

Bottisham Community Primary School



Headteacher: Rachael Johnston

Friday 6th September 2019

Dear Parents / Carers,

Parent Consultation Evening - Online Appointment Booking

We have arranged two parent consultation evenings on Tuesday 8th October and Thursday 10th October. This will be a pastoral meeting with a chance for you to meet your child's teacher early in the term and discuss how he/she has settled in.

In order to make an appointment you will need to access our easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Monday 9th September and will close on Friday 4th October. Should you wish to make any changes after this date please contact the school office.

Please visit <https://bottisham.parentseveningsystem.co.uk/v2/> to book your appointments. A short guide on how to make appointments is included with this letter.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours faithfully,

Rachael Johnston
Headteacher

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