



Friends of Trannack School

AGM Meeting Minutes

Held at Trannack School on

Thursday 14th September 2017, 3:30pm-4:30pm

Present:

Laura Stott	Chair
Kara Wilson	Treasurer
Natalie Woods	Secretary
Jakie Jewell	Trustee
Louise Meacham	Trustee
Emma Stritt	
Kirsty Pellow	
Amy Abraham	
Sarah	
Jeanette	
Gillian Higgs	
Claire Mitchell	
Tracy Rands	
Naomi Milner	
Charlotte Robertson	

Apologies: Susannah Sedgwick

In accordance with the agreed constitution please note the following:

Trustees for 2016-2017:

Laura Stott (chair), Kara Wilson (treasurer), Natalie Woods (secretary), Susannah Sedgwick, Jakie Jewell, Louise Meacham.

5.3 -There is a quorum at a General Meeting when the total number of members present (including committee members/trustees) is at least twice the number of committee members/trustees in office at the start of the meeting.

5.5 - Every issue at a General Meeting is decided by a simple majority of the votes cast by the members present at the meeting.

Item	Discussion and Decisions	Action
1. Apologies and Welcome	<p>LS welcomed everyone to the meeting. Apologies from Susannah.</p> <p>LS introduced the trustees of FTS to the group. LS explained the Natalie and Louise were co-opted members.</p> <p>LS also explained the Emma Stritt's role had changed from Vice chair to and Honorary role.</p>	
2. Agree minutes from the last AGM meeting	<p>LS asked if there were any questions regarding the last AGM minutes.</p> <p>Minutes were agreed and signed by LS.</p>	
3. Chair's report	<p>LS outlined who they FTS were and what we do.</p> <p>Coose Trannack was a huge success again this year raising £5622 in total. £100 was from Barclays matched funding and £2500 was from Lloyds matched funding.</p> <p>There was great media coverage for the school and the most volunteers this year so far - about 90% of parents helped out.</p> <p>The school and FTS also received a letter of recognition from local MP Derek Thomas.</p> <p>Helstonbury had donated £300 to Trannack school. Members of FTS attended Helstonbury to receive the money and to say thanks for their sponsorship.</p> <p>The Christmas fete was another huge success raising £2356 in total! This also included some matched funding.</p> <p>The summer social / sponsored bounce was a great success and there was no expenditure. A lot of parents donated money to help with this event.</p> <p>- How we operate:</p> <p>LS explained that we work closely with the school and Emma Stritt. However the FTS is a separate entity as it is a registered charity and all trustees are responsible and held accountable for what happens.</p>	

	<p>The pledges that the FTS have made this year include: School trips Emergency Budget Camp week Christmas gifts Easter Eggs Class budgets Y6 leavers gifts.</p> <p>LS explained that Kara is now in charge of all invoices for FTS money.</p> <p>The year ahead, LS explained that FTS plans so far are:</p> <ul style="list-style-type: none"> - to look into the outside space for Portreath class. - Possible grant for a multi sports complex - Coose Trannack 2018 - Christmas Fete - Easy fundraising (£91.50 earned so far) 	
<p>4. Treasurer's report</p>	<p>KW explained that the FTS has had a record breaking year this year! FTS funds hit £13,000.</p> <p>The items that the FTS has spent the money on has included: PA system Storage Shed roof £200 for the library Levers gifts Maths games Walkie talkies Mud Kitchen Outdoor games Headphones Kindle vouchers</p> <p>KW explained that the FTS has two bank accounts. One is a savings account - money that doesn't get spent straight away. KW read out the totals for each account and handed around the account details.</p> <p>KW also explained that the accounts have been checked by a 3rd party. (10.1)</p>	

<p>5. Election of committee members.</p>	<p>All the FTS Committee member formally stood down from their positions. LS explained that all trustees were wanting to stay in their current position with no changes happening.</p> <p>Gillian Higgs and Naomi Milner put themselves forward to become trustees. LS explained that a majority vote was needed for both parties. A vote was carried out and Gillian and Naomi were both voted in.</p> <p>All other trustees were voted back in by a majority vote.</p> <p>LS, KW, NW, JJ, LM, SS are reinstated as trustees.</p>	
--	---	--

At 4:30pm the meeting closed and everyone was thanked for their attendance and input.

Details of the next FTS meeting will be circulated in due course.

Minutes agreed on:.....

Signed..... (Chair/Dep Chair)