is a summer born child) they must discuss this with the school before applying for a place. The decision rests with the school as admission authority as per para 2.17 of the Admissions Code.</p> <p>If there is more than one application for an available place reference will be made to the oversubscription criteria.</p>
<b>g.</b>	<p>The published oversubscription criteria will be applied</p>	<p>The published oversubscription criteria for the relevant year group will be applied.</p>

### **Schools Consulting on Changes to Admissions Policy**

6. The Archdiocese of Liverpool is undertaking this statutory consultation process with all interested parties on behalf of the schools listed at Appendix 1 of this document. They are listed in local authority groupings with primary, infant and junior schools first and secondary schools following them. The eight local authority areas in which there are schools involved in this consultation are: Halton, Knowsley, Lancashire, Liverpool, Sefton, St Helens, Warrington and Wigan.
7. A copy of the proposed admissions policy for each school can be accessed via the following link and clicking on the school name. Schools are arranged by local authority grouping. If you require a hard copy of the document please ask for one at the school. The document will also be made available on each school's website.

<http://www.liverpoolcatholic.org.uk/schools/Admissions-Consultations>.

### **School Consulting on Change to Planned Admission Number**

8. The Governing Body of All Saints' Catholic High School in Knowsley wishes to consult on a reduction in the school's planned admission number (PAN) from 210 to 200 with effect from September 2020. This means that the number of places available for children in Year 7 in 2020 – and all subsequent Year 7 cohorts – will be 200. For children who already have a place at the school in other year groups there will be no change; the admission number for all other years remain at 210.
9. Further information on these proposals can be accessed via the link below and clicking on the school name. If you require a hard copy of the document please ask for one at the school. The document will also be made available on the school's website.

<http://www.liverpoolcatholic.org.uk/schools/Admissions-Consultations>

### **How to Return Your Comments**

10. This consultation is co-ordinated by the Liverpool Archdiocese on behalf of each of the individual schools named in this document. The consultation period will run between 3 December 2018 and 25 January 2019 and you are invited to submit comments in writing about the proposal above to: The Archdiocese of Liverpool, Education Department, LACE, Croxteth Drive, Sefton Park, L17 1AA. Alternatively you may wish to e-mail: [aes@rcaol.co.uk](mailto:aes@rcaol.co.uk). Comments should also be sent to the individual Chair of Governing Body at the school address.
11. Please submit any comments by Monday 28 January 2019. Following the consultation period each Governing Body will then need to meet before 28 February 2019 in order to formally determine the Governing Body's admission arrangements for the academic year commencing September 2020. Any subsequent objections will need to be made to the Office of the Schools Adjudicator by 15 May 2019.

## **Appendix 1 – Schools Consulting on Changes to Admissions Policy**

### **Halton Local Authority**

Our Lady of Perpetual Succour Catholic Primary School  
St Basil's Catholic Primary School  
St Bede's Catholic Infant School  
St Bede's Catholic Junior School  
St Gerard's Catholic Primary School  
St John Fisher Catholic Primary School  
St Michael's Catholic Primary School  
Ss Peter & Paul Catholic College

### **Knowsley Local Authority**

Holy Family Catholic Primary School, Cronton  
Holy Family Catholic Primary School Serving the Community, Halewood  
Our Lady's Catholic Primary School  
Ss Peter & Paul Catholic Primary School  
St Aidan's Catholic Primary School  
St Albert's Catholic Primary School  
St Aloysius' Catholic Primary School  
St Andrew the Apostle Catholic Primary School  
St Anne's Catholic Primary School  
St Brigid's Catholic Primary School  
St Columba's Catholic Primary School  
St John Fisher Catholic Primary School  
St Joseph the Worker Catholic Primary School  
St Joseph's Catholic Primary School  
St Laurence's Catholic Primary School  
St Leo's & Southmead Catholic Primary School Serving the Community  
St Luke's Catholic Primary School  
St Margaret Mary's Catholic Infant School  
St Margaret Mary's Catholic Junior School  
St Marie's Catholic Primary School  
St Mark's Catholic Primary School  
St Michael & All Angels' Catholic Primary School  
All Saints Catholic Centre for Learning  
St Edmund Arrowsmith Catholic Centre for Learning

### **Lancashire Local Authority**

Our Lady & All Saints Catholic Primary School, Parbold  
Sacred Heart Catholic Primary School, Chorley  
Ss Peter & Paul Catholic Primary School, Mawdesley  
St Anne's Catholic Primary School, Leyland  
St Anne's Catholic Primary School, Ormskirk  
St Bede's Catholic Primary School, Clayton Green  
St Catherine's Catholic Primary School, Farington  
St Chad's Catholic Primary School, Whittle-le-Woods  
St Edmund's Catholic Primary School, Skelmersdale  
St Francis of Assisi Catholic Primary School, Skelmersdale  
St Gregory's Catholic Primary School, Chorley  
St James' Catholic Primary School, Skelmersdale  
St John's Catholic Primary School, Burscough  
St John's Catholic Primary School, Skelmersdale  
St Joseph's Catholic Primary School, Anderton  
St Joseph's Catholic Primary School, Brindle  
St Joseph's Catholic Primary School, Chorley  
St Joseph's Catholic Primary School, Withnell  
St Joseph's Catholic Primary School, Wrightington  
St Mary Magdalen Catholic Primary School, Penwortham  
St Mary's Catholic Primary School, Chorley  
St Mary's Catholic Primary School, Leyland  
St Mary's Catholic Primary School, Scarisbrick  
St Oswald's Catholic Primary School, Coppull  
St Oswald's Catholic Primary School, Longton  
St Richard's Catholic Primary School, Skelmersdale  
St Teresa's Catholic Primary School, Penwortham  
St Teresa's Catholic Primary School, Upholland  
All Hallows Catholic High School, Penwortham  
Holy Cross Catholic High School, Chorley  
Our Lady Queen of Peace Catholic High School, Skelmersdale  
St Mary's Catholic High School, Leyland



## **Liverpool Local Authority**

All Saints' Catholic Primary School  
Blessed Sacrament Catholic Primary School  
Christ the King Catholic Primary School  
Holy Cross Catholic Primary School  
Holy Family Catholic Primary School  
Holy Name Catholic Primary School  
Holy Trinity Catholic Primary School  
Much Woolton Catholic Primary School  
Our Lady & St Philomena's Catholic Primary School  
Our Lady & St Swithin's Catholic Primary School  
Our Lady Immaculate Catholic Primary School  
Our Lady of Good Help Catholic Primary School  
Our Lady of the Assumption Catholic Primary School  
Our Lady's Bishop Eton Catholic Primary School  
Sacred Heart Catholic Primary School  
St Ambrose Catholic Primary School  
St Anne's Catholic Primary School  
St Anthony of Padua Catholic Primary School  
St Austin's Catholic Primary School  
St Cecilia's Catholic Infant School  
St Cecilia's Catholic Junior School  
St Charles' Catholic Primary School  
St Christopher's Catholic Primary School  
St Clare's Catholic Primary School  
St Cuthbert's Catholic Primary School  
St Finbar's Catholic Primary School  
St Francis de Sales Catholic Infant School  
St Francis de Sales Catholic Junior School  
St Gregory's Catholic Primary School  
St Hugh's Catholic Primary School  
St John's Catholic Primary School  
St Matthew's Catholic Primary School  
St Michael's Catholic Primary School  
St Nicholas' Catholic Primary School  
St Oswald's Catholic Infant School  
St Oswald's Catholic Junior School  
St Paschal Baylon Catholic Primary School  
St Patrick's Catholic Primary School  
St Paul's & St Timothy's Catholic Infant School  
St Paul's Catholic Junior School  
St Sebastian's Catholic Primary School  
St Teresa of Lisieux Catholic Primary School  
St Vincent de Paul Catholic Primary School  
The Trinity Catholic Primary School  
Archbishop Beck Catholic High School

Broughton Hall Catholic High School  
Cardinal Heenan Catholic High School  
St Julie's Catholic High School

**Sefton Local Authority**

All Saints Catholic Primary School  
English Martyrs' Catholic Primary School  
Great Crosby Catholic Primary School  
Holy Family Catholic Primary School  
Holy Rosary Catholic Primary School  
Holy Spirit Catholic Primary School  
Our Lady of Compassion Catholic Primary School  
Our Lady of Lourdes Catholic Primary School  
Our Lady of Walsingham Catholic Primary School  
Our Lady Queen of Peace Catholic Primary School  
Our Lady Star of the Sea Catholic Primary School  
St Benedict's Catholic Primary School  
St Edmund's & St Thomas' Catholic Primary School  
St Elizabeth's Catholic Primary School  
St George's Catholic Primary School  
St Gregory's Catholic Primary School  
St Jerome's Catholic Primary School  
St John Bosco Catholic Primary School  
St Mary's Catholic Primary School  
St Monica's Catholic Primary School  
St Patrick's Catholic Primary School  
St Robert Bellarmine Catholic Primary School  
St Teresa's Catholic Infant School  
St William of York Catholic Primary School  
Ursuline Catholic Primary School  
Christ the King Catholic High School  
Maricourt Catholic High School  
Sacred Heart Catholic High School  
Savio Salesian College

**St Helens Local Authority**

Corpus Christi Catholic Primary School  
English Martyrs' Catholic Primary School  
Holy Cross Catholic Primary School  
Holy Spirit Catholic Primary School  
St Anne's Catholic Primary School  
St Austin's Catholic Primary School  
St Bartholomew's Catholic Primary School  
St John Vianney Catholic Primary School  
St Julie's Catholic Primary School  
St Mary's Catholic Primary School, Birchley  
St Mary's Catholic Primary School, Blackbrook  
St Mary's Catholic Infant School  
St Mary's Catholic Junior School  
St Peter & St Paul Catholic Primary School  
St Teresa's Catholic Primary School  
St Theresa's Catholic Primary School  
St Thomas of Canterbury Catholic Primary School  
St Augustine of Canterbury Catholic High School  
St Cuthbert's Catholic High School

**Warrington Local Authority**

Sacred Heart Catholic Primary School  
St Alban's Catholic Primary School  
St Benedict's Catholic Primary School  
St Bridget's Catholic Primary School  
St Joseph's Catholic Primary School  
St Lewis' Catholic Primary School  
St Oswald's Catholic Primary School  
St Paul of the Cross Catholic Primary School  
St Peter's Catholic Primary School  
St Stephen's Catholic Primary School  
St Vincent's Catholic Primary School  
St Gregory's Catholic High School

**Wigan Local Authority**

All Saints' Catholic Primary School  
Holy Family Catholic Primary School, Boothstown  
Holy Family Catholic Primary School, Platt Bridge  
Our Lady Immaculate Catholic Primary School  
Sacred Heart Catholic Primary School, Atherton  
Sacred Heart Catholic Primary School, Hindley Green  
Sacred Heart Catholic Primary School, Leigh  
Sacred Heart Catholic Primary School, Springfield  
St Aidan's Catholic Primary School  
St Ambrose Barlow Catholic Primary School  
St Benedict's Catholic Primary School  
St Bernadette's Catholic Primary School  
St Catherine's Catholic Primary School  
St Cuthbert's Catholic Primary School  
St Gabriel's Catholic Primary School Serving the Community of Higher Folds  
St James' Catholic Primary School  
St Joseph's Catholic Primary School  
St Jude's Catholic Primary School  
St Marie's Catholic Primary School  
St Mary & St John's Catholic Primary School  
St Oswald's Catholic Primary School  
St Patrick's Catholic Primary School  
St Richard's Catholic Primary School  
St Wilfrid's Catholic Primary School  
St William's Catholic Primary School  
Twelve Apostles' Catholic Primary School  
St John Fisher Catholic High School  
St Mary's Catholic High School  
St Peter's Catholic High School