



Policy: Admissions Policy

Date Reviewed by Staff:	13/11/18
Date Reviewed by Education Committee:	28/11/18
Date Ratified by Full Governing Body:	5/12/18
Next Review Date: (3 years unless otherwise advised)	September 2021

Barrington Primary School Admissions Policy

Allocating Places

Barrington School serves the villages of Barrington and Shepreth. Provided there are spaces, the school is pleased to take any children whose parents choose to send them to Barrington, irrespective of where they live.

As a Voluntary Controlled school the governing body is the admissions authority, and sets and applies the admissions policy for the school.

How to Apply

The application process for admissions is co-ordinated by Cambridgeshire Local Authority (LA), which acts on behalf of the governing body to offer places at the School. Parents should apply online at www.cambridgeshire.gov.uk/admissions or submit a Cambridgeshire Application Form available from the school or from the LA Admissions Team, no later than the National Closing Date, 15th January, or next working day where this is a weekend, or bank holiday. Offer letters or emails will be issued by the LA on the National Offer Date. Late applications (those submitted between the LA application deadline and the end of the co-ordination period) will be handled by the Admissions Team.

- LA Admissions Team Contact: 0345 045 1370 or admissions@cambridgeshire.gov.uk
- School Office Contact: Mrs J Lindley 01223 712273 or office@barrington.cambs.sch.uk

All parents are advised to read the LA booklet for parents on primary admissions.

How Places are Offered

For admission into the Reception Year each year, the LA, on behalf of the Governing Body, will offer places to 20 children. This is the Published Admission Number (PAN) for that year group. In the event that more than 20 applications are received, the oversubscription criteria will be applied to determine priority for places. All preferences are treated equally.

Admission of Children Below Compulsory School Age

By law children must attend school by the beginning of the term after their 5th birthday. However children may start school from the start of the academic year following their 4th birthday. Parents can request that the date their child is admitted to the school is deferred until later in the school year or until the child reaches compulsory school age in that school year. Parents can request that their child start part time until the child reaches compulsory school age.

In Year Applications

Pupils may be admitted to the school at any time during the year provided there are appropriate places available. To apply for a place after the start of the school year, or for any other year group, please contact the LA Admissions Team for an application form by telephone on 0345 045 1370, or by email to admissions@cambridgeshire.gov.uk.

Admission Arrangements for Disabled Pupils

Our school aims to be an inclusive school. We hope to make all our children welcome and feel happy to look forward to their school day. Every child is different and we view differences as an opportunity for adults and children alike to learn more about ourselves.

If your child has a disability he or she will be treated equally to other applicants for admission. Prior to admission there will normally be a discussion between the parents, the Head Teacher and advisers to determine what needs there may be. Barrington School recognises its duties under the Disability Discrimination Act 2005, and the governors' intention is that the needs of all pupils are identified and met as soon as possible. We have completed measures to increase access to the school by pupils with disabilities. There are toilet facilities for disabled children.

In our Special Educational Needs and Disability (SEND) information report, which is a statutory requirement, we have details of how all children are integrated into our school, whatever their needs.