



Alconbury C of E Primary School
Full Governing Body Minutes
held on Thursday 6th October 2016 at 6.30pm

DRAFT Minutes issued 20th October 2016 Approval due: Nov 2016			
Membership: Jane Watts, Lucy Hampton, Mandy Flaherty, Julie Cook, Cliff Kendall, Rae Maynard, Kelly Peck, Roger Read, Rachael Booker, Roz Starkey, Maria Radwell. Clerk: Pam Dowdell Apologies: Vanessa Watson, Hannah Mulcrone.			
Points discussed	Decisions and Action	when	by whom
	Mandy Flaherty opened the meeting with a prayer.		
1. Apologies	Apologies received from Vanessa Watson and Hannah Mulcrone. RS as chair of Teaching & Learning Committee opened the meeting and offered to chair the meeting up to item 5.		
2. Register of Pecuniary Interests	Governors to declare any 'interest' & sign register. Governors had no changes to declare and signed the attendance register. The register will be held in the office and Clerks can collect the register before meetings. Please return the register to the office after the meeting.		
Beginning of Year structure			
3. Governor Membership	Parent Election result – the result of the Parent Election was; Lucy Hampton 38 votes and Chris Clark 11 votes. LH was re-elected as Parent Governor.		
4. Election of Chair	RM nominated LH for the Post of Chair and JC seconded the nomination. All Governors unanimously voted to elect Lucy Hampton as Chair for 2 years		
5. Ermine Street School – Governor	At the FGB meeting on 22 nd September it was decided to review CK position as Vice Chair of Alconbury CE Primary School Governing Body whilst serving as a Governor on the newly formed Ermine Street Church Academy (ESCA) Local Governing Body Board. Following the meeting CK felt that his integrity had been questioned. Governors reassured him that this was not the case and explained that they were not questioning his capability of being a Governor at both schools but were concerned about the potential 'conflict of interest' whilst holding the role of Vice Chair at Alconbury School. CK declared that he may be asked to stand as Vice Chair on the Ermine Street Church Academy (ESCA) Local Governing Body. Governors did not have a view on this matter and felt that the structure of ESCA Governing Body was for them to decide. RM advised that the ESCA had approached the Parish Church Council to say that they hoped to appoint a Governor from the local community, at some point.		
6. Election of Vice Chair	Rachael Booker offered to stand as Vice Chair. LH proposed and KP seconded the nomination. All Governors voted unanimously to elect RB as Vice Chair of 2 years.		
7. Standing orders	The model Standing Order to be updated following the Extra Ordinary meeting on 6 th October and ratified at the November Full GB Meeting.	Oct/Nov	PD/All
8. Safeguarding & Child Protection Policy	Safeguarding & Child Protection Policy – a number of minor errors (typos) have been identified in the model policy. Once these have been corrected the policy will be re-issued.	Oct	JW/PD
Updates	(Brief Updates – Fuller discussion in relevant committees)		
9. Pay Review Committee	Governors approved the minutes. JW to instruct EPM to update pay awards as of 1 st September 2016.	Oct	JW
10. Any Other Business	<ul style="list-style-type: none"> • At the Resource meeting Governors suggested starting Committee meetings with a prayer. All Governors agreed to this proposal. • JW & PD attended an Academy Conference provide by the Peterborough Learning Partnership. It was very informative and explained the legal, financial and PR aspects schools encounter during the conversion process. KP presented at the conference and offered to repeat the presentation for Governors and staff. This was arranged for the 14th November. • There was no further business and the meeting closed at 7.15pm. 		
11. Next meeting	Full Governing Body Meeting Thurs 19th November 2016 at 7pm.		