

# St Stephen's Catholic Primary School

## Person Specification

**Post Title:** Level 2 TA post 16.25 hours per week, mornings term time only

**Responsible to:** Headteacher/Deputy Headteacher and SENDCo

**E = ESSENTIAL      D = DESIRABLE**

		Essential	Desirable
<b>Qualifications or Training:</b>	<ul style="list-style-type: none"> <li>• Experience of working with and/or caring for children within specified age range/subject area or NVQ II equivalent in teaching assistance</li> <li>• Above within an educational setting</li> <li>• SEND experience or willingness to undertake training</li> <li>• Training in special educational needs strategies</li> <li>• Training in the primary curriculum</li> <li>• Knowledge of Speech &amp; Language programmes</li> <li>• Training in the teaching of Phonics</li> <li>• Training in teaching children with Dyslexia</li> <li>• First Aid Certificate or willingness to undertake training in First Aid</li> </ul>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>D</p> <p>D</p> <p>D</p>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>• Working across the primary age range</li> <li>• Experience and proven track record of supporting children with cognition and learning difficulties and improving outcomes as a result of work undertaken</li> <li>• Experience of working with outside agencies in a professional and efficient manner</li> <li>• Experience of delivering intervention strategies</li> <li>• Knowledge of a range of strategies to establish a purposeful learning environment and to promote good behaviour</li> <li>• Knowledge of the key factors that affect the way pupils learn</li> </ul>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	
<b>Knowledge and Practical Skills :</b>	<ul style="list-style-type: none"> <li>• Ability to liaise sensitively and effectively with parents and carers, recognising their roles in pupils' learning</li> <li>• Excellent interpersonal skills that promote positive relationships with all stakeholders</li> <li>• Ability to communicate effectively and sensitively with pupils to support their learning</li> <li>• Ability to work collaboratively with colleagues as part of the school team</li> <li>• Ability to monitor pupils' responses to learning and modify approach accordingly</li> </ul>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	
<b>Personal Qualities and Attributes:</b>	<ul style="list-style-type: none"> <li>• A commitment to the learning of all pupils</li> <li>• Excellent attendance and punctuality</li> <li>• Willingness to devote time to this important post and the extra-curricular life of the school</li> </ul>	<p>E</p> <p>E</p> <p>E</p>	