

# Bury C.E. (A) Primary School

Part of the Diocese of Ely Multi Academy Trust

Owls End, Bury, Huntingdon, Cambs. PE26 2NJ

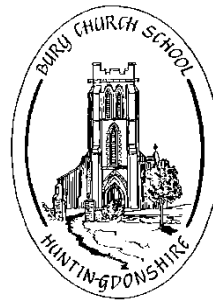
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Headteacher Miss E Heanes  
Deputy Mr A Westcott



asca



Dear Parents/Carers,

Due to the General Data Protection Regulation (GDPR) which came into force today, we have been advised by DEMAT to provide up-to-date policies with regard to data protection. Accompanying this letter are a number of policies and forms which we require you to read and complete. These are listed below:

<b>FORM</b>	<b>COLOUR</b>	<b>NOTES</b>
Pupil Contact Form	White	please complete and return
Privacy Policy for Emergency Contacts	White	For your information
Privacy Policy Declaration	Cream	Additional contacts to complete
Privacy Policy for Parents / Carers	White	For your information
Privacy Policy Declaration	Yellow	please complete and return
Photo/Video Permission	Blue	please complete and return
ICT Acceptable Use Agreement	Green	please complete and return

Please note, the top table on the Contact Form is to be completed with contact numbers for adults who have parental responsibility for the pupil. Any other contact details for relatives/friends etc. must be completed in the table further down and signed permission forms must be returned from these additional contacts. (Further copies of these forms are available from the school office or to download from the Website).

Copies of all policies referring to GDPR can be found via a link on the school website. These can be found under 'Policies/Documents – A-Z Policies – GDPR' this will take you to the DEMAT website – scroll down page to GDPR.

**PLEASE COMPLETE ONE SET FOR EACH OF YOUR CHILDREN AS THESE WILL BE FILED SEPARATELY**

If you have any queries regarding this, please do not hesitate to contact the school.

Kind regards,

Emma Heanes  
Headteacher

25<sup>th</sup> May 2018