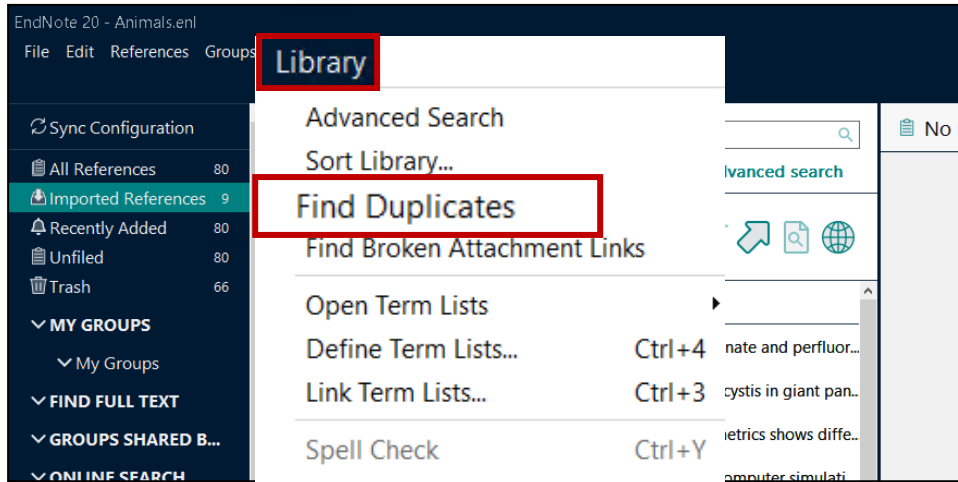**EXTRA**

Remove Duplicates

1 From the top bar menu, choose **Library** > **Find Duplicates**

2 Although the two records refer to the **same reference**, Endnote assigns each with a **unique record number**.
(<u>Note</u>: If you are citing the same reference multiple times, select the reference under a unique record number. Otherwise, the cited reference may be treated as two different citations.)
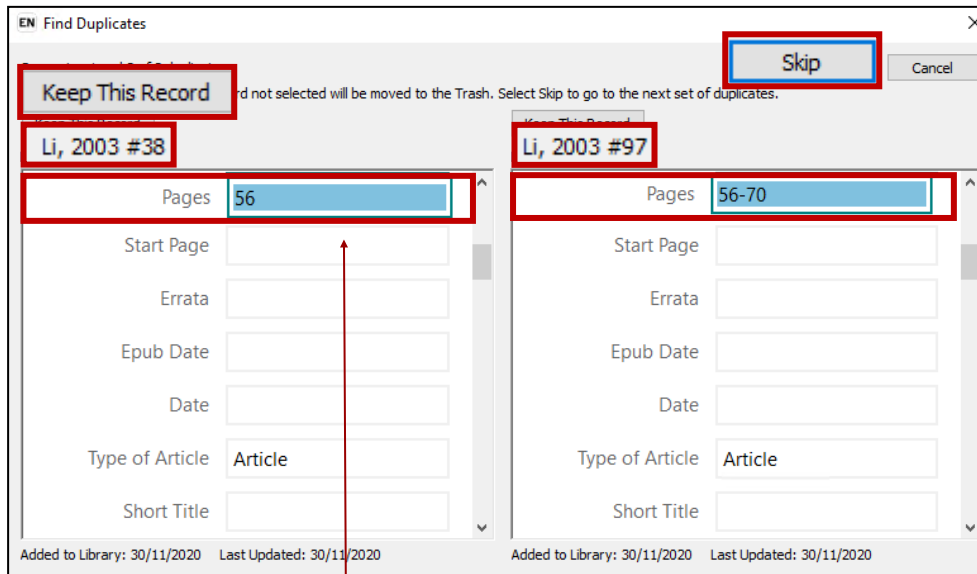
3 Different data of the records is **highlighted** for comparison.
Select the record you would like to **keep**. To keep both records, click on **Skip**.
(<u>Note</u>: Make sure the deleted record has not been cited in any of your papers.)