

Minutes of Meeting held on Tuesday 20th February at 7.00pm



Governors present:

Miss E Heanes – Headteacher Mr P Hazell - Chairman
Mr R Taylor Mrs R Orpwood-Price
Mr D Casey Mrs M Pidoux
Mrs B Vaghela Mr A Westcott

Clerk: Mrs J Galloway

1. Mr Taylor opened the meeting with a prayer.

2. Apologies for Absence

Apologies were received and accepted from Mr Hayes, Mrs Cameron, Mr Buxton, Mrs Poole and Mr Cullen. In the absence of the Chair – Mr Hayes, the meeting was chaired by Mr Hazell.

3. Declaration of Interests

There were no declarations of interest.

4. To Approve Minutes of Meeting of 12-12-17

The minutes of 12-12-17 were approved as a true record and signed by the Chair.

5. Matters Arising

There were no matters arising from the minutes.

6. Committee Reports of 30-01-18 – Questions & Comments

Finance, Estates & Personnel - The Chair gave Governors a verbal overview of the meeting. Mr Hazell has arranged a date for a Health & Safety walkaround with the Headteacher. A revised 2017-2018 budget has been submitted to the DEMAT.

Standards & Ethos – There were no questions or comments on the minutes.

7. Headteacher Report

Governors were provided with a copy of the Headteacher report (see attached). Additional points raised were:

- **Attendance rate is currently 97%. Is the remaining 3% - illness, holiday? Approximately 2% is unauthorised absence for holidays. Is the school prosecuting these parents? No.**
- **Is the school considering sending out a survey to parents to ask why they are not using the morning club? The Headteacher advised that the school is working with Premier Education to decide on the way forward. The club is not sustainable on current numbers attending. There does not seem to be the 'need' for this club for the majority of the school's parents. Similar clubs have been set up previously and have never been well attended.**
Parents will be advised via the newsletter that the club will disband at the end of the Summer term unless numbers attending increase substantially. This will also give the few parents who have used the facility, the opportunity to investigate and arrange alternative care elsewhere.
- **The increase in school meal numbers is maintaining. There are now three permanent staff in the kitchen.**

There were no further questions or comments on the Headteacher report.

ACTION: Headteacher to update parents re: morning club

8. Roof Update

A meeting has been held with Julia Steed from DEMAT. DEMAT have agreed to contribute towards the cost of the replacement of the tiles on the school roof. The school will have to contribute towards the cost from the school reserves. Costings will be sought from companies via DEMAT. The school will also not be re-newing its contract with Cath Conlon Property Management. Governors will be advised of updates as they are advised to the school.

Minutes Approved : Signed  Dated 24.2.18

9. Policies for Review and Approval

SRE – No changes have been made to this policy. The policy was approved by Governors.

Collective Worship – No changes have been made to this policy. The policy was approved by Governors.

ACTION: Policies to be updated on school network.

10. Social Media

Governors discussed the use of Facebook by the Friends of Bury School (FoBS) group. It was felt that the page could give the impression that it was endorsed by the school. The school has no input or access to the page. The Headteacher had contacted DEMAT for advice regarding this. DEMAT advice is that a statement is placed on the Facebook page and also on the school's Newsletter to inform readers that the school has no input to the page and does not monitor the account. DEMAT will provide the wording for this and the Headteacher has spoken with the Chair of FoBS regarding this.

ACTION: Statement to be provided by DEMAT for the FoBS Facebook page

11. SIAMS Inspection

The Headteacher advised Governors that the recent SIAMS Inspection had gone well. The visit and feedback received were very positive. The Framework has changed considerably since the school was last inspected in 2012. It is much more difficult to achieve a high grading under the new Framework. The report has not yet been received, it is expected by the end of the month.

The Headteacher will update Governors once the report has been received.

ACTION: Headteacher to advise Governors when report received

12. Governor Training / Governor Visits

English Visit – Governors received a copy of the report from Mr Buxton prior to the meeting (see attached). There were no questions on the report.

Mr Hazell has visited Year 2.

13. Dates of Next Meetings

The dates of the next meetings have been agreed as:

Committees – Tuesday 27th March 2018

LGB - Tuesday 24th April 2018

A meeting will need to be arranged to discuss the 2018-2019 budget. Clerk to liaise with Mr Taylor to arrange a suitable date.

ACTION: Clerk to liaise with Mr Taylor re: dates

14. Closing prayer

The meeting was closed with a prayer led by Mr Taylor.

Meeting closed at 7.30pm.

Minutes Approved : Signed  Dated 24.4.18