

IMPORTANT INFORMATION ABOUT SCHOOL TRANSPORT FROM SEPTEMBER 2020

This document provides additional guidance for travel on home to school transport whilst COVID 19 restrictions are in place. It should be read in conjunction to the Code of Conduct, which sets out expected standards and behaviour for children travelling on school transport.

The guidance is available on the Cambridgeshire County Council website:

<https://www.cambridgeshire.gov.uk/asset-library/code-of-conduct-for-home-to-school-or-college-travel.pdf>

FACE COVERINGS FOR CHILDREN OVER 11

- All pupils aged 11 and older will be required to wear a face covering provided by their parent / carer (unless there is a medical reason for not wearing one).
- Face covering should be in place, covering the nose and mouth as the pupil enters
- the transport
- If a pupil does not have a face covering (and does not have a medical reason not wear one) when they enter the transport, the bus driver has the right to refuse travel
- If your child has a medical reason which means they are unable to wear a face covering, please ensure they carry evidence of their exemption with them, which they can show to the driver.
- On arriving at the school, the face covering should be stored safely, and children should wash their hands.

BUS STOP SAFETY

- Where possible, pupils should be encouraged to keep a minimum of one metre apart whilst waiting for transport

ONE SCHOOL AT A TIME

- From September, until Christmas to start with (a review will take place then) **no** vehicle will serve more than 1 school at any one time.

CLEANLINESS

- We encourage pupils to wash their hands before and after using school transport
- It is advisable for pupils to carry their own hand sanitiser
- Vehicles will be cleaned daily, with common touch points being cleaned after every journey

SEATING PLANS

- Some Primary schools will be implementing seating plans, to keep certain groups of pupils together (possibly by year group). These must be adhered to.
- Some Secondary Schools or the Local Authority may implement their own.
- Where a seating plan is not in place, pupils should fill the bus from the back forward
- Pupils must follow their drivers instructions on seating, alighting and departing

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BOARDING OR LEAVING THE BUS

- Only one person should board the bus at a time
- Pupils should have their bus pass ready to show the driver as they board the bus, and if aged 11+ have their face covering in place
- Pupils should find their seat and remain there, facing forward, for the whole journey
- When arriving at the school or stop, pupils should remain seated and only disembark when instructed.
- Pupils should allow at least a 1 metre space between other pupils where possible
- On arrival at school, students should disembark the bus starting with those seated at the front, with those at the back being last to leave. When loading, those at the back should enter first.

BUS PASSES, ENSURE CORRECT BUS AND STOP ARE USED

- Ensure your child accesses the correct bus and stop, as shown on their bus pass
- Changes to your child's transport may have been implemented this year in response to COVID guidance
- No changes will be made to bus passes, unless there is a genuine reason. To action this, email your request. If this is agreed you will be informed how to get it changed

BEHAVIOUR

- During the current COVID 19 situation for the safety of all those travelling on school transport we need you and your child's co-operation and compliance with these requirements
- Behaviour that does not meet the requirements above or does not meet the standard stated in the Code of Conduct presents a higher level of risk to service users and transport staff
- In cases where we have evidence of deliberate acts of misbehaviour, this could lead to the withdrawal of school transport for your child.
- Please ensure your child understands what is required of them and supervise/instruct them accordingly

[If your child is feeling unwell, visit our website:](http://www.cambridgeshire.gov.uk/residents/coronavirus/coronavirus-covid-19-test-and-trace)

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