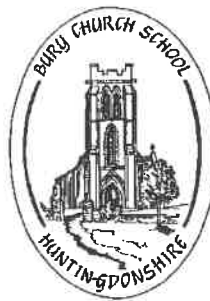


Bury C.E. (A) Primary School

Part of the Diocese of Ely Multi Academy Trust



Eco-Schools
Silver Award



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Headteacher Miss E Heanes

Deputy Mr A Westcott

Dear Parents / Carers,

Bury Primary School Election of Parent Governor

The Local Governing Body (LGB) of Bury Primary School has a parent member vacancy. We are writing to ask if you would be interested in becoming a parent member of the LGB.

The members of the LGB are responsible for strategic planning and finance. They help to appoint our staff and to build good relationships between the school, parents and our local community.

Members of the LGB play an invaluable role in assisting directors to hold academy schools to account for the effective safeguarding of children, and for achieving the best attainment and progress that is possible for every child on roll. Help and advice are available from various sources and training is offered. If you are interested in the education of the children and have some time to commit to this role we would like you to consider becoming a parent governor. If you would like more information please contact the school and we can put you in touch with a member of our governing body for an informal chat.

Anyone who has parental responsibility for a pupil on the school roll at the time of the election can self-nominate, stand for election and can vote in the election. A parent who works for the school for 500 hours or more or a parent who is an elected member of the local authority (County Councillor) is not eligible to stand for election but they are permitted to vote. The term of office for a parent governor is four years.

All nominations should be sent in to the school office by **3:30pm on Tuesday 29th January 2019**. We also need a short personal statement. The successful applicant will also be required to complete the DEMAT registration form prior to being appointed.

On Monday 4th February we will inform parents about the details of parent governor nominations. If an election is necessary we will send ballot forms home with the children with the names of the candidates and their details. Each parent will have one vote as there is one vacancy. The ballot is secret and you can send or post the ballot paper back using a double envelope system. (The ballot paper should be sealed in an inner unmarked envelope, which would be sealed in an outer envelope with the name of the voter printed on the back.) The ballot paper can be placed in the ballot box outside the school office. All votes must be returned by 14th February, votes will be counted on 15th February. Parents will be advised of the result on 15th February.

Yours sincerely,

Emma Heanes
Headteacher

John Hayes
Chair of Local Governing Body

16th January 2019