

Bottisham Community Primary School



Headteacher: Rachael Johnston

Monday 21st May 2018

Dear Parents/Carers,

We are looking forward to welcoming your child to Reception in September. Please find below information about events that are planned in the coming months to support you and your child with this transition.

Parent Information Evening

We would like to invite you to an information evening on Wednesday 13th June for the parents of children starting in Reception at Bottisham Primary School in September 2018.

The session will run from 6-7pm and during the evening you will be given the opportunity to find out more about:

- the Foundation Stage (FS) Curriculum
- the organisation of the first day
- school uniform
- school dinners
- After school club
- the PTA
- the Governors
- How you can help your child prepare for starting school

You will also meet the class teachers and have the opportunity to ask them or myself any questions.

There will be a crèche operating in the Nursery classroom for children of **attending parents only** (age 3 and over). Please can you complete the slip below if you require this service in order for us to ensure the correct ratio of adults. Please note that snacks will not be allowed however, we will provide the children with a drink of water as required.

Parent & Child Lunch

We would like to offer you the opportunity to sample a school lunch with your child on Monday 25th June. This will be an opportunity for you and your child to try a school meal; a choice is always available and vegetarians are catered for. If you feel it is more appropriate, you may simply bring a packed lunch so that your child can share the lunchtime experience.

Beechwood Avenue
Bottisham
Cambridgeshire
CB25 9BE
01223 811235

01223 811235
office@bottisham.cambs.sch.uk
www.bottisham.cambs.sch.uk
twitter.com/BottishamPri

Lunch starts promptly at 11.45am. Arrangements are as follows:

Children who DO NOT currently attend our Nursery – please arrive at the main school entrance with your child from 11.30am. The session will end at 12.30pm but please feel free to leave with your child sooner if you have finished your meal.

Children who currently attend our Nursery for 15 hours – please arrive at the main school entrance at 11.30am ready to collect your child from Nursery. The session will end at 12.30pm but please feel free to leave with your child sooner if you have finished your meal.

Children who currently attend our Nursery for 30 hours – please arrive at the main school entrance at 11.30am ready to collect your child from Nursery. The session will end at 12.30pm. You can either return your child to Nursery for the afternoon session or take them home with you.

Unfortunately we are unable to include siblings as we have limited space.

The charge for a school lunch is £3.20 for an adult and £2.30 for a child. Please complete the form below and return along with payment by Friday 8th June to enable the kitchen to plan accordingly. You can pay by either cash or cheque; please make cheques payable to 'Bottisham Community Primary School'.

Children's visit to new class

There will be an opportunity for the children to meet their new class teacher for the afternoon on Monday 2nd July. Arrangements for this afternoon are as follows:

Children who DO NOT currently attend our Nursery – please arrive at the main school office at 1pm to drop your child off. You will be able to collect them from **the main office** at 2.30pm.

Children who currently attend our Nursery for 15 hours – on this day the session will run from 11.30am – 2.30pm. Please drop your child off and pick them up from **the main office**.

Children who currently attend our Nursery for 30 hours – on this day the session will run from 9am – 2.30pm. Please drop your child off and pick them up from **the main office**

Please note that for all children, collection time on this date is **2.30pm**. If someone other than you is collecting your child, please make sure that the Nursery staff are aware.

We look forward to seeing you and your child at the above events. Please complete the slip below and return to the school office by **Friday 8th June**. If you have any queries, please contact the office on 01223 811235.

Yours sincerely,

Rachael Johnston
Headteacher

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New Reception Transition Events – 2018

- I / we will be attending the Parent Information Evening on Wednesday 13th June at 6pm.
- I / we would like to use the crèche facility for _____ child / ren.
- I / we would like to attend the parent and child lunch on Monday 25th June. I have included payment for the following (maximum of 2 adults and 1 child):

_____ adults @ £3.20 _____ child @ £2.30
- My child will be attending the new class visit on Monday 2nd July

Child's name: _____

Parent signature: _____

Date: _____

Please return this form to the school office by Friday 8th June.

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