



Friends of Bury School
 Annual General Meeting
 Thursday 24 January 2019 – 6.30pm

Chair

Michaela Margetts

Attendees

Rachel White – Treasurer

Kelly Nott – Minutes

Tracy Hickman

Laura Yates

Shakira Coulston

Emma Heanes

Gemma Wheeler

Vivien House

Bernadette Mead

Apologies

Rebecca Axelson

Bethan Vaghela

Item	Minutes	Actions
1.0	Welcome Thank you for attending.	
2.0	Minutes from last meeting	
2.1	Previous minutes agreed.	
2.2	The FoBS page on the School Website is now ready to go. Agreement that the minutes from this meeting will be typed and will go onto the website once agreed by Michaela and will state that they are pending approval. Each set of minutes will be approved at the following meeting and then updated on the website as approved.	
3.0	Treasurer Update	
3.1	Rachel shared her report. We currently have a net funds estimate of £5602.	
3.2	Our November Movie Night net 60% more than at the same time in 2017 The Shopping Evening net 74% more and the Xmas Fair 7% more. The additional events held this first term including a Disco, Selling Tuck and Hot Chocolate has raised a further £470.	
3.3	Discussed the various grants that have been applied for. Waitrose Community Matters Scheme – Bethan Vaghela completed the application form for this for general playground improvements and it has been accepted. This requires shoppers to vote for FoBS via coin vote at Waitrose in St Ives during the month of February 2019. The result will be a share of £1000. Tesco Blue Tokens – Michaela applied for this again for general playground improvements, specifically an outdoor stage for the children. Chosen by the children	

	<p>and school council. This again requires people to vote for FoBS via coins in Tesco's Ramsey and Somersham during March and April 2019. The result will be £1000, £2000 or £4000.</p> <p>Bluespark Foundation – Emma Dyer has applied for this grant, this is specifically for the outdoor stage area. This grant is still pending.</p>	
3.4	Discussed using the £90 raised from Hot Chocolate Fridays to purchase a Life Vac for school. All attendees in agreement, this will cost approximately £95 but it was agreed that we would use further finds to top up whatever is necessary. RW to purchase.	RW
3.5	Kelly to do a stock take and let Michaela know what we have in order to make appropriate purchases for school Disco next Friday. Kelly also to check the condition of the storage boxes on the cupboard at school to see if they are suitable for storing stock. If not storage boxes will be purchased.	KN
3.6	Rachel is making sure that all monies are being paid into the back as she gets them so has very little money available for floats. Please can float requests be made far enough in advance for her to have time to get to the bank.	
3.7	Agreement that charge for disco would be £3 per child, £1.50 for siblings who do not require snacks.	
3.8	Big thanks to Rachel for such a comprehensive report. Should anyone wish to request a copy of this please contact Fobs@bury.cambs.sch.uk	
4.0	Friends of Bury School Chair Report	
4.1	Michaela shared her report with the group. If you would like to see a copy of this please see the FoBS page on the school website.	
4.2	Current committee are happy to continue in their roles. We discussed how committee members should be elected. How long the constitution states they can remain in their role and how others can nominate themselves to the roles and when this can be done. All in attendance confirmed current committee to continue.	
5.0	Chair Update	
5.1	<p>Upcoming Events</p> <p>Disco – 01.02.19 – All set for helpers. Price agreed as above (3.7) Group agreed we would offer tattoos, snacks, drink and a finger torch instead of glow sticks this time.</p> <p>Movie Night – 15.03.09 – 6-8pm</p> <p>Book Sale – Agreed that this didn't make enough money to be worth doing again.</p> <p>Quiz Night – April 2019 Date TBC</p> <p>Disco – 28.05.19</p> <p>BBQ – 21.06.19</p> <p>Emma Heanes to look at date for a summer term Movie Night/Story Telling Afternoon</p> <p>Ice Lolly Fridays to commence on Friday afternoons in the second half of the summer term.</p> <p>Volunteers welcome to support with the prep and running of all events please let Michaela, Kelly or Rachel know if you would like to help in any way.</p>	EH

5.2	<p>Fundraising Projects and Process Commitment in place to fund the building and installation of the stage.</p> <p>Agreement made during this discussion that parents would be asked to submit ideas as to what FoBS should be purchasing for the school. This will be done at parents evenings. Ideas will then be discussed at the FoBS meeting that follows, these would then be submitted to School Council and the top three ideas would go out for vote. Something similar to the Tesco coin voting system seems appropriate.</p>	
5.3	<p>Website Michaela confirmed that this is now complete and is ready to go live. This will happen following the completion of the minutes of this meeting.</p>	
6.0	<p>AOB</p>	
6.1	<p>The group agreed to give a contribution of £50 to school in order for them to provide all tea, coffee, sugar, milk and biscuits for all meetings and events this year (2019). This will include fruit teas etc for the Shopping evening. Any specific events would not have cakes/mince pies supplied by the school.</p>	
6.2	<p>Discussion about publishing information and or events in newspapers. It has been requested that anything for the local paper must be seen by Emma Heanes. It will then be submitted with anything that the school are including and allocated a spot on the schools page.</p>	
6.3	<p>Having discussed the best way forward in terms of what FoBS money is spent on as documented above, we also talked about other ideas for the playground. Simple things such as a bigger chalkboard, some wiggly mirrors etc. This can be talked about further at the next meeting.</p>	
6.4	<p>Questions were raised about the lighting at the front of school. Emma Heanes confirmed that this is being looked at and will be rectified shortly along with some lighting in the staff car park. Unfortunately due to not owning the footpath down to school we cannot install anything fixed in that area, however, we discussed the option of an outdoor socket, perhaps around where the bins are to enable us to put temporary lighting up when we are holding events in the evenings. Emma confirmed that she would ask the electrician how much something like that would cost when he comes to look at the lighting.</p> <p>We also discussed why there is not Bury CofE Primary School public sign on the road anywhere, not pointing to tell you to turn down Owls End or opposite the school. No one was really sure how or who would be responsible for this but it is perhaps something that could be discussed further if we feel it's necessary.</p>	EH
6.5	<p>Also discussed the footpaths around the school. Emma Heanes confirmed that this was also being pulled up and replaced hopefully over Easter or May half term. The path along the mobile and reception class room is being taken out all the way to the fence, making it wider and more practical. The paved area when reception parents stand will also be widened slightly under the tree to save the grass in the winter time. The paths that run through the grassed area are also going to take up and turf put down in its place.</p>	
7.0	<p>Date of Next Meeting – 30 April 2019 at 6:30pm or earlier date if requires</p>	