

Thomas Eaton Primary Academy

Part of The Diamond Learning Partnership Trust

Established in the Queen's Jubilee Year 2012

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Head of school: Mrs Nicola Jones BEd NPQH

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Dear Parents/Carers

Thomas Eaton Breakfast and After School Club (Wraparound Care)

A few polite reminders!

Attached with this letter are the information leaflets and booking forms for the BSC and ASC clubs.

Cancellation fees are in place as we have had to previously turn bookings away as we are full and then children are not attending the club. If your child does not need a club for any reason, then you need to cancel their place, providing 24 hour notice, with the school office. If your child is off school due to sickness then you will not be charged for this. Any bookings that have not been cancelled will be charged a flat fee of £5.

The After School Club closes at 6.00pm prompt. We do have a late pick up fee which is listed on the leaflet for the After School Club and there will not be a sibling discount on this fee. Anyone arriving after that time will be charged a late pick up fee, per child.

Booking forms must be completed for attendance at both clubs to comply with Health & Safety and safeguarding requirements.

New from January 2020: If your child's BSC and/or ASC account balance(s) exceeds £50 we will not be able to take further bookings for your child until the account(s) has been paid in full. All accounts can be viewed using your Arbor login details and payments can be made online.

Thank you for your continued support.

Yours sincerely

Mrs N Jones
Headteacher

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