



JOB DESCRIPTION - CLASS TEACHER

Reports to: Leadership Team

As a class teacher you are expected to meet the requirements as set out by the school teachers' pay and conditions document.

KEY PURPOSE

- Teach a class of pupils and ensure that planning, preparation, recording assessment and reporting meet their varying learning and social needs.
- Maintain the positive ethos and core values of the school, both inside and outside the classroom.
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors.
- Ensure that the current national conditions of employment for school teachers are met.

MAIN ACTIVITIES

- Implement agreed school policies and guidelines.
- Support initiatives decided by the headteacher and staff.
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks/having the highest expectation of every child, believing that every learner has unlimited potential for development.
- To plan and deliver the curriculum within the framework of present school policies, both in short and long term planning structures.
- Set clear targets, based on prior attainment, for pupils learning.
- To plan and resource a classroom which will encourage the development of all aspects of children's learning. In particular, to encourage children independent use of resources and involvement in their learning.
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils.
- To monitor children's progress, keep records and evaluate children's achievements.
- To set children high standards in the content and presentation of their work by the quality of your displays of that work.
- To establish and maintain good relationships with colleagues, working as part of a team in all aspects of the school development.
- Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy.
- Work in partnership with parents and carers in providing a quality education for all children and report to parents on the development, progress and attainment of pupils.
- Participate in meetings which relate to the school's management, curriculum, administration or organisation.
- Communicate and co-operate with specialists from outside agencies.
- Lead, organise and direct support staff within the classroom.
- Lead a core curriculum area or aspect (see additional responsibilities below).
- Participate in the appraisal system for the appraisal of your own performance and that of other teachers.
- Improve practise by taking an active role in your own professional development and the professional development of colleagues.

Signed _____ Date _____