



St Paul's CE Junior School



Walter Infant School



Meadow Nursery School

11th March 2020

Dear Parents,

Re: Covid -19 Contingency Plan

Whilst continuing to keep you up to date with the latest information concerning Coronavirus that is being shared with us via the DfE, Public Health England and Wokingham Borough Council, we are writing to you with further specific advice about our plans for the coming weeks and months.

It is very difficult for our three schools to predict what might happen, but we will continue to work together as best we can to plan for possible future events.

Action we are taking now:

Raising awareness

At **St Paul's CE Junior School** all pupils have been spoken to by class teachers about the importance of regular and thorough hand washing lasting more than 20 seconds (the duration of singing the Happy Birthday song twice through) and handwashing posters are displayed in toilets and above sinks throughout the school. The children have also been taught about the importance of coughing and sneezing into a tissue and disposing of this straight away. They know that in the absence of a tissue they should use the crook of their arm as this helps to limit the spread of infection. This primarily follows NHS 111 and Government advice.

At **Walter Infant School and Nursery** we have taught the children how to blow their noses and how to dispose of their tissues, and how to cough into their elbows. We have displayed posters around the school and sent images home to parents.

Soap and Water

Each classroom and all toilets have a plentiful supply of soap and we are encouraging all pupils to wash their hands thoroughly at break and lunchtime as a minimum. Stocks of soap and paper towels are replenished on a daily basis.

Meadow Nursery School staff are assisting younger children to ensure their hands are washed thoroughly

At **Walter Infant school and Nursery** we are also using Antibacterial hand wash before eating and have installed a new dispenser in our hall. All wrist bands for lunch and gel packs are being cleaned in the dishwasher each day.

General cleaning

We are working with our cleaning contractors to ensure that particular attention is paid to high-risk areas.

Pupil wellbeing

Understandably, with so much coverage of the situation in the media, many of our pupils have talked about being worried about the possibility of catching Coronavirus.

At **St Paul's CE Junior School**, teachers have spoken to their classes, sharing simple age-appropriate information and facts about the virus and effective hygiene for hands, coughs and sneezes. Where children have been worried or upset, they have provided further reassurance for individual pupils.

At **Walter Infant School and Nursery**, we have held an assembly for the children about worries and explained that they should not worry about viruses as that is an adult worry. We have shared this information with parents and carers.

We ask parents of all three settings to help their children by:

- Allaying their concerns and reassuring them as much as possible.
- Sticking to known facts, sharing only what you feel is appropriate for the age of your child.
- Avoiding sensationalising or overdramatising this issue - there appears to be an awful lot of misinformation from some newspapers and in social media coverage.

Contingency Planning

The government is planning for a range of future scenarios, one of which includes the possibility of temporary school closures, but to date their preference is that schools remain open. Should we be advised to close, we will liaise closely with one another to ensure a coordinated approach.

School closure

Parents at **St Paul's CE Junior School** will be notified of any closure via ParentMail and information will be posted on the school website. Where closure continues for more than a day, work for pupils will be posted on the homework pages of our website. Whilst there is no substitute for being in a classroom with a teacher, work will be set regularly until school reopens.

Parents at **Walter Infant School and Nursery** will be informed by email, text and the website. Mr Lee and Ms Rees have prepared packs for the children in Year 1 and Year 2 and the children from F2 to Y2 will have access to the school Virtual Learning Environment. Please continue to read every day with your children.

School trips

In the event that the school must close and a scheduled trip is therefore cancelled, all voluntary contributions received will be refunded in due course.

Year 6 Key Stage 2 SATs

At **St Paul's CE Junior School** we will follow any guidance issued by the Standards and Testing Agency. As we hear more we will update Year 6 parents.

At **Walter Infant School and Nursery** we will also follow the guidance issued by the Standards Testing Agency for Year 2 SATs and Phonics screening.

Further Advice

This is an ever-changing situation and currently the risk level is deemed low to moderate. The following links may prove helpful in keeping abreast of new developments:

www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public

The Government Coronavirus Action Plan; a guide to what you can expect across the UK –

www.gov.uk/government/publications/coronavirus-action-plan

[111 has an online self-assessment](#) which consists of a short series of questions, the outcome of which signposts you to the most appropriate advice.

The safety and wellbeing of the pupils of all three schools is paramount and we will continue to work together to ensure that we take every precaution available to us to safeguard the children and their families.

Yours faithfully

Julianne Taylor

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St Paul's CE Junior School



Mrs Judy Wheeler
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Walter Infant School and Nursery



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