



*'Learning together, loving others, guided by God'*

**Heene Church of England (Aided) Primary School**  
Headteacher: Mrs Jo MacGovern

Monday 9<sup>th</sup> September 2019

Dear Parents / Carers of Year 6,

**Transition to Secondary Schools**

Today you are receiving information from WSCC regarding the process for transferring to secondary school in September 2020. Please make a note on your calendars of the deadline date for applications of **Thursday 31<sup>st</sup> October 2019**.

This is both an exciting time but also a nerve-wracking one for parents. We are here to support you in the process as much as possible.

Attached to this letter is an outline of the Worthing Secondary Schools 'Open Mornings/Evenings' which you are free to attend before making your choice. It is up to you as parents to take your child (if you wish) to these events. **YOU MUST INFORM US IN WRITING BEFORE THE OPEN MORNINGS** which ones you will be taking your child to. We can then amend our registers accordingly. They generally last between 1 and 2 hours after which please return your child to school promptly as this is a very disruptive period for the Year 6 teachers.

If you have any questions regarding the transition process please do not hesitate to ask.

Thank you for your continued support.

Yours sincerely,

Mrs Jo MacGovern  
Headteacher

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**Please return to the school office by Friday 13<sup>th</sup> September**

Name of child: \_\_\_\_\_ Class: Turtles / Penguins

Open Mornings I am planning to attend are:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Name of parent / carer: \_\_\_\_\_ Signature: \_\_\_\_\_



Norfolk Street, Worthing, West Sussex BN11 4BB

Email: [office@heeneprimary.co.uk](mailto:office@heeneprimary.co.uk)

Tel: 01903 201386

Fax: 01903 215033

