

LOAN COSTS

This document provides a general overview of the costs related to borrowing from the Stedelijk Museum Amsterdam.

COORDINATION AND PREPARATION

<u>Dutch venue</u>	<u>International venue 1–5 works / objects</u>	<u>International venue 6–10 works / objects</u>	<u>International venue >10 works / objects</u>
no charge	€ 1.000,–	€ 1.500,–	€ 2.000,–

CONDITION CHECK (OUTBOUND & RETURN) + REPORT

€ 130,– per work / object

FRAMING (if applicable)

€ 100,– per work / object (including passepartout and standard re-usable SMA frame or perspex)

When a specific frame (or climate box), other than a standard re-usable SMA frame, is needed or requested by the Borrower, other costs will apply.

DISPLAY MATERIALS (if applicable)

<u>small</u>	<u>medium</u>	<u>large and / or complex</u>	<u>time-based media</u>
€ 50,–	€ 250,–	€ 500,–	to be determined per loan

CONSERVATION (if applicable)

€ 65,– per hour

PACKING AND PACKING MATERIALS

<u>packing & unpacking</u>	<u>use of SMA crates (excluding packing and handling)</u>	
€ 100,– per packing unit, including softpack materials	€ 250,– per crate	large and / or complex € 900,– per crate

TRANSPORT

To be arranged (in consultation with the Registrar’s Office of the Stedelijk Museum Amsterdam) and paid for by Borrower.

Please note that the choice of transport companies is subject to approval by the Registrar’s Office of the Stedelijk Museum Amsterdam. .

COURIERING (if applicable)

To be arranged (in consultation with the Registrar’s Office of the Stedelijk Museum Amsterdam) and paid for by Borrower.

Costs include:

- Travel
- Accommodation (including breakfast)
- Per diem sufficient to cover local expenses

Stedelijk Museum Amsterdam complies with international museum guidelines and best practices for couriering. Depending on the type of loan or circumstances it may be necessary to deviate from these guidelines. Whether or not a courier is necessary will be determined on a case-by-case basis. Stedelijk Museum Amsterdam is committed to avoid all unnecessary travelling.

INSURANCE

Premium based on work/object value, destination and duration of the loan.

REPRODUCTION MATERIAL (if applicable)

For all reproduction material and rates please contact repro@stedelijk.nl

GENERAL REMARKS

All the above mentioned sums are general rates and excluding VAT.
In specific situations or circumstances other costs may apply.

As a general rule, Stedelijk Museum Amsterdam maintains a maximum of 10 works/ objects per loan.

If you are interested in borrowing more than 10 works/ objects, please send your request at least 12 months prior to the opening date of your exhibition. Stedelijk Museum Amsterdam may ask you to reduce the number of works/ objects (to a maximum of 10). For loans with more than 10 works/ objects other costs will apply.

QUESTIONS?

For further questions and inquiries please contact the Registrars’ Office at registrar@stedelijk.nl.