

Next Steps

Admission to Secondary School; a guide for parents

2021

2022

Application deadline

31st October 2020

[Apply online at <http://www.cambridgeshire.gov.uk/admissions>](http://www.cambridgeshire.gov.uk/admissions)

Published September 2020

Foreword



Thank you for showing your interest in joining one of our Cambridgeshire secondary schools.

We are lucky to have fantastic schools across our county. I know personally how hard our school and academy leaders work every day to ensure they are offering the best opportunities for development and growth.

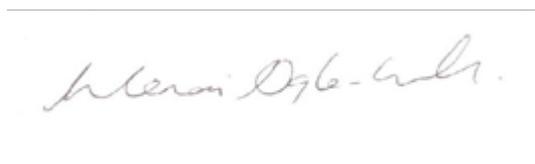
As the Local Authority we benefit from having close relationships with our schools, and our collaborative approach ensures we are always working together to help achieve the best outcomes for our children and young people, and helping them reach their potential.

I'm pleased to be able to share this guide with you, and I hope you find it useful.

All the information you need to know about the admissions process is available in here, but you can also find [admissions information on Cambridgeshire County Council's website](#) .

In addition to this guide, each school produces its own prospectus and provides opportunities for parents to visit and find out more about the facilities and services provided.

I wish you the best for the future.



Wendi Ogle-Welbourn

Executive Director: People and Communities for both Cambridgeshire & Peterborough Councils

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Who can apply?

Parents and carers of children living in Cambridgeshire applying for a Year 7 place at a secondary school or a Year 9 place at an upper school for September 2021.

We co-ordinate the admissions to all maintained (state) schools and academies in the county and aim to make the process fair and transparent for all.

- It is our policy to admit children to the year group appropriate to their date of birth. In exceptional circumstances, your child may be able to start school a year earlier or later than would normally be the case. For further information please contact the Admissions Team.
- If your child lives outside Cambridgeshire, please contact their home local authority for details on how to apply. [Check your home local authority at https://www.gov.uk/find-local-council-can-help-identify-home-local-authorities](https://www.gov.uk/find-local-council-can-help-identify-home-local-authorities).
- Cambridgeshire residents who wish to apply for schools outside Cambridgeshire must still make their application through the Cambridgeshire admissions process. We will work with the other Local Authority to ensure that your application is considered alongside those who live within that authority.
- A child coming from an educational system abroad, or who does not speak English as their first language, will not normally be considered as an exceptional circumstance. Support is available in all our schools within the correct year group for these children.

If you are moving from overseas and will be resident in Cambridgeshire for 6 teaching weeks or longer your child may be eligible for a secondary school place

If you are in any doubt, please email admissions@cambridgeshire.gov.uk before submitting your application.

Specific Circumstances

Children with Special Educational Needs or Education, Health and Care Plan

If your child has an Education, Health and Care Plan, you should not make your application directly to School Admissions.

You will receive information from your child's SEN Casework Officer regarding the specific application process for your child. If you have any queries, please contact the Statutory Assessment Team (S.A.T) who will be able to advise you further.

| |
|-----------------------------------|
| Statutory Assessment Team (S.A.T) |
|-----------------------------------|

Telephone: 01480 372600

Email: start@cambridgeshire.gov.uk

Children in public care

If you are the foster carer of a child who is currently in public care, also known as Children in Care (CiC) the application should be completed in cooperation with, and countersigned by, the child's assigned social worker. Applications made on behalf of children in public care that are not signed by a social worker will not be processed until such time as a social worker's signature is received.

If you are applying for a child who was previously in care and has since been adopted or is now under a special guardianship or residency order (now known as a child arrangement order) they will be given higher priority within every Cambridgeshire school's criteria. Ideally you should provide the contact details of the social worker who was assigned to your child's case.

However, it is your responsibility to provide evidence to support this request in the form of:

- Adoption certificates / orders that reference section 12 of the Adoption Act;
- Adoption certificates / orders that reference Section 46 of the Children's Act;
- Any Child Arrangement Order;
- An Special Guardianship Order that mentions Section 14A;
- Any residence order issued prior to 22 April 2014;
- Written confirmation from an involved council employee (ideally the assigned Social Worker);

You will need to make specific mention of this on your application, as Cambridgeshire County Council Admissions Team do not have access to public care records.

UK service and military personnel

If you currently serve or have served in the UK Armed forces of the Crown we will accept your application together with a letter or equivalent from the MOD or a Posting Order as proof of address for your child's application, and will comply with the provisions of paragraph 2.18 of the School Admissions Code. If you do not have evidence of a residential address before the closing date of the 31 October 2020 we will use the base address. If you then receive notification or confirmation of your actual residential address please forward this to us admissionsapplications@cambridgeshire.gov.uk.

Please clearly indicate on your application that you are serving personnel.

Before You Apply

Which schools can I apply for?

You can apply for a place at any maintained or academy (i.e. non-fee paying) mainstream school on your home authority's online system or paper application form, as long you are applying for the school's natural year of entry.

If you live near the county boundary, you may wish to consider applying for schools in neighbouring authority areas. You will still need to make your application through Cambridgeshire County Council.

If you are submitting preferences for schools outside of the area covered by Cambridgeshire County Council, it is essential that you also contact the Local Authority who maintains the school you are applying for, to check their closing date, supplementary information form and identification document requirements.

If you submit invalid preferences, such as an independent school or a school where the year group you are applying for is not the natural year of entry, these preferences will be discarded and you may not be offered the opportunity to name other schools in their place.

A list of Cambridgeshire schools is provided in the directory section of this guide. Find out more about finding and choosing the right school and [how our catchment areas work at https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/catchment-areas](https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/catchment-areas)

It is strongly recommended that you use all three preferences, and that you name your catchment school as one of these. Your catchment school is the most likely to be able to offer your child a place. Most people who are not offered a place at one of their preferences, did not put their catchment school.

Your child's home address

It is very important that the address you give on your child's application will be your child's permanent or main residence at the time school places are allocated on **1 March 2021**. Unless you are applying based on a future house move that you have made the Admissions Team aware of, and for which you have provided sufficient supporting evidence. This should also be the address where your child will be residing when they start school in September 2021.

We will verify your child's home address by checking the information held by your child's current (Cambridgeshire maintained) school or request that you provide proof of your home address. We recommend you contact your school prior to submitting your application to ensure they have the correct address for your child. If the information they hold is out of date your application may be considered from the wrong address, potentially damaging your chances of being offered a place at your preferred school.

If your child does not currently attend a Cambridgeshire academy, foundation or voluntary aided school it is your responsibility to provide sufficient proof of your address in Cambridgeshire.

Proof of address provided **must** be in the name of the person making the application. This proof may be requested at any point during the admissions process, including after your application has been submitted, and may include one or more of the following documents:

- A copy of your Council tax bill for the current year

Documents below must be dated within 3 calendar months of your application being received:

- A copy of a rental agreement for a minimum of six school weeks signed and dated by both the tenant and the landlord
- A letter from your solicitor confirming exchange of contracts on your new property you are purchasing stating a full postal address. Preferably with a completion date
- If you are moving in with a friend or relative we will need a letter from the friend/relative confirming that you are coming to stay with them (mentioning you all by full name) and we will also need to see a recent utility bill for the friend/relative dated within the last three months
- A copy of the notice to quit (if returning to a property you own, that is currently tenanted).

It is important that you provide this proof as quickly as possible. If it is not received before 1 December 2020, your child's application will **not** be considered until the second round of allocations, offers for which will be made on **27 April 2021**. If we do not receive proof of your address your child's application will not be processed and no school offer will be made.

It is also important to note that while Cambridgeshire County Council accepts additional information documents such as proof of a new address that are received before 1 December 2020, we cannot guarantee that other Local Authorities will honour this deadline. The date for all Local Authorities to exchange data on residents who have ranked out of county schools as a preference is set for 30 November 2020. Therefore, all applicants who name a school in another Local Authority as one of their preferences must have all requested additional documents submitted to the Admissions Team before 22 November 2020.

Shared parental responsibility

Where more than one adult shares parental responsibility, and live at different addresses, it is important that agreement be reached, prior to making the application, on which schools to apply for.

If different applications are received, or the Admissions Team is made aware of a dispute between two parents, all applications will be placed on hold and will not be processed until such time that:

- one joint application is made, signed by all parties; or
- written agreement is provided from both parents; or
- a court order is obtained confirming which parents' application carries precedence;

If your child lives at more than one address:

- their main residence will be where they spend the majority of their school nights (Sunday to Thursday)
- if they divide their time equally between two addresses further evidence will be required to identify the child's home

Please ensure that only one joint application is submitted by 31 October 2020. If multiple applications are received you risk your child not being considered for a school place or an offered place being withdrawn.

Moving House

If you move address at any point during the admissions process, either within Cambridgeshire or into Cambridgeshire, it is your responsibility to immediately inform the Admission Team, in

writing, of this change and provide proof of your new address. Failure to do this may invalidate your child's application.

If you wish for the school offer to be based on a future house move (to take place by September 2021), you will need to submit your application form by 31 October 2020, noting the move on your form, and provide proof of the new address before **1 December 2020** in order for it to be considered.

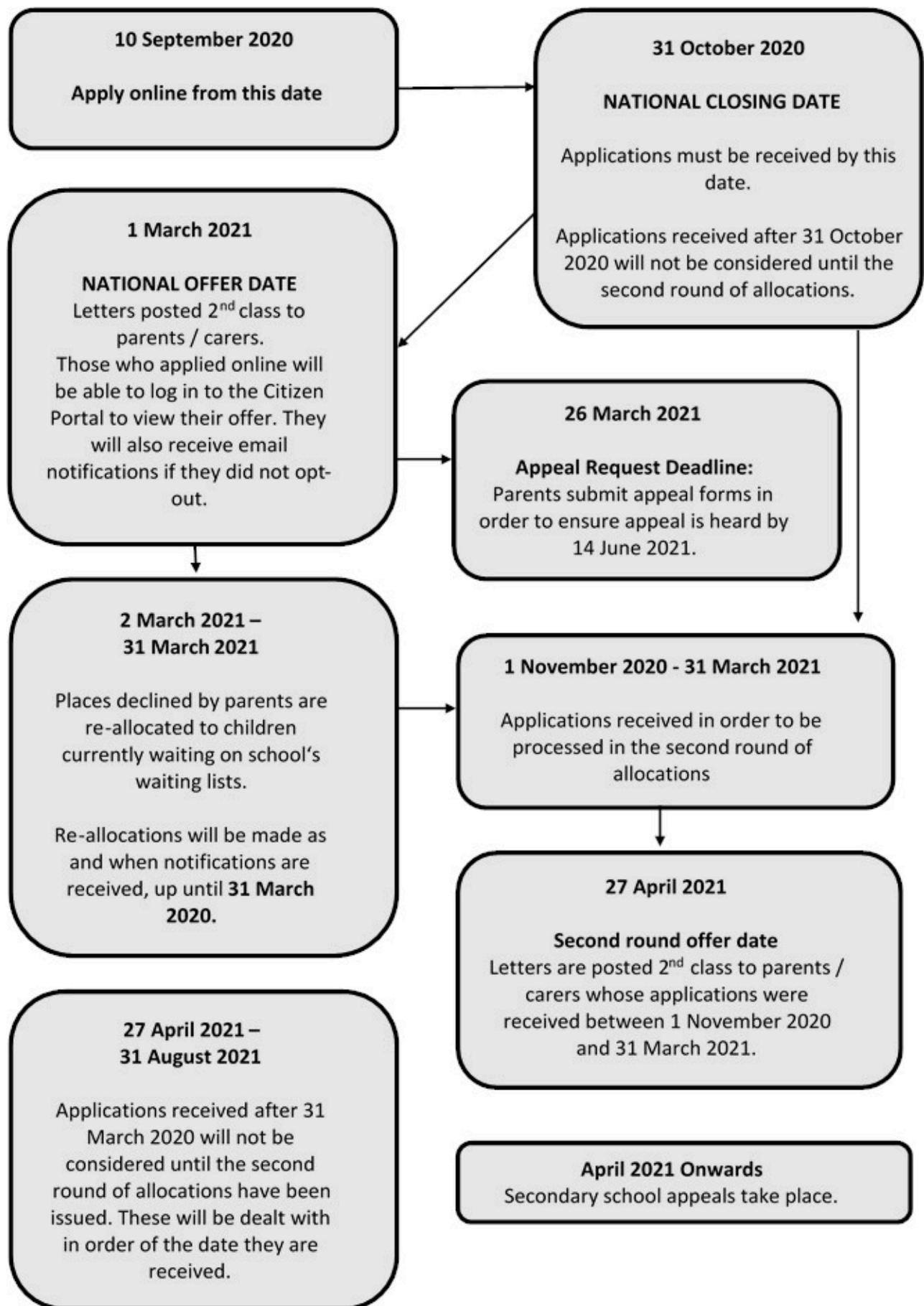
If your proof of address is not / cannot be provided before **1 December 2020**, your child's school allocation will be based on the address currently held on record, if your child currently attends a Cambridgeshire academy, foundation or voluntary aided school.

If you are moving from overseas or your child does not currently attend a Cambridgeshire academy, foundation or voluntary aided school, and you do not provide your proof of address before **1 December 2020**, your application will not be processed until the satisfactory proof is received, which means that you will not receive an offer of a school place on 1 March 2021.

Fraudulent applications

Regrettably, on occasion some parents have given false information about their home address to get a place at a particular school. This practice is not acceptable and can deny a place to a child with a more genuine claim. Cambridgeshire County Council expects all applications to be made in good faith, giving correct information. All claims of fraudulent applications are taken seriously, and investigated until resolved to the satisfaction of the Admissions Team. Any school place obtained by the use of incorrect or fraudulent details will be withdrawn.

Important Dates



How to Apply

Applications open from 10 September 2020

The quickest way to apply is to [apply online through our website www.cambridgeshire.gov.uk/admissions](http://www.cambridgeshire.gov.uk/admissions).

- List the schools of your choice in order of preference.
- If you have more than one child going through the process at the same time, you must make a separate application for each child. Please ensure that you make reference to each child on all application forms. We will try to ensure that these children are offered places together.
- You will receive an email confirmation that your application has been received.
- Available 24 hours a day, 7 days a week until the national closing date
- You can log in and view your child's school offer on 1 March 2021. This will also be sent by email, on the day, to those who request it when applying online.
- You can change the details on your application up until midnight on the closing date.
- The system has a series of security procedures which keeps the information provided safe.
- There is no risk that your application will get lost in the post.
- Please ensure that you have read the Terms and Conditions **before** submitting your application.

In the academic year 2019/2020 we received over 337 late Secondary school applications. As a result, many of these applicants missed out on a place at their preferred school(s).

National Closing Date – 31 October 2020

All applications must be received by this date. Applications received after the 31 October 2020 will not be considered until the second round of allocations (late applications).

- All online applications must be submitted **before** midnight on **31 October 2020**. Any applications begun but left un-submitted will **not** be considered.
- If you re-visit your application at any time you must ensure that it is re-submitted, otherwise the application cannot be processed. It is your responsibility to ensure your application status is **“submitted”** before midnight on 31 October 2020.

If you do **not** complete an application form, or your application is received after the 31 October 2020 your child will **not** receive a school offer on **1 March 2021**.

If you realise that you have forgotten to make an application, it is important you complete one as soon as possible. After 31 October you will need to complete a printed form, as the online application facility on the Citizen Portal will no longer be available.

Late applications will not be processed until the second round of allocations. Many of the more popular schools may be full, and you are much less likely to be offered a place at your preferred school.

Choosing Your Preferences

In Cambridgeshire, you can **apply for three schools** in order of preference. If you only apply to one school, you will only be considered for that school. You may then be allocated a school

that is not one of your preferences, that is further from your home address and to which you would not be entitled travel assistance should your preference be unsuccessful.

- Schools do not know the order in which you have ranked them on your application form, or which other schools you have applied for. That information is confidential prior to the allocation of places. You should place the schools in the order you would like your child to attend.
- You are allowed only three active preferences at any one time, even if you are applying for schools within another Local Authority that allows you to express more than three preferences.

Naming a single school will not increase your chances of being offered a place there.

Supplementary Information Forms (SIF)

Some schools require the completion of a **Supplementary Information Form (SIF)**. This is used to help the Governing Body / Trust to consider your application fully, in accordance with the school's oversubscription criteria.

In Cambridgeshire **St Bede's Inter Church School** is currently the only secondary school that requires the completion of a SIF. If you wish your child to be considered under the school's religious criteria, you **must** complete a SIF, (available either on our website or from the school) and return it to the **school** directly before the closing date of **31 October 2020**.

If you do not complete and return the required SIF by the closing date, your child will not be considered under the schools' religious criteria.

Changing Preferences

You may change your preference(s), prior to the closing date, either by editing and re-submitting your online application, or completing a new paper application form.

In all cases these changes must be made by the closing date of 31 October 2020.

You cannot amend your preferences after the closing date unless there are genuine reasons for doing so, e.g. a recent house move. You will be required to provide evidence of the change in circumstances when submitting the request, and these will only be considered where a complete application has been received by the national closing date of 31 October 2020.

Any requests to change already submitted preferences received from **1 December 2020** onwards, regardless of the circumstances, will not be considered until the second round of school place allocations on 27 April 2021.

Any request to change the oversubscription criterion your child's application qualifies for or is received from **1 December 2020** will not be actioned until after the national offer date 1 March 2021.

Only one application will be processed per child at any given time. **This means that any new application received will replace your previous application and cancel any previous offer made.**

This means that you must include any schools from your latest application above your new preferences on your second or subsequent application if you would like them to remain as active preferences. When you make a new application, you will be agreeing to the following:

- That you will no longer have the right to appeal against a refusal for a school that is not included on your most recent application.
- That your child's name will be removed from any waiting list for a school that is not named on your latest application.

Applying offline

You can also apply on paper, and return this to your child's current school, or admissions team. Please call us on 0345 045 1370 for a form.

You will not be able to receive your offer by email and you will have to wait until your offer is received in the post. If we need to contact you, this will be done by post. This may slow down your application.

We recommend that all paper application forms are posted by "signed-for" recorded delivery, and that you retain your proof of postage. We accept no responsibility, and will make no exceptions, for applications that do not reach us and are not posted by this method.

- You can include a stamped, self-addressed envelope with your application form, so we can post you a confirmation slip when it has been received.
- You can also hand the application in to your child's current school, for them to scan and email to us. If you do, please request a confirmation receipt.

If you have already made an online application for your child, you **must not** submit a paper form as well. If we do receive both a paper and an online application, the application with the most recent date (i.e. the latest) will be the application accepted.

You can get free wifi, and access to computers at Cambridgeshire libraries.

Allocation of School places

Published Admission Number (PAN)

Each school has a **Published Admission Number (PAN)**. This is the maximum number of pupils that can be admitted each year, based on the accommodation available at a school. The number is based on a national formula for deciding how many children can go to a school without causing overcrowding.

Many schools receive more applications than their PAN can accommodate. To decide which children to offer places to, specific admission criteria are used. These are known as the school's oversubscription criteria.

Oversubscription criteria

These are the criteria by which all applications are considered when more applications are received than there are places available. Different schools have different criteria, so it is important that you check the admission arrangements for all the schools you wish to apply for.

How places are allocated

Local authorities use a computerised system to exchange details of applications with each other, and co-ordinate offers of places to ensure each child is only offered only one school place.

Where a school receives more applications than it has places available, it is referred to as being over-subscribed. The published over-subscription criteria will be used to decide the order in which applicants will be offered places.

All Preferences are treated equally. This means we will look to see if a place is available at each of your preferences and offer you a place at your highest preference school that has a place available.

Step 1

If we can meet your first preference, we will offer your child a place at that school. You will not be considered for any lower preference schools and will not be placed on their waiting lists and there is no right to appeal for lower preference schools you are not considered for.

Step 2

If we cannot meet your first preference but can meet your second preference, we will offer your child a place at that school. Your child's name will then be added to the waiting list of your first preference school, and you will be offered your right of appeal.

Step 3

If we cannot meet your second preference, but can meet your third preference, we will offer your child a place at that school. Your child's name will be added to the waiting lists for your first and second preference schools, and you will be offered your right of appeal.

Step 4

If we cannot meet any of your preferences, we will offer your child a place at your catchment school if;

you have not already expressed it as a preference; and

following the allocation of all preferences, there remain places available

Where a place is not available at your catchment school, a place will be offered at the nearest alternative* school where a place is available.

Your child's name will be added to the waiting list for all of your preferred schools and you will be offered your right of appeal.

* Alternative School

If you do not express a preference for your catchment school, your child will not receive travel assistance to any alternative school offered as a part of the admissions process.

Allocation Example

Helen lives in Cambridge and applies for the following three schools;

- 1) St Bede's IC School**
- 2) Witchford Village College**
- 3) Thomas Clarkson Academy**

Thomas Clarkson Academy is Helen's catchment school, but she currently has a sibling attending Witchford Village College.

Helen's first preference is St Bede's. The school is oversubscribed and when the oversubscription criteria were applied, places could only be offered to children as far as their religious criteria. Helen only met the lowest criterion for St Bede's and was not offered a place. Her name was then placed on the school's waiting list.

Helen met the sibling criterion for Witchford Village College, her second preference. After the oversubscription criteria were applied the school was able to offer places to all children within this criterion and a place was offered

Helen would also have qualified for a place at her catchment school, Thomas Clarkson Academy. However, because her higher preference school could be offered, it was not necessary to offer her that place and it was offered to the next ranked child.

National Offer Date – 1 March 2021

If you applied online, you can log into Citizen Portal to see your offer, and we will email you as well. If you applied on paper your offer letter will be posted out by second class post.

In March 2020 the following percentage of Cambridgeshire families were offered one of the schools listed on their application form:

- **90.5%** were offered a place at their first preference school;
- **97%** were offered a place at one of their three preferred schools;
- **3%** were not offered a place at any of their preferred schools.

Accepting a school offer

It is important that you accept your child's place. If you do not, we reserve the right to withdraw that place in order to offer it to another child. If you submitted your application online you can accept your place via the Citizen Portal between 1 March 2021 and 15 March 2021. If you did not make your application online or are accepting your place after 15 March 2021 you will need to contact the school offered directly.

Accepting a place at the school offered will not lessen your chances of being offered a place at your preferred school either through the school's waiting list or through the appeals process.

Declining a school offer

If you do not wish to accept the school place offered, for example if you have moved out of Cambridgeshire, or have decided to educate your child privately, you **must** ensure you inform the Local Authority. This can be done by completing the refusal slip attached to the offer letter and returning it to the Admissions Team. Parents who submitted their application online can also decline the offer via the Citizen Portal between 1 March 2021 and 15 March 2021

When considering declining the offer of a place that has been made to you, please consider the following:

- If you are appealing a decision not to offer your child a place at a higher preference school, you must wait until your case has been heard and upheld before you can decline the place currently offered to you;
- If you have submitted a new application with different preferences, or are planning to do so, you must wait until your application has been processed and a new offer issued by the Admissions Team before you can decline your original offer;
- If you are hoping to gain a place at a preferred school through that school's waiting list, your current offer cannot be withdrawn until you are offered a place at your preferred school by the Admissions Team;
- If you are moving out of Cambridgeshire we will not remove an allocation until we have been advised of alternative provision that has been secured.

By completing the refusal slip you accept that you are withdrawing your current application and by doing so invalidating any offer of a place that has been made to you.

Offer after refusal

In some cases, the Admissions Team will initially be unable to offer a place at your preferred school, but a place may become available that we can offer to you at a later date. When this occurs we will inform you in writing, by posting a letter to the contact address we hold on file for you and by emailing a copy of the letter to the contact address where one was given on your application. You will then need to decide if you wish to take up the newly offered higher preference school or retain the originally offered place. You **must** inform us of your decision, **in writing**, within ten working days of the offer being made; you can confirm by letter or by emailing admissions@cambridgeshire.gov.uk

If you do not respond within ten working days, a reminder will be sent by post and email; if you do not respond within five working days of the reminder, we will assume you wish to retain your original offer, the new offer will be withdrawn and your child's name will be removed from the school's waiting list. Please note, exceptions cannot be made for letters you do not receive due to providing insufficient details for written communication. We also suggest adding the addresses to your safe-senders list, as deadlines cannot be extended for emails that have been filtered in to junk or spam folders:

admissions@cambridgeshire.gov.uk
spos.admissions@cambridgeshire.gov.uk
AdmissionsApplications@cambridgeshire.gov.uk

If a place cannot be offered at any of your preferred schools

If you are a Cambridgeshire resident, you will be allocated a place at either your catchment school, if there are places remaining, or the nearest alternative school to your home address with a place available.

Your child's name will be placed on the **waiting list** for every school where they are refused a place.

Waiting lists

Children are ordered on the list according to the school's over-subscription criteria rather than by the date the application was made. Your child will remain on a waiting list until **31**

December 2021, unless one of the following occurs:

- you are offered a place at by an independent appeal panel;
- a place becomes available;
- you are offered a place at a school you have ranked as a higher preference but were previously refused due to oversubscription; or
- you submit a new application that does not name the school as a preference or ranks it as a lower preference than a school we are able to offer you a place at.

Appealing a School Place Offer

Information on appealing a school place will be included with your offer of a school place. You can also find out all about the appeals process on [our appeals page](https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/admission-appeals)
<https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/admission-appeals>

Home to school travel assistance

Will my child be entitled to home to school travel assistance?

In most cases, as a parent you are responsible for your child's journey to and from school. However, in some circumstances your child may be eligible for free travel assistance.

In order to qualify for free travel assistance your child must;

- live within Cambridgeshire **and**
- be attending their designated / nearest suitable school **and**
- that school is more than 3 miles from their home, by shortest available walking route.

What is my child's designated / Nearest Suitable School?

Your child's designated / nearest suitable school is;

- their nearest school; or
- their catchment school (please note exceptions apply see individual school entries for further details); or
- their nearest school with a place available, only if a place has been applied for and refused at the nearest and catchment schools

Your child will not receive travel assistance if;

- you do not apply for your designated/nearest suitable school; or

- they are attending your preferred school, and that school is not your designated/nearest suitable school; or
- they are attending an alternative school designated to you by the Local Authority, but you have not applied for, and been refused places at your designated/nearest suitable school.

Extended travel assistance entitlement for low income families

Some secondary school children may qualify for help with transport costs. In order to qualify, your child must meet the following criteria:

- be entitled to [free school meals](#) or be from a family receiving the maximum level of Working Families Tax Credit (with no reduction due to income); **and**
- be attending secondary school at one of their 3 nearest schools between 2 and 6 miles from their home address or their nearest denominational school (on grounds of religion or belief) between 2 and 15 miles from their home address.

Where can I find further information about Home to School Travel assistance?

For further information is available at www.cambridgeshire.gov.uk/education/transport

School open events

Please check individual school's websites for further specific information

| School: | Date: |
|-----------------------------------|--------------------------------------|
| Abbey College | Thursday 1 st October |
| Bassingbourn Village College | Thursday 24 th September |
| Bottisham Village College | Thursday 1 st October |
| Cambourne Village College | Wednesday 30 th September |
| Chesterton Community College | Thursday 1 st October |
| Coleridge Community College | Tuesday 6 th October |
| Comberton Village College | Thursday 8 th October |
| Cottenham Village College | Thursday 8 th October |
| Cromwell Community College | Thursday 22 nd October |
| Ely College | Thursday 8 th October |
| Ernulf Academy | |
| Hinchingbrooke School | Tuesday 6 th October |
| Impington Village College | |
| Linton Village College | Thursday 1 st October |
| Littleport & East Cambs Academy | |
| Longsands Academy | Thursday 8 th October |
| Melbourn Village College | Thursday 24 th September |
| Neale-Wade Academy | Thursday 1 st October |
| Netherhall School | Thursday 8 th October |
| North Cambridge Academy | |
| Northstowe Secondary School | Thursday 1 st October |
| Parkside Community College | Thursday 8 th October |
| Sawston Village College | Thursday 1 st October |
| Sawtry Village Academy | Thursday 1 st October |
| Sir Harry Smith Community College | |
| Soham Village College | Thursday 24 th September |
| St. Bede's Inter Church School | Wednesday 14 th October |
| St. Ivo School | Thursday 15 th October |
| St. Peter's School | Thursday 1 st October |
| Swavesey Village College | Thursday 24 th September |
| Thomas Clarkson Academy | |
| Trumpington Community College | Wednesday 30 th September |
| Witchford Village College | Thursday 1 st October |

Glossary of terms

| Term | Description |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Academies | Including Free Schools, University Technical Colleges, are state-funded independent schools. |
| Application form | Available either online or on paper for parents / carers to complete, stating which schools they would prefer their children to attend. |
| Catchment area | A defined geographical area surrounding a school from which it will usually take the majority of its pupils. |
| Distance Between Home and School (straight-line) | <p>Distances within Cambridgeshire for school allocations are calculated by measuring a straight line from the reference point of the home, as determined by OS AddressBase Premium™, to the main pupil entrance to the secondary school.</p> <p>For families who live outside of Cambridgeshire, straight line distances are determined using a combination of local maps and on-line resources. Distances for transport purposes are measured by the shortest available route.</p> <p>In the event of (a) two or more children living at the same address point (e.g. children resident in a block of flats) or (b) two addresses measuring the same distance from the school, the ultimate tiebreaker will be random selection, witnessed by the Council officer, independent of the Admissions Team</p> |
| Foundation school | A school which is funded by the County Council but managed by its governing body. |
| Home Address | <p>Is considered to be a child's permanent or main residence at the time school places are allocated. This should also be the address where the child will be residing when they start school.</p> <p>Where a child's time is divided between more than one address, their "main residence" will be taken from where they spend the majority of their school nights (Sunday to Thursday), and to where the child is registered with the GP.</p> <p>An address used for before and after-school childcare arrangements will not be considered.</p> <p>Places cannot be allocated on the basis of intended future changes of address, unless the move has been confirmed and the relevant proof can be provided;</p> <ul style="list-style-type: none"> • a letter from your solicitor confirming exchange of contracts and completion date, • a copy of a rental agreement for at least 12 months signed by both the tenant and the land |

| Term | Description |
|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <p>If the move is a return to a property currently tenanted a copy of the notice to quit will be required</p> <p>Parents must inform the Admissions Team of any change of address between the time of application and when the child is due to start at the new school. Failure to do this may result in the offer of a place being withdrawn.</p> |
| Independent Appeals Panel | The group of people who are called together to hear admission appeals. Panel members have no involvement with the school or the County Council. |
| LA | Local Authority |
| Children in Care (Looked After Child) | <p>A 'looked after child' is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services function (see definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.</p> <p>Social Worker must complete form on behalf of the student.</p> |
| Maintained schools | All schools funded by the County Council (this includes community, foundation, voluntary controlled and voluntary aided schools). |
| Oversubscription criteria | The priority order by which school places are allocated when a school is oversubscribed, i.e. there are more applicants than places available. |
| Parent | A person who is either the child's birth or adoptive parent or who has parental responsibility for the child. |
| Children previously in Care (Previously Looked After Children) | <p>Children who were previously Looked After (as defined above) but ceased to be so by reason of adoption, a special guardianship order or resident order (now known as child arrangement order). Evidence must be provided to be considered under this criterion:</p> <ul style="list-style-type: none"> - Adoption Certificates/orders that reference Section 12 of the Adoption Act or Section 46 of the Children's Act; - Any CAO (Child Arrangement Order); - Any SGO (Special Guardian Order) that mentions Section 14A; - Any Residence Order issued prior to 22.4.14; - Written confirmation from an involved Council employee (ideally the assigned Social Worker) stating they are currently looked after or were formerly in public care. |
| Published Admission Number (PAN) | The number of places available in the normal entry year. |
| Siblings | <p>Children, usually brothers or sisters, aged between 4 and 16, who live together in the same family unit.</p> <p>Unless otherwise stated, children who are in attached nursery or sixth form provision are not included.</p> |

| Term | Description |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------|
| | Siblings cannot be considered as such until they have physically started at the school. |
| Voluntary aided school | A school set up and owned by a voluntary body, usually a church body, but largely financed by the County Council. |
| Voluntary controlled school | A school owned and funded by the County Council but with links to the voluntary body that originally set it up. |

Useful Contact Information

Cambridgeshire Admissions Team

Telephone: 0345 045 1370

OCT1221, The Octagon, Castle Hill, Cambridge, CB3 0AP

Office Hours are Mon-Thurs 09:00hrs to 17:00hrs, and Friday 09:00hrs to 16:30hrs.

admissions@cambridgeshire.gov.uk

www.cambridgeshire.gov.uk/admissions

Children In Care (CiC)

CPDC, Foster Road, Trumpington, Cambridge CB2 9NL

Telephone: 01223 699883

virtualschool@cambridgeshire.gov.uk

www.cambridgeshire.gov.uk/residents/children-and-families/children-s-social-care/looked-after-children

Education Welfare Benefits Service

Box OCT 1222, The Octagon, Shire Hall, Castle Hill, Cambridge, CB3 0AP

Telephone: 01223 703200

ewb.fsm@cambridgeshire.gov.uk

www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/help-with-school-learning-costs/free-school-meals

Parent Partnership Service

Box SH1212, Shire Hall, Castle Hill, Cambridge, CB3 0AP

CALL (Confidential Advice Line Link)

Telephone: 01223 699194

choosingaschool@cambridgeshire.gov.uk

www.cambridgeshire.gov.uk/pps

Special Education Needs

Statutory Assessment and Resources (S.A.T) Team

Box SCO2209, Scott House, Huntingdon, PE29 3AD

Telephone: 01480 372600

start@cambridgeshire.gov.uk

Where can I get further information?

The Admissions Team are available to provide parents with factual information regarding the school admission and school admission appeals process. Their role is not, however, to advise parents on their applications or with the preparation / content of appeal cases.

From September 2014, all local authorities must publish a local offer. The local offer brings together information from education, health and social care about the provision that it is available for children and young people aged 0 - 25 with special educational needs and disabilities (SEND) and their families.

[Find Cambridgeshire's Local Offer at www.cambridgeshire.gov.uk/send](http://www.cambridgeshire.gov.uk/send)

Mainstream schools and academies must also publish information about SEND in their school and an annual information report outlining how they support children with SEND. This information will be published on individual school websites.

Parents' School Preference Adviser

Telephone: 01223 699194

choosingaschool@cambridgeshire.gov.uk



Cambridgeshire County Council does offer a Transition Information Advice service. This service is available to provide parents with independent advice regarding:

- The admission and transfer process
- Information about schools
- School admission policies and criteria
- Travel issues
- The appeals process

Advisory Centre for Education

Telephone: 0300 0115 142

www.ace-ed.org.uk

Further independent information and advice is also available from the **Advisory Centre for Education (ACE)**. ACE is a national charity that provides advice and information to parents and carers on a wide range of school-based issues including exclusion, admissions, special education needs, bullying and attendance.

Neighbouring Local Authorities

Bedford Borough Council

✉ School Admissions Service, Borough Hall, Cauldwell Street, Bedford, MK42 9AP
Telephone: 01234 718120, admissions@bedford.gov.uk,
www.bedford.gov.uk

Central Bedfordshire

School Admissions Service, Central Bedfordshire Council, Watling House,
High Street North, Dunstable, LU6 1LF
Telephone: 0300 300 8037 admissions@centralbedfordshire.gov.uk
www.centralbedfordshire.gov.uk/admissions

Essex County Council

School Admissions, PO Box 4261, Chelmsford, CM1 1GS
Telephone: 0845 603 2200 @ admissions@essex.gov.uk
www.essex.gov.uk/admissions

Hertfordshire County Council

Admissions and Transport Team, Hertfordshire County Council,
County Hall CHR102, Peggs Lane, Hertford, SG13 8DF
Telephone: 0300 123 4043 hertsdirect@hertscc.gov.uk
www.hertsdirect.org

Lincolnshire County Council

County Offices, Newland, Lincoln LN11YQ
Telephone: 01522 782030 schooladmissions@lincolnshire.gov.uk
www.lincolnshire.gov.uk/schooladmissions

Norfolk County Council

School Admissions, 8th Floor, County Hall, Martineau Lane, Norwich, NR1 2DL.
Telephone: 0344 800 8020 admissions@norfolk.gov.uk
www.norfolk.gov.uk

Peterborough City Council

Admissions Team, Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY
Telephone: 01733 864007
admissions@peterborough.gov.uk www.peterborough.gov.uk

Suffolk County Council

School Admissions Team, Health, Wellbeing & children's Services, Suffolk County Council,
Endeavour House, 8 Russell Road, Ipswich, IP1 2BX
Telephone: 0345 600 0981 @ admissions@suffolk.gov.uk
www.suffolk.gov.uk/admissionstoschools

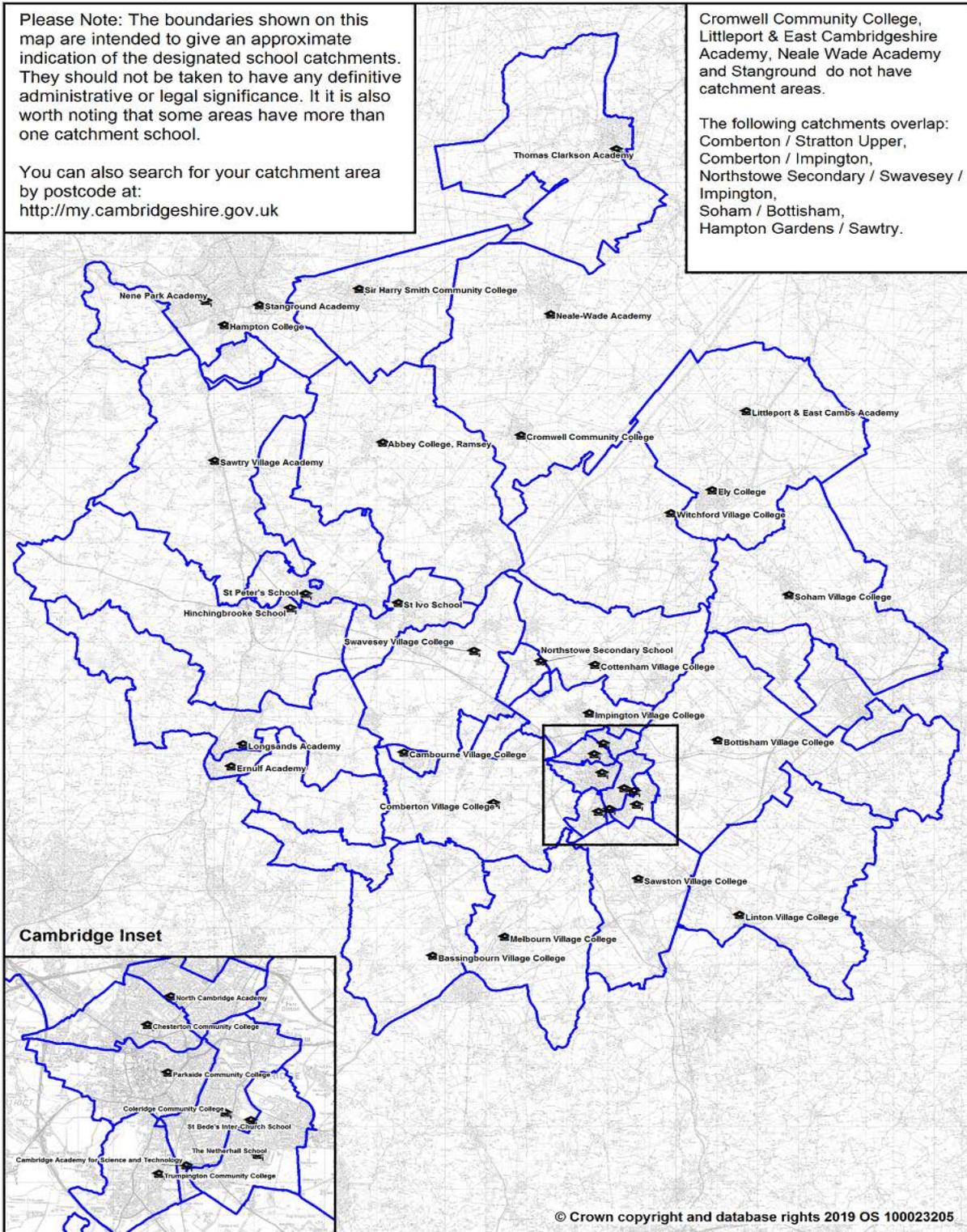
Secondary schools in Cambridgeshire

Please Note: The boundaries shown on this map are intended to give an approximate indication of the designated school catchments. They should not be taken to have any definitive administrative or legal significance. It is also worth noting that some areas have more than one catchment school.

You can also search for your catchment area by postcode at:
<http://my.cambridgeshire.gov.uk>

Cromwell Community College, Littleport & East Cambridgeshire Academy, Neale Wade Academy and Stanground do not have catchment areas.

The following catchments overlap:
 Comberton / Stratton Upper, Comberton / Impington, Northstowe Secondary / Swavesey / Impington, Soham / Bottisham, Hampton Gardens / Sawtry.



List of schools

Abbey College

Abbey Road, Ramsey, Huntingdon, Cambs, PE26 1DG

Telephone: 01487 812352

www.abbeycollege.cambs.sch.uk

School code: 4603

Age range: 11-19

PAN for 2021: 210

School type: Academy

Catchment area: Children living in the area of the following schools fall within the catchment area: Bury, Earith, Ramsey Junior, Ashbeach, Somersham, St. Helen's, Upwood and Warboys.

Oversubscription criteria: The School Admissions Code requires that children whose statement of special educational needs (SEN) or Education, Health and Care plan names the school sits before the over-subscription criteria.

1. Children who are in care, also known as Children in Care (CiC) and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order.
2. Children who live in the catchment area and have a sibling who currently attends the school and will still be attending the school on the proposed admission date. For the purpose of these criteria, siblings are defined as children living in the same home and includes students in the sixth form.
3. Children who live in the catchment area and attend one of the following primary schools: Upwood, Ramsey, Bury, Warboys, St Helens, Benwick, Earith, Somersham, Ashbeach, Kings Hedges, Abbots Ripton, Houghton, Alderman Jacobs and Thorndown. For more details on the catchment areas of these schools, parents may contact the Local Authority's Admissions Team.
4. Children who live in the catchment area who attend the primary schools within it.
5. Children who live in the catchment area.
6. Other children having a sibling who currently attends the school and will still be attending the school on the proposed admission date. For the purpose of these criteria, siblings are defined as children living in the same home and includes students in the sixth form.
7. Children who live outside the catchment area who have a sibling at the school at the time of admission.
8. Children who live outside the catchment area who attend the primary schools within the catchment area.
9. Children who live outside the catchment area, but nearest the school as measured by a straight line

In cases of equal merit, priority will go first to children who are in care (in the care of Social Services) and then the children living nearest the school according to the shortest available travel route. Please refer to the Glossary on page 20 for further information.

Bassingbourn Village College

South End, Bassingbourn, Royston, Herts, SG8 5NJ

Telephone: 01763 242344

www.bassingbournvc.net

School code: 5401

Age range: 11-16

PAN for 2021: 125

School type: Academy

Catchment area: The College primarily serves a catchment area comprising the catchment areas of the following partner primary schools: Bassingbourn County Primary School, Guilden Morden Primary School, Petersfield Primary School, Orwell and Steeple Morden Primary School but welcomes applications from families who live outside this area.

Oversubscription criteria: Children who have a statement of special educational needs that names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place. Should applications exceed the agreed admissions number, priority will go, in order, to:

1. Children in Care (CiC) and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order.
2. A child who lives in the catchment area and attends Bassingbourn County Primary School, Guilden Morden Primary School, Petersfield Primary School, Orwell or Steeple Morden Primary School, and has a sibling* at Bassingbourn Village College at the time of admission.
3. A child who lives in the designated catchment area who attends one of the named primary schools within it (see 2 above).
4. A child who lives in the designated catchment area with a sibling at Bassingbourn Village College at the time of admission.
5. A child who lives in the designated catchment area of the named primary schools
6. A child who lives outside the designated catchment area who attends one of the named primary schools within it and who has a sibling at Bassingbourn Village College at the time of admission.
7. A child who lives outside the designated catchment area who attends one of the named primary schools within it.
8. A child who lives outside the designated catchment area who has a sibling at Bassingbourn Village College at the time of admission

If places remain available, the distance between home and school as measured by the shortest straight line distance

In cases of equal merit, priority will go to children within Cambridgeshire by measuring a straight line distance.

Bottisham Village College

Lode Road, Bottisham, Cambs, CB25 9DL

Telephone: 01223 811250

www.bottishamvc.org

School code: 4002

Age range: 11-16

PAN for 2021: 300

School type: Academy

Catchment area: The College's catchment area is defined as the area served by the following Primary schools: Bottisham, Burwell, Cheveley, Kettlefields (Dullingham / Stetchworth villages), Fen Ditton, Fulbourn, Great Wilbraham, Teversham, Swaffham Bulbeck, and Swaffham Prior.

Oversubscription criteria: Children who have a statement of special educational needs that names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in Care (CiC) and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order.
2. Children who live in the catchment area, attend primary schools within the catchment area and who have a sibling at the school at the time of admission.
3. Children who live in the catchment area with a sibling at the school at the time of admission.
4. Children who live in the catchment area who attend the primary schools within it.
5. Children who live in the catchment area;
6. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission;
7. Children who live outside the catchment area who have a sibling at the school at the time of admission;
8. Children who live outside the catchment area who attend the primary schools within the catchment area;
9. Children who live outside the catchment area, but nearest the school as measured by a straight line.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary on page 20 for further information.

Cambourne Village College

Sheepfold Lane, Cambourne, CB23 6FR

Telephone: 01954 284000

www.cambournevc.org

School code: 4006

Age range: 11-16

PAN for 2021: 250

School type: Free school

Catchment area: Children living in the catchment area of the following feeder primary schools in Cambourne: Monkfield Park, The Vine Inter Church, Jeavons Wood and Cambourne & Hardwick Primary School.

Oversubscription criteria: Where numbers of applications for any year group exceed the number of published year group places, after the admission of pupils with a statement of SEN or an Education Health and Care Plan, naming the school, applications will be considered in the following order or priority.

1. Children in Care (CiC) to include those who were previously in care, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.
2. Children living¹ in the catchment² area, who attend one of the feeder primary schools listed above and who have a sibling³ at the school at the time of admission. (Parents may contact the Local Authority (LA) if they are uncertain whether or not they reside in the catchment area.)
3. Children living in the catchment area and who have a sibling at the school at the time of admission.
4. Children living in the catchment area and who attend one of the feeder primary schools listed above.
5. Children living in the catchment area.
6. Children who live outside the catchment area, who attend a feeder primary school within it and who have a sibling at the school at the time of admission
7. Children who live outside the catchment area who have a sibling at the school at the time of admission.
8. Children who live outside the catchment area who attend a feeder primary school within the catchment area.
9. Children of staff⁴ employed at Cambourne Village College at the time of application.
10. Children who live outside of the catchment area.

If more applications are received than there are places under any of the over-subscription criteria then the places will be offered in order of distance from the home address to the relevant point, distance being measured in a straight line from the front door of the pupil's accommodation to the relevant point.

¹ The home address is defined as the address of the adult with parental responsibility with whom the child normally lives and which applies at the time of application. Applications based on future addresses can only be considered up to 6 teaching weeks before the child is expected to take up the place and upon confirmation of a minimum of six month tenancy agreement or exchange of contracts'.

² A map showing the catchment area and/or further information can be obtained from the Local Authority.

³ A sibling is defined as another child living in the same family home

⁴ Staff are defined as those having a contract of employment with the Cam Academy Trust and working at Cambourne Village College

Chesterton Community College

Gilbert Road, Cambridge, CB4 3NY

Telephone: 01223 712150

www.cambridgeshireeducationtrust.org

School code: 4029

Age range: 11 to 16

PAN for 2021: 180

School type: Academy

Catchment area: The area serving the following primary schools falls within the catchment area: Arbury, Milton Road, Mayfield and St. Luke's.

Oversubscription Criteria: Children who have a statement of special educational needs that names the school will be admitted. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in Care (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or a special guardianship order.
2. Children of staff who have been employed at the Academy for at least two years at the time of application or have been recruited to fill a vacant post for which there is a demonstrable skill shortage.¹
3. Children who live in catchment area, attend primary schools within the catchment area and who have a sibling at the school at the time of admission.
4. Children who live in the catchment area with a sibling at the school at the time of the admission.
5. Children who live in the catchment area who attend the primary schools within it.
6. Children who live in the catchment area
7. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission.
8. Children who live outside the catchment area who have a sibling at the school at the time of admission
9. Children who live outside the catchment area who attend the primary schools within the catchment area
10. Children who live outside the catchment area, but nearest the school as measured by a straight line.

¹ Staff refers to full and part time support and teaching staff in permanent positions at the school who have not handed in their notice prior to the student starting school. (ii) Children of staff is defined as the staff member being the legal guardian of the child.

Coleridge Community College

Cambridge Academic Partnership

Radegund Road, Cambridge, CB1 3RJ

Telephone: 01223 712300

 www.cap.education

School code: 4031

Age range: 11 to 16

PAN for 2021: 120

School type: Academy

Catchment area: The area serving the following primary schools falls within the catchment area: The Galfrid, Morley Memorial, Ridgefield and St. Philip's. For further information on a specific address please contact the Admissions Team.

Oversubscription criteria: Children whose statement of special educational needs or Education, Health and Care plan names the school take priority over all other applicants and will be admitted irrespective of whether there are places available in the year group. Those children with a statement of special educational needs or Education, Health and Care Plan that does not name the school will be referred to Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in care (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order;
2. Children who appear to the Cambridge Academic Partnership Board to have been in state care outside of England and ceased to be in state care as a result of being adopted;
3. Children who live in the Coleridge catchment area, who have a sibling at Coleridge at the time of admission;
4. Children who live in the Coleridge catchment area;
5. Children who have a sibling at Coleridge at the time of admission.
6. Children who attend a primary school within the Coleridge catchment area including Queen Emma Primary School.
7. Children who live nearest Coleridge by the shortest straight line distance by measuring a straight line from the centre point of the home to the main pupil entrance to the secondary school.

In cases of equal merit, priority will go to children living nearest the school according to the shortest straight-line distance. The distance, for admissions purposes, is measured using the straight line distance from the reference point of the home to the reference point of the school both as determined by the Ordnance Survey (OS) Address Base Premium™. These distances are produced by the LA Admissions team for the school. For families who live outside the area covered by the Cambridgeshire mapping system, distances are determined using a combination of local maps and on-line resources.

- a. Sibling means any child of compulsory school age living in the same family unit.
- b. Home address means the place the child resides for the majority of school nights with an adult who has parental responsibility.
- c. A map of the catchment area is available from the College or the LA Admissions Team. Details of which streets are in the catchment are available from the Admissions Team.

Comberton Village College

West Street, Comberton, Cambs CB23 7DU

Telephone: 01223 262503

<http://www.combertonvc.org>

School code: 5406

Age range: 11 to 16

PAN for 2021: 270

School type: Academy with Sports College status

Catchment area:

Children living in the catchment areas of the following feeder primary schools:

Barton, Barnabas Oley – Great Gransden, Bourn, Caldecote, Coton, Dry Drayton, Everton Heath, Gamlingay, Hardwick, Haslingfield, and Meridian, Comberton,

For transport purposes the Local Authority does not include within the catchment area served:

Barnabas Oley Primary School - Abbotsley, Great Gransden, Little Gransden and Waresley and Everton Heath.

Oversubscription criteria:

Where numbers of applications for any year group exceed the number of published year group places, after the admission of pupils with a statement of SEN or Education, Health and Care Plan, naming the school, applications will be considered in the following order of priority.

1. Children in Care (CiC) to include those who were previously in care, but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.
2. Children living¹ in the catchment area², who attend one of the feeder primary schools listed above and who have a sibling³ at the school at the time of admission. *Parents may contact the Local Authority (LA) if they are uncertain whether or not they reside in the catchment area*
3. Children living¹ in the catchment² area and who have a sibling³ at the school at the time of admission.
4. Children living in the catchment area and who attend one of the feeder primary schools listed above.
5. Other children living in the catchment area.
6. Children who live outside the catchment area, who attend a feeder primary school within it and who have a sibling³ at the school at the time of admission.

¹ The home address is defined as the address of the adult with parental responsibility with whom the child normally lives and which applies at the time of application. Applications based on future addresses can only be considered up to 6 teaching weeks before the child is expected to take up the place and upon confirmation of a minimum of six month tenancy agreement or exchange of contracts'.

² A map showing the catchment area and/or further information can be obtained from the Local Authority.

³ A sibling is defined as another child attending Comberton Village College or Comberton Sixth Form or Cabin living in the same family home at the time of application.

7. Children who live outside the catchment area who have a sibling³ at the school at the time of admission.
8. Children who live outside the catchment area who attend the primary schools within the catchment area.
9. Children of staff¹ employed at Comberton Village College at the time of application
10. Children who live outside the catchment area.

If more applications are received than there are places under any of the over-subscription criteria then the places will be offered in order of distance from the home address to the relevant point, distance being measured in a straight line from the front door of the pupil's accommodation to the relevant point.

¹ Staff are defined as those having a contract of employment with The Cam Academy Trust and working at Comberton Village College.

³ A sibling is defined as another child attending Comberton Village College or Comberton Sixth Form or Cabin living in the same family home at the time of application

Cottenham Village College

High Street, Cottenham, Cambs CB24 8UA

Telephone: 01954 288944

<https://www.astreacottenham.org/>

School code: 4038

Age range: 11 to 18

PAN for 2021: 180

School type: Academy

Catchment area: Cottenham Village College's catchment area is defined as children living in the area of the following primary schools; Cottenham, Waterbeach and Willingham.

Oversubscription criteria: Children whose statement of special educational needs or Education, Health and Care plan names the College will be admitted. NB: Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in care (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order
2. Children living in the catchment area attending feeder primary schools, with a sibling attending the College
3. Children living in the catchment area with a sibling attending the College at the time of admission
4. Children living in the catchment area attending a feeder primary school
5. Children who live in the catchment area
6. Children living outside the catchment area attending feeder primary schools, with a sibling attending the College.
7. Children living outside the catchment area with a sibling attending the College at the time of admission
8. Children living outside the catchment area attending a feeder primary school.
9. Children who live outside the catchment area, but nearest the College as measured by a straight line.

In cases of equal merit in each set of criteria, priority will go to children living nearest the College as measured by a straight line. Please refer to the Glossary of Terms on page 20 of this guide for further information.

Cromwell Community College

Wenny Road, Chatteris, Cambs, PE16 6UU

Telephone: 01354 692193

www.cromwellcc.org.uk

School code: 4045

Age range: 3 to 18

PAN for 2021: 240

School type: Academy

Designated Catchment area for transport purposes only: The school does not operate a catchment area for the purposes of school admissions. However, children living in the catchment area of the following primary schools fall within the designated catchment area for transport purposes under the Cambridgeshire County Council Home to School Transport Policy: Benwick, Glebelands, Kingsfield, Lionel Walden, Manea and Thomas Eaton.

Oversubscription Criteria: Children who have a statement of special educational needs or an Education Health and Care Plan (EHCP) that names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

In the event of a year group being oversubscribed, and after the admission of pupils with a Statement of Special Educational Needs or an EHCP where the school is named, priority for admission will be given to those children who meet the criteria set out below, in order:

- A. 'Children in Care' or a child who was previously in care after but immediately after being in care after became subject to an adoption, child arrangements, or special guardianship order. A child in care is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of its social services functions (see definition in section 22(1) of the Children Act 1989).
- B. Children with a sibling attending the school at the time of application who is reasonably expected to still be attending the school at the proposed time of admission
- C. Other children by distance from the school with priority for admission being given to those who live nearest to the school as measured by a straight line.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Ely College (CMAT)

Downham Road, Ely, Cambs, CB6 2SH

Telephone: 01353 667763

www.elycollege.com

School code: 4012

Age range: 11 to 18

PAN for 2021: 270

School type: Academy

Catchment area: Children living in the area of the following primary schools fall within the catchment area: Ely St Mary's Junior, Ely St. John's, Isle of Ely, Lantern, Downham Feoffees, Littleport¹ and Millfield¹.

Oversubscription criteria: Children who have a statement of special educational needs that names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in Care (CiC); and children who were in care but ceased to be so by reason of adoption, a resident order or a special guardianship order.
2. Children who live in the catchment area, attend primary schools within the catchment area and who have a sibling at the school at the time of admission;
3. Children who live in the catchment area with a sibling at the school at the time of admission;
4. Children who live in the catchment area and attend primary schools within it
5. Children who live in the catchment area.
6. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission;
7. Children who live outside the catchment area who have a sibling at the school at the time of admission;
8. Children who live outside the catchment area who attend the primary schools within the catchment area
9. Children who live outside the catchment area, but nearest the school as measured by a straight line.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

¹ While children living within the catchment area of this primary school will be considered to be living within the catchment area for Ely College, it will not be considered as their catchment school for home-to-school transport purposes, as Littleport & East Cambs Academy is closer to their home address.

Ernulf Academy

Barford Road, Eynesbury, St Neots, PE19 2SH

Telephone: 01480 374748

www.astreaernulf.org

School code: 4014

Age range: 11 to 16

PAN for 2021: 232

School type: Academy

Catchment Area: Children living in the area of the following primary schools fall within the catchment area: Bushmead, Eynesbury, Middlefield, St. Mary's (St Neots) and Winhills.

Oversubscription criteria: Children who have a Statement of Special Educational Needs that names the school will be admitted. Those children with a Statement of Special Educational Needs or Education, Health and Care Plan that does not name the school will be referred to Statutory Assessment Team (S.A.T) to determine an appropriate place.

In the event of the number of applications exceeding the PAN, the criteria that follow will be used to determine the allocation of places.

Children who:

1. Children who are in care (CiC), and children who were in care but ceased to be so by reason of adoption, a residence order, care arrangements or special guardianship order;
2. Children of staff who have been employed at the school for two or more years at the time of application or have been recruited to fill a vacant post for which there is a demonstrable skill shortage;
3. Children living in the catchment area, attending primary schools in the catchment area and who have a sibling at the school at the time of admission;
4. Children living in the catchment area with a sibling at the school at the time of admission;
5. Children living in the catchment area who attend the primary schools within it;
6. Children living in the catchment area;
7. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission.
8. Children who live outside the catchment area who have a sibling at the school at the time of admission
9. Children who live outside the catchment area who attend the primary schools within the catchment area;
10. Children living nearest the school according to the shortest straight line distance.

Priority will be given to students living nearest the school as measured by a straight line. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Hinchingbrooke School

Brampton Road, Huntingdon, PE29 3BN

Telephone: 01480 375700

www.hinchingbrookeschool.net

School code: 4503

Age range: 11 to 18

PAN for 2021: 300

School type: Academy

Catchment area:

The catchment area includes the catchment areas of the following primary schools: Brampton, Buckden, Brington, Cromwell Academy, Godmanchester Community Academy, Godmanchester Bridge Academy, Offord, Spaldwick and St Anne's Godmanchester. The catchment area also includes part of the catchment areas of the following schools:

Huntingdon Primary, Thongsley Fields and St Johns detailed as follows:-

Huntingdon to the south and west of Ermine Street (except the Stukeley Meadows Estate), Cromwell Walk; Brookside and Nursery Road; Hinchingbrooke Park Housing Estate, and the following streets from the northern part of Huntingdon - Surrey Road, Richmond Close, Kingston Close, Kent Road, Dover Close, Deal Close, Maple Drive, Sycamore Drive, Sapley Square, Essex Road, Nene Road, Thames Road, Norfolk Road, Sapley Park, Medway Road, Foster Court, Lucas Court, Lavender Court, Garner Court, Armstrong Court, Beale Court, Gimber Court, Tomlinson Court, Godeby Court, Judson Court, St Barnabas Court, Selby Court, Cotton Court, Hazelwood Walk and Coneygear Road (even numbers 40-62). Although the whole of St. John's catchment area is not located within Hinchingbrooke's area, the school itself is.

Oversubscription criteria: Children who have a statement of special educational needs that names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in care (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order;
2. Children who appear to the Admissions Authority to have been in state care outside of England and ceased to be in state care as a result of being adopted;
3. Children of Hinchingbrooke School staff who have been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post from which there is a demonstrable skill shortage;
4. Children who live in the catchment area, attend primary schools within the catchment area and who have a sibling at the school at the time of admission;
5. Children who live in the catchment area with a sibling at the school at the time of admission;
6. Children who live in the catchment area who attend the primary schools within it;
7. Children who live in the catchment area;

8. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission;
9. Children who live outside the catchment area who have a sibling at the school at the time of admission
10. Children who live outside the catchment area who attend the primary schools within the catchment area;
11. Children who live outside the catchment area, but nearest the school as measured by a straight line.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Impington Village College

New Road, Impington, Cambs CB24 9LX

Telephone: 01223 200400

www.impington.cambs.sch.uk

School code: 4004

Age range: 11 to 18

PAN for 2021: 240

School type: Academy with Language College status

Catchment area: Impington Village College's catchment area is defined as children living in the area of the following primary schools: Dry Drayton, Girton, Histon & Impington, Milton and Oakington.

Oversubscription Criteria:

Children who have a statement of special educational needs that names the College will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

When the number of applications received exceeds the number of places available, places will be allocated according to the following oversubscription criteria:

1. Children in Care (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or a special guardianship order.
2. Children living in the catchment area, attending feeder primary schools, with a sibling¹ attending the College.
3. Children living in the catchment area with a sibling attending the College at the time of application.
4. Children living in the catchment area attending a feeder primary school.
5. Children who live in the catchment area;
6. Children living outside the catchment area, attending feeder primary schools, with a sibling attending the College.
7. Children living outside the catchment area with a sibling attending the College at the time of application;
8. Children living outside the catchment area attending a feeder primary school;
9. Children who live outside the catchment area, but nearest the College as measured by a straight line.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

¹ A child of compulsory school age, or attending the College including Impington Village College Sixth Form, living in the same family home as the applicant at the time of the intended application.

Linton Village College

Cambridge Road, Linton, Cambs CB21 4JB

Telephone: 01223 891233

www.lvc.org

School code: 5416

Age range: 11 to 16

PAN for 2021: 165

School type: Academy

Catchment area:

The College serves a *catchment area across a number of villages in South Cambridgeshire, as identified by Cambridgeshire Local Authority, and works in partnership with a number of local primary schools comprising of the following **partner primary schools: Ashdon, Burrough Green, Castle Camps, Great Abington, Great Sampford, Linton Heights Junior and The Meadow Primary School.

Oversubscription Criteria:

Children who have a statement of special educational needs that names the school will be admitted. NB. Those children with a statement of special educational needs that does not name the school will be referred to Student Assessment to determine an appropriate place. Should applications exceed the agreed admissions number, priority will go, in order, to:

1. "Children in Care" (CiC) and children who were in care but ceased to be by reason of adoption, a resident order or special guardianship order;
2. Children who live in the catchment area* and attend a partner primary school**;
3. Children who live in the catchment area* and who will have a sibling at the College at the time of admission;
4. Children who live in the catchment area*;
5. Children who live outside the catchment area* but have attended a partner primary school** for at least two years;
6. Children who live outside the catchment area who will have a sibling at the College at time of admission;
7. Oversubscription priority may be given to the children of members of staff provided they have been employed at LVC for a minimum of two years and/or are recruited to fill a vacant post for which there is a demonstrable skills shortage;
8. Children who live outside the catchment area.

In cases of equal merit, priority will go to children within Cambridgeshire by measuring a straight line from the centre point of the home to the main pupil entrance to the school. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Littleport & East Cambs Academy

Address: Camel Road, Littleport, CB6 1EW

Telephone: 01353 223300

<http://lecacademy.org/>

School code: 4009

Age range: Years 7 to 10

PAN for 2021: 120

School type: Academy

Catchment area: This school does not have a geographical catchment area. For the purposes of home school transport the area served by Littleport and Millfield Primary schools.

Oversubscription Criteria: Children who have a statement of special educational needs or an Education, Health and Care Plan that names Littleport & East Cambs Academy will be admitted. NB: Those children with a statement of special educational needs or EHCP that does not name the school will be referred to the Statutory Assessment Team to determine an appropriate place.

Children who have a statement of special educational or an EHCP fall outside the ordinary admissions system and therefore do not feature within the oversubscription criteria.

In the event of a year group being oversubscribed, and after the admission of pupils with a Statement of Special Educational Needs or an EHCP where the school is named, priority for admission will be given to those children who meet the criteria set out below, in order:-

1. 'Children in Care' (CiC) or children who were previously in care but immediately after being in care became subject to an adoption, child arrangements, or special guardianship order. 'A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of its social services functions (see definition in section 22(1) of the Children Act 1989'.
2. Children with a sibling attending the school at the time of application who is reasonably expected to still be attending the school at the proposed time of admission
3. Other children by distance from the school with priority for admission being given to those who live nearest to the school as measured by a straight line.

TIE BREAKER

In each criterion above, if there are more applicants fulfilling the criterion than there are places available then priority will go to children living nearest the school as measured by a straight line. If the distance between two or more children's home addresses and the school is the same then random allocation will be used to decide who has highest priority for admission. The random allocation process will be independently verified.

Longsands Academy

Longsands Road, St Neots Cambs PE19 1LQ

Telephone: 01480 353535

www.longsands.cambs.sch.uk

School code: 5411

Age range: 11 to 18

PAN for 2021: 290

School type: Academy with Media Arts Status

Catchment area:

1. Children who live in the Village Catchment area which comprises the catchments of the following village primary schools: Great Paxton, Great Staughton, Little Paxton, Newton School, Barnabas Oley, Kimbolton Primary Academy and students who live within the village of Hail Weston; together with;
2. Children who live in the St Neots Town Catchment area which comprises the catchment areas of the following St Neots primary schools: Crosshall Junior, Priory Junior and The Round House.

Oversubscription criteria:

Children who have a Statement of Special Educational Needs or Education, Health and Care Plan that names the Academy will be admitted. Those children with a Statement of Special Educational Needs or Education, Health and Care Plan that does not name the school will be referred to Statutory Assessment and Resources (STAR) Team to determine an appropriate place.

In the event of the number of applications exceeding the PAN, the criteria that follow will be used to determine the allocation of places:

1. Children who are in care, (CiC), and children who were in care but ceased to be so by reason of adoption, a residence order, care arrangements or special guardianship order;
2. Children of staff who have been employed at the school for two or more years at the time of application or have been recruited to fill a vacant post for which there is a demonstrable skill shortage;
3. Children living in the village catchment area and Hail Weston, attending village primary schools in the catchment area and who have a sibling at the school at the time of admission;
4. Children living in the village catchment area and Hail Weston with a sibling at the school at the time of admission;
5. Children living in the village catchment area and Hail Weston who attend the village primary schools within it;
6. Children living in the village catchment area and Hail Weston;
7. Children living in the St Neots catchment area, attending St Neots primary schools in the catchment area and who have a sibling at the school at the time of admission;

8. Children living in the St Neots catchment area with a sibling at the school at the time of admission;
9. Children living in the St Neots catchment area who attend the St Neots primary schools within it;
10. Children living in the St Neots catchment area;
11. Children who live outside the catchment area, who attend village or St Neots primary schools within it and who have a sibling at the school at the time of admission.
12. Children who live outside the catchment area who have a sibling at the school at the time of admission.
13. Children who live outside the catchment area who attend the village or St Neots primary schools within the catchment area;
14. Children living nearest the school according to the shortest straight line distance.

Priority will be given to students living nearest the school as measured by a straight line. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Melbourn Village College

The Moor, Melbourn, Royston SG8 6EF

Telephone: 01763 223400

www.melbournvc.org

School code: 4040

Age range: 11 to 16

PAN for 2021: 148

School type: Academy

Catchment area:

Children living in the catchment areas of the following primary schools:

Barrington, Fowlmere, Foxton, Harston and Newton, Hauxton, Melbourn, Meldreth and Thriplow

Oversubscription criteria:

Children whose statement of special educational needs (SEN) or Education, Health and Care (EHC) plan naming the college will be admitted. If the College is oversubscribed the following criteria are applied (in the following order of priority):

1. Children in care, (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order;
2. Children who live in the catchment area and attend a partner primary school (Barrington, Fowlmere, Foxton, Harston and Newton, Hauxton, Melbourn, Meldreth and Thriplow) and who have a sibling at the college at the time of admission;
3. Children who live in the catchment area and who have a sibling at the college at the time of admission;
4. Children who live in the catchment area who attend the primary schools within it;
5. Children who live in the catchment area;
6. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the college at the time of admission;
7. Children who live outside the catchment area who have a sibling at the College at the time of admission;
8. Children who live outside the catchment area who attend the primary schools within the catchment area;
9. Children who live outside the catchment area, but nearest the college as measured by the straight line distance.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Neale-Wade Academy

Wimblington Road, March, PE15 9PX

Telephone: 01354 606000

<http://neale-wade.org>

School code: 4003

Age range: 11 to 18

PAN for 2021: 300

School type: Academy with Mathematics and Computing status

Catchment area:

For the purpose of admissions, this school no longer operates a geographical catchment area.

For home-to-school transport, children living in the area of the following primary schools fall within the catchment area: All Saints, Burrowmoor, Cavalry, Guyhirn (including children from Thorney Toll), Townley and Westwood Primary.

Oversubscription Criteria:

Children who have a statement of special educational needs or an Education, Health and Care Plan that names Neale-Wade Academy will be admitted. NB: Those children with a statement of special educational needs or EHCP that does not name the school will be referred to the Statutory Assessment Team to determine an appropriate place.

In the event of a year group being oversubscribed, and after the admission of pupils with a Statement of Special Educational Needs or an EHCP where the school is named, priority for admission will be given to those children who meet the criteria set out below, in order:

- a) A 'Child in Care' or child who was previously in care but immediately after being in care who became subject to an adoption, child arrangements, or special guardianship order. "A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of its social services functions (see definition in section 22(1) of the Children Act 1989";
- b) Children with a sibling attending the school at the time of application who is reasonably expected to still be attending the school at the proposed time of admission;
- c) Other children by distance from the school with priority for admission being given to those who live nearest to the school as measured by a straight line.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Netherhall School

Queen Edith's Way, Cambridge, CB1 8NN

Telephone: 01223 242931

<http://www.netherhall.org>

School code: 4011

Age range: 11 to 18

PAN for 2021: 180

School type: Academy

Catchment area: The area serving the following primary schools fall within the catchment area: Bewick Bridge, Cherry Hinton, Colville, Queen Edith and The Spinney. For further information on a specific address please contact the Admissions Team.

Oversubscription Criteria: Children who have a statement of special educational needs that names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in Care, (CiC) and children who were in care but ceased to be so by reason of adoption, a residence order or a special guardianship order.
2. Children who live in the catchment area, attend primary schools within the catchment area including Queen Emma Primary School and who have a sibling at the school at the time of admission;
3. Children who live in the catchment area with a sibling at the school at the time of admission;
4. Children who live in the catchment area who attend the primary schools within it, including Queen Emma Primary School;
5. Children who live in the catchment area;
6. Children who live outside the catchment area, who attend primary schools within it, including Queen Emma Primary School and who have a sibling at the school at the time of admission;
7. Children who live outside the catchment area who have a sibling at the school at the time of admission;
8. Children who live outside the catchment area who attend the primary schools within the catchment area, including Queen Emma Primary School;
9. Children who live outside the catchment area, but nearest the school as measured by a straight line.

In cases of equal merit in each set of criteria, priority will go to children living nearest the school as measured by a straight line. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

North Cambridge Academy

Arbury Road, Cambridge, CB4 2JF

Telephone: 01223 508742

<http://northcambridgeacademy.org>

School code: 4005

Age range: 11 to 16

PAN for 2021: 150

School type: Academy

Catchment area: Children living in the catchment areas of the following primary schools: The Grove, Kings Hedges, Shirley and Orchard Park.

Oversubscription criteria: Children who have a statement of special educational needs that names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in Care, (CiC) and children who were in care but ceased to be so by reason of adoption, a resident order or a special guardianship order.
2. Children who appear to have been in state care outside of England and ceases to be in state care as a result of being adopted.
3. Children living in the catchment area, who attend one of the schools listed above and who have a sibling at the school at the time of admission; *Parents may contact the Local Authority if they are uncertain whether or not they reside in the catchment area.*
4. Children living in the catchment area and who have a sibling at the school at the time of admission;
5. Children living in the catchment area and who attend one of the schools listed above
6. Children living in the catchment area;
7. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission;
8. Children who live outside the catchment area who have a sibling at the school at the time of admission.
9. Children who live outside the catchment area who attend the primary schools within the catchment area;
10. Children who live outside the catchment area

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Northstowe Secondary School

Stirling Road, Northstowe, CB24 1DJ

Telephone: 01954 230366

<http://www.northstowesc.org>

School code: 4028

Age range: 11 to 16

PAN for 2021: 120

School type: Academy

Catchment area: Children living in the area served by the following primary schools, and the area of Northstowe as a whole, fall within the catchment area:

Hatton Park Primary School; Pathfinder Primary School

Oversubscription criteria: Children whose statement of special educational needs or Education, Health and Care plan names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T.) to determine an appropriate place.

1. Children in care, (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order;
2. Children who live in the catchment area, attend primary schools within the catchment area and who have a sibling at the school at the time of admission;
3. Children who live in the catchment area with a sibling at the school at the time of admission;
4. Children who live in the catchment area who attend the primary schools within it;
5. Children who live in the catchment area;
6. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission;
7. Children who live outside the catchment area who have a sibling at the school at the time of admission;
8. Children who live outside the catchment area who attend the primary schools within the catchment area;
9. Children who live outside the catchment area, but nearest the school as measured by a straight line.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Parkside Community College

Cambridge Academic Partnership

Parkside, Cambridge, CB1 1EH

Telephone: 01223 712600

 www.cap.education

School code: 4027

Age range: 11 to 19

PAN for 2021: 120

School type: Academy

Catchment area: The area serving following primary schools fall within the catchment area: Newnham Croft, Park Street, St. Matthew's and St. Paul's. For further information on a specific address please contact the Admissions Team.

Oversubscription criteria: Children whose statement of special educational needs or Education, Health and Care plan names the school take priority over all other applicants and will be admitted irrespective of whether there are places available in the year group. Those children with a statement of special educational needs that does not name the school will be referred to Statutory Assessment Team (S.A.T.) to determine an appropriate place.

1. Children in care, (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order;
2. Children who appear to the Cambridge Academic Partnership Board to have been in state care outside of England and ceased to be in state care as a result of being adopted;
3. Children who live in the Parkside catchment area, who have a sibling at Parkside at the time of admission;
4. Children who live in the Parkside catchment area.
5. Children who have a sibling at Parkside at the time of admission.
6. Children who attend a primary school within the Parkside catchment area
7. Children who live nearest Parkside by the shortest straight line distance by measuring a straight line from the centre point of the home to the main pupil entrance to the secondary school.

In cases of equal merit, priority will go to children living nearest the school according to the shortest straight-line distance. The distance, for admissions purposes, is measured using the straight line distance from the reference point of the home to the reference point of the school both as determined by the Ordnance Survey (OS) Address Base Premium™. These distances are produced by the LA Admissions team for the school. For families who live outside the area covered by the Cambridgeshire mapping system, distances are determined using a combination of local maps and on-line resources.

- a) Sibling means any child of compulsory school age living in the same family unit;
- b) Home address means the place the child resides for the majority of school nights, with an adult who has parental responsibility.
- c) A map of the catchment area is available from the College or the LA Admissions Team. Details of which streets are in the catchment are also available from the Admissions Team.

Sawston Village College

New Road, Sawston, Cambridge, CB22 3BP

Telephone: 01223 712777

www.sawstonvc.org

School code: 5408

Age range: 11 to 16

PAN for 2021: 240

School type: Academy

Catchment area: Children who live within the catchment of the following primary schools: Babraham, Bellbird (Sawston), Duxford Community, Great and Little Shelford, The Icknield (Sawston), Stapleford Community and William Westley (Whittlesford).

Oversubscription criteria:

Children whose statement of special educational needs or Education, Health and Care plan names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in Care, (CiC) and children who were in care but ceased to be so by reason of adoption, a residence order or a special guardianship order.
2. Children who have formerly been in care outside of England, in care by a public authority, a religious organisation or another provider of care whose sole purpose is to benefit society, who have ceased to be in care by reason of adoption, a residence order or special guardianship order.
3. Pupils who live within the College's catchment area, have a sibling (i.e. a brother or sister who lives in the same family unit) in the College at the time of admission and attend the following primary schools: Babraham, The Bellbird (Sawston), Duxford Community, Great and Little Shelford, The Icknield (Sawston), Stapleford Community and William Westley, Whittlesford.
4. Pupils who live within the College's catchment area and attend the primary schools listed above;
5. Pupils who live within the College's catchment area and have a sibling in the College at the time of admission, but do not attend the above primary schools;
6. Pupils who live within the College's catchment area but do not attend the above primary schools.
7. Children of staff who have been employed at the Academy for at least two years at the time of application or have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
8. Pupils who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission.
9. Pupils who live outside the catchment area but attend primary schools within it;
10. Pupils who live outside the catchment area, do not attend primary schools within it, but have a sibling at the College at the time of admission;
11. Children who live outside the catchment area, but nearest the school as measured by a straight line.

In cases of equal merit, priority will go first to children living nearest the school according to the straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Sawtry Village Academy

Fen Lane, Sawtry, Huntingdon, PE28 5TQ

Telephone: 01487 830701

<http://www.sawtryva.org>

School code: 5403

Age range: 11 to 18

PAN for 2021: 180

School type: Academy

Catchment area: Children who live in the catchment area of the following primary schools: Alconbury, Ermine Street, Folksworth, Great Gidding, Holme, Sawtry and Stilton.

Oversubscription criteria: Children whose statement of special educational needs or Education, Health and Care plan names the school will be admitted. Those children with a statement of special educational needs that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

Subsequent places will be allocated strictly against the following criteria in the order listed:

1. Children in Care, (LAC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order
2. Children who live in the catchment area and have a sibling who currently attends the school and will still be attending the school on the proposed admission date. For the purpose of these criteria, siblings are defined as children living in the same home and includes students in the sixth form.
3. Children who live in the catchment area and attend one of the following primary schools: Alconbury, Ermine Street, Folksworth, Great Gidding, Holme, Sawtry and Stilton. For more details on the catchment areas of these schools, parents may contact the Local Authority's Admissions Team.
4. Children who live in the catchment area
5. Other children having a sibling who currently attends the school and will still be attending the school on the proposed admission date. For the purpose of these criteria, siblings are defined as children living in the same home and includes students in the sixth form.
6. Other children who attend the named primary schools listed above
7. All other applicants.

In cases of equal merit, priority will go to children living nearest to the school according to the shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Sir Harry Smith Community College

Eastrea Road, Whittlesey, Peterborough, PE7 1XB

Telephone: 01733 703991

 www.sirharrysmith.cambs.sch.uk

School code: 4051

Age range: 11 – 18

PAN for 2021: 180

School type: Academy with Science, Mathematics and ICT Status

Catchment area: Children living in the areas served by the following primary schools: Coates, Park Lane, New Road, Alderman Jacobs and Heritage Park, Duke of Bedford.

Oversubscription criteria: Children whose statement of special educational needs or Education, Health and Care plan names the College will be admitted. Those children with a statement of special educational needs that does not name the College will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in care, (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order.
2. Children living in the designated catchment areas, attend one of the schools listed above and who have a sibling at the College at the time of admission. Parents may contact the LA if they are uncertain whether or not they reside in the catchment area
3. Children living in the designated catchment area and who have a sibling at the College at the time of admission.
4. Children living in the designated catchment areas and attend one of the schools listed above
5. Children living in the designated catchment areas.
6. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the College at the time of admission;
7. Children who live outside the catchment area who have a sibling at the College at the time of admission.
8. Children who live outside the catchment area who attend the primary schools within the catchment area.
9. Children who live outside the catchment area, but nearest the College with the distance between home and College measured in a straight line.

In cases of equal merit, priority will go to children living nearest the school according to the shortest distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Soham Village College

Sand Street, Soham, Cambridge, CB7 5AA

Telephone: 01353 724100

www.sohamvc.org

School code: 5415

Age range: 11 to 16

PAN for 2021: 270

School type: Academy

Catchment area: Children living in the area served by the following primary schools:

Burwell Village College (Primary), Fordham C of E Primary School, Isleham C of E Primary School, Kennett CP School, St Andrew's C of E Primary School, The Shade Primary School, The Weatheralls CP School.

Oversubscription criteria:

All children whose statement of Special Educational Needs (SEN) or Education, Health and Care (EHC) plan names the school will be admitted before any other places are allocated.

If the school is not oversubscribed, all applicants will be offered a place.

In the event that the school receives more applications than the number of places it has available, places will be given to those children who meet any of the criteria set out below, in order until all places are filled.

1. Highest priority will be given to Children in Care (CiC) and all children previously in care who apply for a place at the school.
2. Children living in the area served by the following primary schools with a sibling already at the College at the time of admission: Burwell Village College (Primary); Fordham CofE(C) Primary School; Isleham CofE(C) Primary School; Kennett CP School; St Andrew's CofE(VC) Primary School, Soham; The Shade Primary School, Soham; The Weatheralls CP School, Soham.
3. Other children living in the area served by the primary schools listed in 2;
4. Priority will next be given to children with siblings at the school. Siblings include step siblings, foster siblings, adopted siblings and other children living permanently at the same address. Priority will not be given to children with siblings who are former pupils of the school.
5. Children not living in the area served by, but who are attending, the primary schools listed in 2.
6. Priority will next be given to children of staff at the school, in either of the following circumstances: a) The member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
7. Children not living in the area served by the primary schools listed in 2, but who live nearest the College as measured by a straight line.

In cases of equal merit, priority will go to children living nearest the school according to the shortest distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

St Bede's Inter Church School

Birdwood Road, Cambridge, CB1 3TD

Telephone: 01223 568816

www.st-bedes.org.uk

School code: 4602

Age range: 11 to 16

PAN for 2021: 180

School type: Academy with a distinctive Christian ethos

Catchment area: This school does not have a geographical catchment area

Oversubscription criteria:

All preferences will be treated equally, but first priority will be given to Children in Care and children who were previously in care but immediately after being in care and became subject to adoption, a child arrangements order, or special guardianship order¹. Children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.² Any child with an Education, Health and Care Plan.

1. Children from Church of England / Roman Catholic families whose application is supported by their priest or minister
2. Children from families belonging to other Churches that are members of 'Churches Together in Britain and Ireland' or the Evangelical Alliance whose application is supported³ by their priest or minister
3. Children from families belonging to other Christian churches whose application is supported³ by their Church minister or leader
4. Children from families practising other world faiths whose application is supported by their spiritual leader
5. Children from other families in sympathy with the aims and ethos of this Christian school

Within each of the above categories priority will be given firstly to those children who at the time of admission have a sibling⁴ at the school, secondly to those children applying on the basis of faith and then thirdly to those children who live nearest to the school⁵.

Oversubscription priority may be given to the children of members of staff provided they have been employed at St Bede's Inter-Church School for a minimum of two years and/or are recruited to fill a vacant post for which there is a demonstrable skills shortage.

A Supplementary Information Form (SIF) must be completed in addition to the Cambridgeshire Application Form where parents are applying under religious criteria. A copy of the SIF is available on the County Council website or from the school.

This form should be returned directly to the school.

¹ A child in care is a child who is in the care of a local authority in England, or is being provided with accommodation by a local authority in England in the exercise of their social services functions.

² A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

³ Support is defined as the family's Christian commitment being recognised within the parish of the priest or minister. The school may seek further clarification from the priest or minister if such recognition is unclear.

⁴ Sibling is defined as a child either living in the same home or blood related but living at a different address.

⁵ Distance to school is measuring a straight line from the reference point of the home address to the reference point of the school. As determined by OS AddressBase Premium.

St. Ivo Academy

High Leys, Houghton Road, St. Ives, PE27 6RR

Telephone: 01480 375400

www.astreastivo.org

School code: 4064

Age range: 11 to 18

PAN for 2021: 296

School type: Academy with Humanities College Status

Catchment area:

The catchment area is Hemingford Abbots, Hemingford Grey, Holywell, Needingworth, St Ives and the dwellings on the Poultry Research Station at Houghton. Children living in the area of the following primary schools fall within the catchment area: Hemingford Grey, Holywell, Thorndown Primary, Westfield Junior and Wheatfields Primary.

Oversubscription criteria:

Children whose statement of special educational needs or Education, Health and Care plan names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in Care, (CiC) and children who were in care but ceased to be so by reason of adoption, a residence order or a special guardianship order.
2. Children of members of staff provided they have been employed for a minimum of two years and/or are recruited to fill a vacant post for which there is a demonstrable skills shortage (as defined by the Headteacher).
3. Children who live in the catchment area, attend primary schools within the catchment area and who have a sibling¹ at the school at the time of admission.
4. Children who live in the catchment area with a sibling at the school at the time of admission.
5. Children who live in the catchment area who attend the primary schools within it.
6. Children who live in the catchment area.
7. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission
8. Children who live outside the catchment area who have a sibling at the school at the time of admission.
9. Children who live outside the catchment area who attend the primary schools within the catchment area.
10. Children who live outside the catchment area, but nearest the school as measured by a straight line.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

¹ Sibling is defined as children, usually brothers or sisters, aged between 4 and 16 (or up to age 19 whilst attending St Ivo Sixth Form), who live together in the same family unit.

St. Peter's School

St Peter's Road, Huntingdon, PE29 7DD

Telephone: 01480 459581

www.stpeters.cambs.sch.uk

School code: 5412

Age range: 11 to 18

PAN for 2021: 277

School type: Academy with Mathematics and Computing College Status

Catchment area:

St Peter's catchment area includes Hartford, Houghton, Wyton, RAF Wyton, the area served by Abbots Ripton Primary School, Green Tiles Road/Robertson Way, Sapley (including Tower Fields), Great Stukeley, Stukeley Meadows, Huntingdon north and east of Ermine Street and the following streets: The Whaddons, Buttsgrove Way, California Road, Aspen Close, Byron Close, Tennyson Close, Shelley Close, Milton Close, Spring Close, Sandwich Close, Thackray Close, Chestnut Close, Poplar Close, Silverbirch Close, Bradshaw Close, Maule Close, Bernard Close, Saunders Close, Elm Close, Ash Close, Beech Close, Sallowbush Road, Bevan Close, Asplin Close and Thongsley.

Oversubscription criteria:

Children whose statement of special educational needs or Education, Health and Care plan names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

1. Children who are in care, (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order;
2. Children living in the catchment area, attending primary schools within the catchment area and who have a sibling¹ at the school at the time of admission;
3. Children living in the catchment area with a sibling at the school at the time of admission
4. Children living in the catchment area
5. Children living outside the catchment area, attending primary schools within it and who have a sibling at the school at the time of admission;
6. Children living outside the catchment area who have a sibling at the school at the time of admission;
7. Children living nearest the school according to the shortest straight line distance.

In cases of equal merit, priority will go to children living nearest the school. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

¹ A sibling will be defined as a brother or sister living in the same home.

Swavesey Village College

Gibraltar Lane, Swavesey, Cambs, CB24 4RS

Telephone: 01954 230366

www.swaveseyvc.co.uk

School code: 4007

Age range: 11 to 16

PAN for 2021: 240

School type: Academy with a Trust with Science and Language College Status

Catchment area:

CATCHMENT AREA FOR ENTRY TO YEAR 7- 9 2020

Children living in the area served by the following primary schools fall within the catchment area: Bar Hill, Elsworth, Fen Drayton, Fenstanton & Hilton, Over, Pendragon (Papworth Everard), and Swavesey.

CATCHMENT AREA FOR ENTRY TO YEARS 10 – 11 2020

Children living in the area served by the following primary schools fall within the catchment area: Bar Hill, Elsworth, Fen Drayton, Fenstanton & Hilton, Hatton Park, Over, Pendragon (Papworth Everard), Pathfinder (Northstowe) and Swavesey.

Oversubscription criteria: Children whose statement of special educational needs or Education, Health and Care plan names the school will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

1. Children in care, (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order;
2. Children who appear to the school to have been in state care outside of England and ceased to be in state care as a result of being adopted;
3. Children who live in the catchment area, attend primary schools within the catchment area and who have a sibling at the school at the time of admission;
4. Children who live in the catchment area with a sibling at the school at the time of admission;
5. Children who live in the catchment area who attend the primary schools within it;
6. Children who live in the catchment area;
7. Children who live outside the catchment area, who attend primary schools within it and who have a sibling at the school at the time of admission;
8. Children who live outside the catchment area who have a sibling at the school at the time of admission;
9. Children who live outside the catchment area who attend the primary schools within the catchment area;
10. Children who live outside the catchment area, but nearest the school as measured by a straight line.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

Thomas Clarkson Academy

Corporation Road, Wisbech, PE13 2SE

Telephone: 01945 585237

www.thomasclarksonacademy.org

School code: 4000

Age range: 11 to 18

PAN for 2021: 240

School type: Academy

Catchment area: Primary schools within catchment area;

Alderman Payne Primary School, Beaupre Primary, Elm Primary, Elm Road Primary, Friday Bridge Primary, Gorefield Primary School, Guyhirn Primary, Kinderley Primary, Leverington Primary Academy, Murrow Primary Academy, Orchards CofE Primary School, Peckover Primary, Ramnoth Junior School, St Peter's CofE Aided Junior School – Academy, Wisbech St Mary CofE Academy

Oversubscription criteria: Children who have a statement of Special Educational Needs or Education Health Care (EHC) Plan where the statement names Thomas Clarkson Academy as the appropriate provision will be admitted.

In the event of the number of applications received exceeding the PAN, priority for places will be allocated against the following criteria in the order listed:

1. **Children in Care (CiC)** and all Children previously in care.
2. **Sibling link** – children who will have an older sibling attending the Academy at the time of admission in years 7 to 13 or had a sibling in year 13 on National Secondary Allocation Day.
3. **Children of any member of staff** employed by Thomas Clarkson Academy
4. Children **living in the catchment area** that attend a **Primary School within the catchment area**.
5. Children **living within the catchment area** at the time of application.

Any remaining applications will be allocated using the following criteria:

6. Children that **attend a Primary school within the catchment area** but do not live within the catchment area
7. Other children based on the **distance between home and school**. Priority will be given to children who live in Cambridgeshire according to the shortest straight-line distance.

In the case where there are multiple applications with the same level of priority The Trust will randomly allocate the place between applicants using www.randomizer.org to undertake the random allocation process which will be independently verified.

Trumpington Community College

Cambridge Academic Partnership

Lime Avenue, Trumpington, Cambridge, CB2 9FD

Telephone: 01223 551600

www.cap.education

School code: 4010

Age range: 11 to 16

PAN for 2021: 120

School type: Academy

Catchment area: The catchment area for the college is defined as the area serving the following primary schools; Trumpington Meadows and Fawcett.

Oversubscription Criteria: Children whose statement of special educational needs or Education, Health and Care plan names the school take priority over all other applicants and will be admitted irrespective of whether there are places available in the year group. Those children with a statement of special educational needs or Education, Health and Care Plan that does not name the school will be referred to Statutory Assessment Team (S.A.T.) to determine an appropriate place.

1. Children in care, (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order;
2. Children who appear to the Cambridge Academic Partnership Board to have been in state care outside of England and ceased to be in state care as a result of being adopted;
3. Children who live in the catchment area, who have a sibling at college at the time of admission;
4. Children who live in the catchment area;
5. Children who have a sibling at the college at the time of admission.
6. Children who attend a primary school within the catchment area
7. Children who live nearest the college by the shortest straight line distance by measuring a straight line from the reference point of the home to the main pupil entrance to the secondary school.

In cases of equal merit, priority will go to children living nearest the school according to the shortest straight-line distance. The distance, for admissions purposes, is measured using the straight line distance from the reference point of the home to the reference point of the school both as determined by the Ordnance Survey (OS) Address Base Premium™. These distances are produced by the LA Admissions team for the school. For families who live outside the area covered by the Cambridgeshire mapping system, distances are determined using a combination of local maps and on-line resources.

Witchford Village College

Manor Road, Witchford, Ely, CB6 2JA

Telephone: 01353 662053

<http://www.witchfordvc.co.uk>

School code: 4055

Age range: 11 to 16

PAN for 2021: 180

School type: Academy

Catchment area: Children living in the area of the following primary schools; Little Thetford; Mepal and Witcham; Rackham (Witchford); Robert Arkenstall (Haddenham); Stretham; Sutton and Wilburton.

Oversubscription criteria: Children who have a statement of special educational needs that names the College will be admitted. NB. Those children with a statement of special educational needs or education health and care plan that does not name the school will be referred to the Statutory Assessment Team (S.A.T) to determine an appropriate place.

Following the allocation of places to children with a statement of SEN, the highest priority will then be allocated to Children in care, also Children in Care (CiC), and children who were in care but ceased to be so by reason of adoption, a resident order or special guardianship order

The Witchford Village College policy is to admit any student from within the catchment area, if there are places available. At the time of 11+ transfer, if approached by parents living outside the catchment area, and if there is spare capacity, preference will be given to:

1. Children with a proven medical need¹;
2. The attendance of a brother or sister at the college at the time of admission;
3. Students attending feeder Primary schools;
4. Students attending Primary schools outside the catchment area but within reasonable travelling distance²;
5. All other children who have listed the college as a preference.

In cases of equal merit priority will go to children living nearest the school by shortest straight line distance. Please refer to the Glossary of Terms on Page 20 of this guide for further information.

¹ Medical need will be assessed by the college. Please contact them directly for further details.

² A reasonable travelling distance is defined as up to a three mile straight-line distance between the child's home address and the reference point of the college.

This booklet is available in a variety of languages, large-print and Braille. If you require an alternative version please contact the Admissions Team

Telephone: 0345 045 1370

 admissions@cambridgeshire.gov.uk