

Level 2 Teaching Assistant Person Specification



	Essential	Desirable
Qualifications & Experience		
Qualifications	<ul style="list-style-type: none"> • Good standard of education – 5 GCSE's or equivalent including English & Maths. 	<ul style="list-style-type: none"> • Teaching Assistant Induction Training • Teaching Assistant NVQ Level 2 or have completed training of a similar standard • Elkland Training • First Aid qualification
Experience	<ul style="list-style-type: none"> • At least 2 years office experience. • Experience of working as a member of a team. 	<ul style="list-style-type: none"> • Some experience of classroom administration support • Ability to plan and organise effectively • Experience of working in Early Years
Professional Knowledge		
Safeguarding	<ul style="list-style-type: none"> • Thorough knowledge and understanding of safeguarding children. 	<ul style="list-style-type: none"> • A good knowledge of school based education including child development National Curriculum learning strategies including Literacy and Numeracy
Knowledge & Understanding	<ul style="list-style-type: none"> • Good communication skills and ability to relate well to children, staff and parents • Evidence of working well as part of a team • ICT and the willingness to update skills and undertake further training 	<ul style="list-style-type: none"> • Specialist skills, training or experience e.g. Art, Music, ICT, display etc.
Personal Qualities		
Relationships	<ul style="list-style-type: none"> • Ability to bring to the role, initiative, enthusiasm and commitment • Flexibility and reliability • Willingness to develop skills with further training 	
Attitude	<ul style="list-style-type: none"> • Positive attitude • Adaptable and flexible • Excellent time management and organisational skills • Ability to work on own initiative 	