

TRANNACK PRIMARY SCHOOL

Minutes of the meeting of the Local Governing Body of Trannack Primary School held on Tuesday 20th June 2017

Present: Dr L Jenkin (Chair)
Mrs E Stritt (Head)
Mr D Stott
Mrs R Hill
Mrs S Sedgwick

In Attendance Mrs S Bennetts (Clerk to the Governors)

Apologies: Apologies were received and accepted from Mrs Hoskins

Declaration of Pecuniary Interests and notification of any other urgent business to discuss.

Mrs Stritt reminded the governors that she has a daughter attending the school. Dr Jenkin informed the governors that she is also Chair of Governors at Halwin School.

There were no further pecuniary interests to declare on any of the agenda items.

Business to discuss

There has been further guidance on the constitution of the LGB.

Minutes of the meetings of 23rd May 2017

The minutes of the meetings of 23rd May 2017 were agreed as a true record and signed by Dr Jenkin.

Matters Arising from minutes of 23rd May 2017 not covered by an agenda item

There were no matters arising that would not be covered by an agenda item.

Head's Report

Mrs Stritt presented her report. The following points were made:

The school has successfully appointed 3 new members of staff.

There has been a fairly high level of staff sickness.

The original budget for 2017/2018 had been set allowing for 5 more children on roll than are currently attending. There has been a lot of movement in pupils and although numbers in the high 60's have been retained, the optimum number would be close to 80 pupils on roll. Ideally this should be achieved by the October headcount which impacts the budget. **Governors questioned whether there have been discussions on pupils numbers across the trust and were**

informed that there has not been. New housing is planned but it is not known what if any impact this will have on Trannack School. Governors further questioned the cut off date for the headcount and were informed that it is on the chosen census date in October. Governors questioned whether the school has been informed of the numbers joining Reception in September and were informed that 10 children will be joining the school with 8 Year 6 children leaving at the end of term. These numbers have been taken into account. The second round of allocations has already taken place.

Trannack School has slightly above the national average of pupils with SEN and Pupil Premium, with a number of these receiving one to one support. Governors questioned whether funding was received for this and were informed that for children who have been awarded an Education and Health Care Plan, the school is funded for support in excess of 16 hours. Due to the SEN funding formula, the school may get some of this money refunded. Governors questioned whether as a small school, Trannack will receive additional funding and were informed that this is not the case.

The latest data was circulated. Figures indicate the percentage of pupils working at or above, working above and achieving average progress for children from Year 1 to Year 6 in reading, writing and mathematics. Figures also indicate the percentage for boys, girls, Pupil Premium, non Pupil Premium, SEN, non SEN, service and non service children. Data shows that maths is improving across the school. The Year 6 Teacher Assessment data was presented to governors which shows that outcomes for reading writing and maths are above the 2016 national percentage. The combined figures for RWM are also above the national figure. Writing moderation shows that the school assessments are secure. A good number of children are working above in all year groups for reading - there is an error in the Year 1 figures which will be amended. Data shows the gap between Pupil Premium and non Pupil Premium children is narrow. Data shows a dip in writing from Year 4 down, particularly for the boys which mirrors the national picture. Staff know who these children are and discussion takes place during staff meetings to address the situation. Governors discussed the impact on the percentage when there is a small cohort and suggested an additional column indicating the number of children in each cohort. They were informed that the Headteacher's report also includes this information. Governors questioned how this data would be received at an Ofsted inspection and were informed that the school has evidence of what is being put in place to improve attainment.

A Pupil Premium Review and two SIP visits have taken place. Actions have been addressed as identified in the Headteacher's Report.

The School Development Plan dated 06/06/2017 was circulated to governors.

Maths mastery will continue and ICT has been rolled over from the previous year. Governors questioned whether this was partly due to the issue with ICT equipment and were informed that the equipment is old and in need of replacement but capital funding could be used for this. Mr Tregenza has been asked to complete an audit, prepare a list of what is needed and the cost of replacements. It is likely that there will be a move to a cloud based system for all trust schools and this will considered when investigating new equipment.

Mrs Stritt informed the governors that Dave Ellis has been appointed as the trust's estates manager. It is hoped this appointment will save money as it has already been highlighted that schools are being overcharged for some services. **Governors questioned the overcharge and were informed that it is thought the compliance checks could be carried out at a lower cost.**

Mrs Stritt circulated copies of the trust calendar indicating among other events, the dates of the LGB meetings, Hub Council meetings and Head's Group meetings.

Hub Council Governor Feedback

A meeting of the Hub Representatives will take place at Helston Community College on 6th July at 6pm.

A meeting of LGBs will take place at Parc Eglos School on 18th July at 6pm.

There was no further feedback.

AOB

The school will be admitting a partially sighted child and needs to ensure that steps etc are painted to make them more visible.

The S175 has been submitted. There are a few actions which mostly involve training. Mrs Bryant has received copies of all the S175s and actions from across the trust, and has compiled a document to support completion in the future.

Clarification will be sought re PREVENT training. **Governors questioned when this last took place and were informed that both staff and governors received training 2 years ago.** The school needs access to appropriate material for teaching awareness of extremism and radicalisation to the children which is currently approached during assembly. **Governors questioned whether the trust organises PREVENT training and were informed that it would be useful if this was available.**

Mrs Preece and Mr Stott will take the roles of community governors.

Correspondence

A prospective new governor will be invited to attend the next meeting.

Confidential Matters

There were no confidential matters to discuss.

Date of Next Meeting

The following meetings were agreed:

Local Governing Body 12th September at 4.30pm
Learning Walk 8th November 4.15pm - 5.15pm
Local Governing Body 16th January 4.30pm
Learning Walk 23rd April 4.15pm - 5.15pm
Local Governing Body 19th June 4.30pm

The meeting ended at 6.05pm.

Signed Date