



20 March 2020



North Cotswold Headteachers

Dear Parents and Carers,

You will, by now be aware of the list of key workers that the government released early this morning.

Current government guidance regarding eligibility for the school care as of Monday 23rd March 2020 is that children with at least one parent or carer who are identified as critical workers by the government can request to send their children to school if required.

Government guidance makes clear the following important points:

- **If children can stay safely at home, they should, to limit the chance of the virus spreading.**
- **The government has asked parents to keep their children at home, wherever possible, and asked schools to remain open only for those children who absolutely need to attend.**
- **Fewer children making the journey to school, and the fewer children in educational settings, the lower the risk that the virus can spread and infect vulnerable individuals in wider society.**
- **If it is at all possible for children to be at home, then they should be.**

Therefore, the information you include on your form will be essential. **This is an emergency service only for those who absolutely require it based on the list.**

You will also be able to send your child to school if they have an EHCP (educational health care plan), have a social worker, are a 'looked after child', they are a young carer, or have a safeguarding and welfare need. Please talk to us if you believe that your child is in this category and we haven't spoken to you already.

We are asking parents to complete the key workers form attached and email it to admin@andoversford.gloucs.sch.uk as soon as possible but definitely by 6 p.m. on Saturday 21st March to give us information about your situation and why you require school-based childcare. If you are a critical worker, we will be asking you to give us contact details including full name and telephone number of your employer so we can confirm that your active role is a necessity in these challenging circumstances. We may also need to get in touch with you via telephone to gain some extra clarification. We will then confirm if your child has a childcare place allocated to them.

Please note, the current guidance around self-isolation regarding symptoms of coronavirus including a temperature of over 37.8°C and/or a persistent cough are still in force. In the next few days, school leaders will have to make some incredibly difficult decisions and hold some incredibly challenging conversations with families who are understandably worried and anxious about their children and their families well-being. We ask that you please work with us and not against us as we do this.

The Government's definition of a 'critical worker' is extensive and unless we prioritise, we may not be able to support the families and workers that require this help the most. We have used the Government's official guidance as well as the Government's official list of critical workers to put critical workers into a tiered system from Tier 1 to 4. Although this is an agreed tiered system, we will make a school by school decision



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based on our overall staffing capacity to identify how many tiers we can remain open to and this may change on a daily basis.

Please return the attached Key Worker form to admin@andoversford.gloucs.sch.uk as soon as possible and by 6 p.m. on Saturday 21st March at the latest so we can organise provision accordingly.

For children coming to school as of Monday 23rd March 2020, the following measures and precautions **must be taken:**

- Children should come to school in normal clothes (non-uniform) – we recommend putting clothes straight in the washing machine once returning home from school to minimise and control the spread of infection.
- Please make sure that your contact details for family members that school have are up-to-date. This includes emergency contact details should your child become poorly/exhibit symptoms of contracting coronavirus. Please note if Grandparent are your emergency contact you should not be using these for childcare due to Government guidelines.
- We must register your child in and out of the premises by somebody who either has parental responsibility or has been nominated by yourselves, as long as you are all fit and well and not showing symptoms of coronavirus.
- If you become unwell with coronavirus symptoms, you **must immediately** contact school and arrange for collection of your child.
- Social distancing **must** be enforced whilst your child is not in school if we are to prevent/minimise the spread of infection.
- School **must** be informed if you no longer fall within the critical worker list or you have been asked to self-isolate.
- Thorough hand washing to take place at home just before leaving the home.
- Children must be dropped off at the school office at 8.50 am and picked up at 3.10 pm.

Thank you for your continued support for our school community as we seek to help you and your family during these challenging times.

Your sincerely

North Cotswold Headteachers

North Cotswold Primary Schools: Andoversford Primary School, Bledington Primary School, Blockley C of E Primary School, Bourton-on-the-Water Primary School, Cold Aston C of E Primary School, Longborough C of E Primary School, Mickleton Primary School, Northleach C of E Primary School, The Rissington School, Sherborne C of E Primary School, St. Andrew's C of E Primary School, St. Catharine's Catholic Primary School, St. David's C of E Primary School, St. James and Ebrington C of E Primary School, Stow-on-the-Wold Primary School, Swell C of E Primary School, Temple Guiting C of E Primary School, Willersey C of E Primary School, Withington C of E Primary School.





North Cotswold Primary Schools Critical Workers Tiered List

<p>Tier 1 (in no particular order)</p>	<ul style="list-style-type: none"> ▪ Doctors ▪ Nurses ▪ Midwives ▪ Paramedics ▪ Social Workers ▪ Care workers ▪ Machine workers producing medicines / medical personal protective equipment ▪ Support and specialist staff as part of medical administrative support who categorically cannot work from home ▪ Nursery staff ▪ Teaching staff ▪ School staff and school catering staff who must remain active during the COVID-19 to deliver this approach ▪ Food distributors, processors or food delivery drivers ▪ Police and support staff ▪ Ministry of Defence civilians ▪ Contractor and armed forces personnel who are critical to the delivery of key defence and national security outputs and essential to the response to the COVID-19 pandemic ▪ Fire and rescue service employees (including support staff) ▪ Workers responsible for the management of the deceased
<p>Tier 2 (in no particular order)</p>	<ul style="list-style-type: none"> ▪ Health & social care supply chain workers ▪ Support and specialist staff as part of medical administrative support who could work from home ▪ Food sale ▪ Those involved in the production, distribution, sale and delivery of hygienic or veterinary medicines ▪ Oil, gas, electricity and water (including sewerage) workers ▪ Waste disposal sector workers ▪ National Crime Agency staff ▪ Border security ▪ Prison and probation staff ▪ Other national security roles including those overseas
<p>Tier 3 (in no particular order)</p>	<ul style="list-style-type: none"> ▪ Those running the justice system ▪ Air, water and road workers ▪ Freight transport workers operating through COVID-19 responses ▪ Telecommunications including call centre staff for 999 and 111 critical services) ▪ Specialist education professionals who aren't school based ▪ Civil nuclear and chemical workers ▪ Network operation and field engineering workers ▪ Payment providers ▪ Charity workers providing support and relief in relation to COVID-19
<p>Tier 4 (in no particular order)</p>	<ul style="list-style-type: none"> ▪ Religious staff ▪ Journalists providing public service broadcasting ▪ Broadcasters providing public service broadcasting ▪ Local and national government administrators delivering essential public services such as the payment of benefits including in government agencies and arms-length bodies. ▪ Rail passenger workers ▪ Essential financial services provision (including but not limited to banks, building societies, financial market infrastructure) ▪ Information technology and data infrastructure sector and primary industry supplies to continue during the COVID-19 response ▪ Postal services and delivery workers

