

# Thomas Eaton Primary Academy

Part of The Diamond Learning Partnership Trust

Established in the Queen's Jubilee Year 2012

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Executive Headteacher: Mrs Susannah Connell BSc MA (Ed Mgt) NPQH  
Head of school: Mr Stephen West BA PGCE NPQH

Dear Parents/Carers

## **Use of Images in Pre-School: information required**

As you are aware, we are continually updating our pupil records held on the School Information System and we need to ensure that we have up-to-date consent forms, for each pupil, for the use of images.

Please can I ask you to read the attached guidance notes, sign the consent forms on pages 7 and 8 and return, together with the registration forms, to Pre-school as soon as possible.

Thank you for your co-operation.

Yours sincerely

Pre-school Staff