



## Presentation of written work in exercise books:

- a) Wednesday 8th January 2016  
Next to the left margin, write the date in full using a pencil and use a ruler to underline.
- b) LO Miss a line after the date then, next to the left margin, write the LO in pencil and underline.
- c) Miss a line beneath the learning objective and start your writing.
- d) Miss a line after each paragraph.
- e) Place bullet points or numbers in the margin.
- f) All children with a pen licence will use a blue handwriting pen.
- g) Use a single line to rule through mistakes, eg ~~misstake~~s. Do not use tippex, erasers or erasable pens.
- h) Use a red pen to respond to your feedback.
- i) Stick resources in flat, straight with the margin and not over-hanging the edges of the book.



## Presentation of work in squared maths books:

1. Use a ruler to draw a margin 2 full squares in.
2. 6/1/16 Write the short date on the top line in pencil and underline using a ruler.
3. LO Miss a line after the date then, next to the left margin, write the LO in pencil and underline.
4. Miss a line then begin work next to the margin.
5. Put one digit in each square using correct number formation.
6. Place question numbers in the margin.
7. Use a pencil for working and a red pen to respond to your feedback.
8. Stick resources in flat, straight with the margin and not over-hanging the edges of the book.

**We expect everyone to show pride in their work.**