

Bottisham Community Primary School



Headteacher: Rachael Johnston

17th October 2019

Dear Parents and Carers,

28th October – 1st November 2019

I am writing to inform you that I will not be in school during the week after half term, as I will be accompanying the Year 6 children on their trip to Hilltop.

Fortunately, Mrs Wendholt is able to teach from Monday to Wednesday and Mrs Quilter will be here on Thursday and Friday. The children know both of these teachers, as they have covered Ash class before.

If you have any concerns or queries during my absence, please write a note in your child's Home School Journal and these will be checked daily.

I hope you have a restful and enjoyable half term.

Yours sincerely,

Mrs Swift

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