



'Learning together, loving others, guided by God'

Heene Church of England (Aided) Primary School

Headteacher: Mrs Jo MacGovern

Tuesday 3rd September 2019

Dear Parents / Carers

School Communications

For several years now we have used a mixture of eSchools and paper letters to send messages home about things happening in school. With the vast majority of us now using electronic communications we have made the decision that in future all communications will be sent by eSchools unless we need you to return a paper slip.

To ensure you receive electronic messages from us, we have put a few reminders and benefits below to enable you to receive messages in your preferred way.

1. The default way in which messages are sent is e-mail. Do we have your correct e-mail address and is this an account you check on a regular basis?
2. Have you considered installing the eSchools App on your phone? The App is free of charge and means that notifications will be sent to your phone.
3. Do we have your correct mobile phone number? Don't forget we need this for any emergencies not just for sending messages.
4. eSchools means you can read the message at a time that is convenient to you.
5. eSchools means you can look back at the messages received so there is no risk of having lost the piece of paper that came home.

Using eSchools for communications will significantly reduce the amount of paper we use and will save the school a huge amount of money so your support in using eSchools and installing the App will mean we can use the money saved on much needed resources across the school.

We really would encourage you to install the eSchools App. It has been designed to make communication to parents as quick and easy as possible. If you would like any help setting this up on your phone or resetting your password, Mrs Spencer and Mrs Gregg in the office would be happy to help, so please pop in to see them.

We do understand that there may be some of you that do not have internet access or a mobile phone. If this is the case, please speak to the school office.

Yours sincerely

Mrs Jo MacGovern
Headteacher



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