

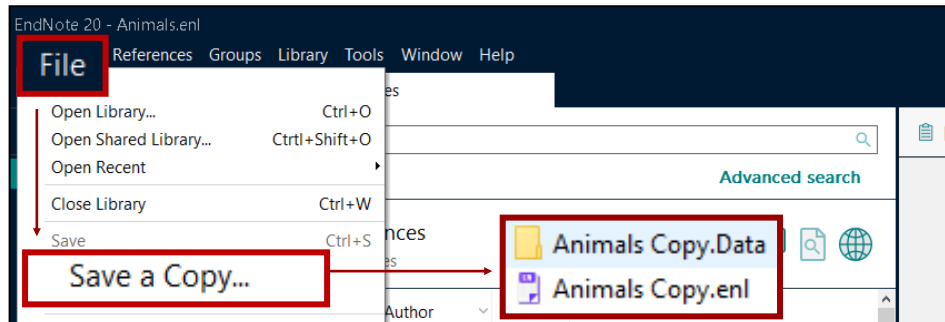


Back up your Endnote Library!

Method 1: Save a Copy

Produce a copy of both the enl and the Data folder.

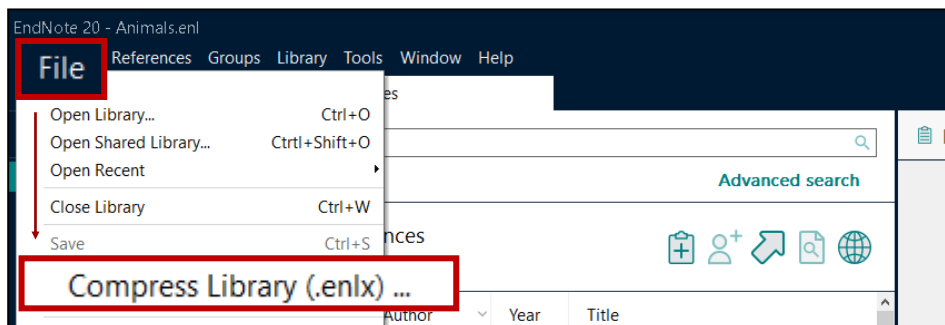
Select **File > Save a Copy**



Method 2: Compressed Library

Save as a single file, making it convenient to send it by email.

1 Select **File > Compressed Library**



2 Select your **options**

- (a) Create/ Create and Email?
- (b) All references or selected references from a group?
- (c) With or without the file attachments?

Note: If recipient of the compressed library does not have access rights to the pdf full text, choose "Without file attachments".

