



# St Stephen's Catholic Primary School

*'Working together to succeed, through faith in Jesus Christ'*

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5<sup>th</sup> January 2021

## Information for Vulnerable Pupil/Key Worker Families

Dear Parents/Carers,

Further to the Prime Minister's announcement last night, school will be open for vulnerable and key worker pupils until February half term. School will be open from 8.45am and staggered finishes will be in place as detailed below. Our provision opens as of tomorrow, Wednesday 6<sup>th</sup> January, where class bubbles will be established in each year group and limited to no more than 15 pupils in each bubble. This complies with health and safety guidelines and enables pupils to work with familiar staff members in their own classrooms.

Please take note of the following information:

- Pupils **must** wear school uniform each day but may wear a fleece or hoodie over their jumper/cardigan during this cold snap as windows in each classroom will be open as part of our risk assessment requirements.
- Pupils **do not** need to bring a bag or equipment to school as all equipment will be provided. Pupils may bring a labelled water bottle and/or a packed lunch bag/box for lunch time.
- Pupils/adults **must** queue up to come into school along the perimeter fence in a socially distanced manner along Sandy Lane.
- **No** adults are permitted to enter the playground during drop off time and children will be sent to an adult from their class bubble who will be waiting on the playground in a designated space.
- All of the safety measures we have had in place such as social distancing and hand washing will remain in place.
- During this lockdown, pupils will be in school to work on the remote learning tasks by teachers. Childcare is not being provided so all usual learning and behaviour expectations will be in place.
- There will be staggered break times and lunch times for all classes and groups in school, including this group of children. These steps have to be taken in line with Government and LA guidelines and have been included in our risk assessment.
- PE lessons will still be provided by Sports Coaches and pupils should wear the correct PE kit on these days. Text reminders will be sent out about PE days once they are confirmed.
- Hot meals will be provided by our school kitchen. Pupils will have the option of a hot meal or jacket potato. We will continue to follow the same menu and we start on Wednesday of Week



I tomorrow. Pupils in Reception, Year 1 and 2 have their meals covered by the Universal Free School Meal offer. Pupils in Years 3, 4, 5 and 6 must pay for their lunch via ParentPay unless they are in receipt of Free School Meals. Obviously, pupils are welcome to bring a packed lunch from home if they prefer.

- If your child is expected in school but does not attend for a particular reason that you contact school before 9am and let us know as you would normally when reporting an absence.
- Parents will be allowed on to the school site briefly at the end of the day to collect their child. I ask that all social distancing measures are followed, face coverings **must** be worn by all adults coming on to the premises and there is to be no congregating at or around the school gates.
- Finishing times for classes are:
  - Reception, Years 1 and 2: 2.30pm
  - Years 3 and 4: 2.40pm
  - Years 5 and 6: 2.45pm
- **All** pupils must be collected by an adult within your family bubble following government guidelines. No child will be allowed to leave with friends or anyone under the age of 16.

As we enter this new lockdown, I thank you in advance of your support and ask you to remember that some of the above procedures and routines are subject to change. I will endeavour to keep you up to date of any changes as and when they occur.

Take care and stay safe!

Yours sincerely,

**Mr Hatton**

