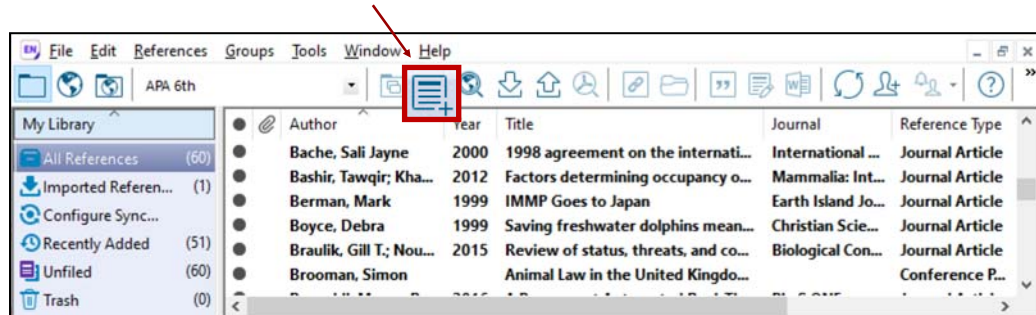
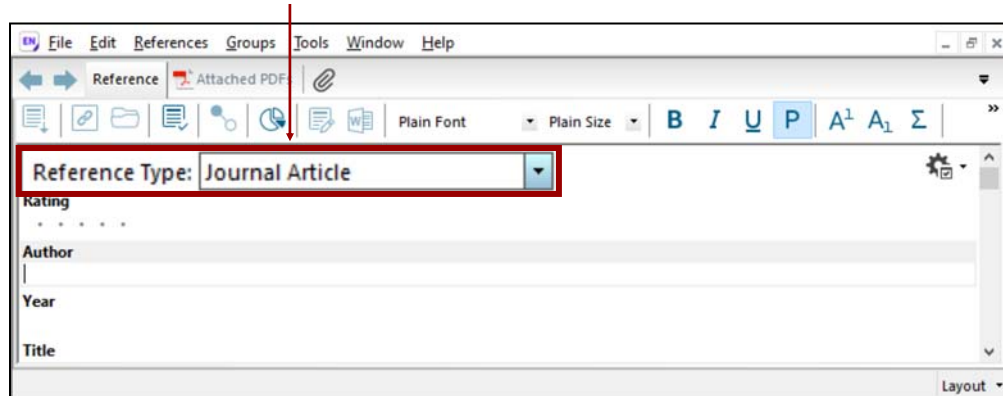


4. Manual Input

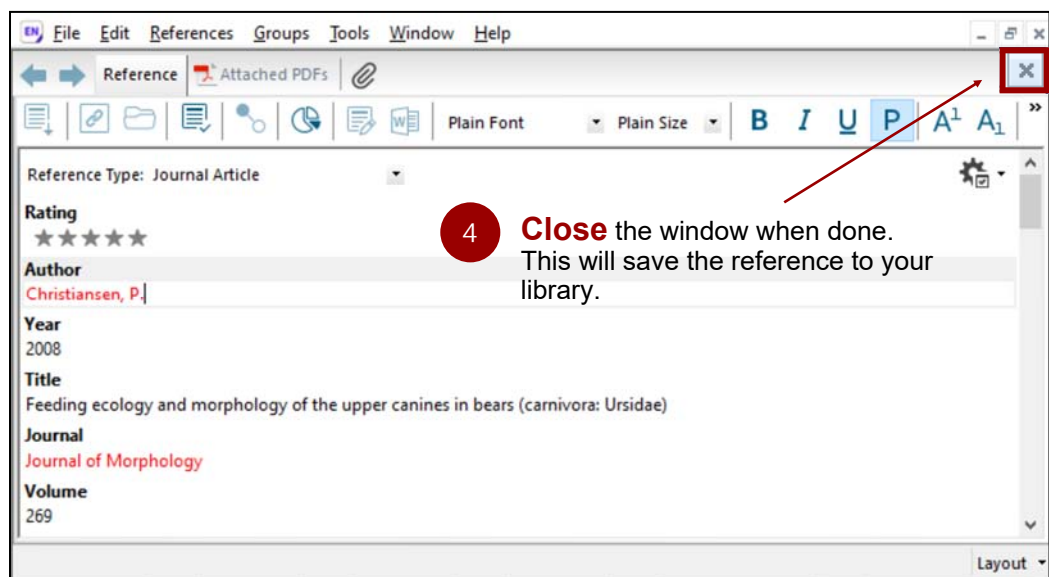
- 1 Click on the **New Reference** icon from the Endnote top icon bar.



- 2 Select the **reference type**, e.g. book, journal article



- 3 Enter the **citation information**, e.g. author, title, year.



- 4 **Close** the window when done.
This will save the reference to your library.



Special Note Author Names

Personal names

- **First** Middle Last (**no comma**)

Author
Nelson W.S. Chow

- **Last**, First Middle (**comma** after the last name)

Author
Chow, Nelson W.S.

Corporate author

- **Organization**, (1 **comma** after the organization name)

Author
The University of Hong Kong,

- **Department,, Organization** (2 **commas** after the department name)

Author
Centre of Asian Studies,, The University of Hong Kong

More than one author

- Enter **one author per line**.

Author
Bearer, Scott
Linderman, Marc

Auto-complete

- For author names that are **already in the library**, Endnote will **auto-complete** the name after you have typed in the first few letters.
- If the **author is a new name**, it will appear in **red**, but will change to **black** when the reference is saved.



Special Note Dates and Page Numbers

Dates

- Enter dates **as you would like them to appear** in your formatted list or bibliography. EndNote does not reformat dates.

Issue Date
Aug 10 → Austin, C. (2009, Aug 10). Happy 4th birthday! Now what about kids? *South China Morning Post*, p. 1.

Issue Date
August 10 → Austin, C. (2009, August 10). Happy 4th birthday! Now what about kids? *South China Morning Post*, p. 1.

Issue Date
10 August → Austin, C. (2009, 10 August). Happy 4th birthday! Now what about kids? *South China Morning Post*, p. 1.

Page Numbers

- Format** for page ranges:

- complete

Pages
1331-1336

- abbreviated


Pages
1331-6

- Do not use commas in page number in the thousands**


Pages
1331 ✓

Pages
1,331 ✗



Manual Input: A journal article

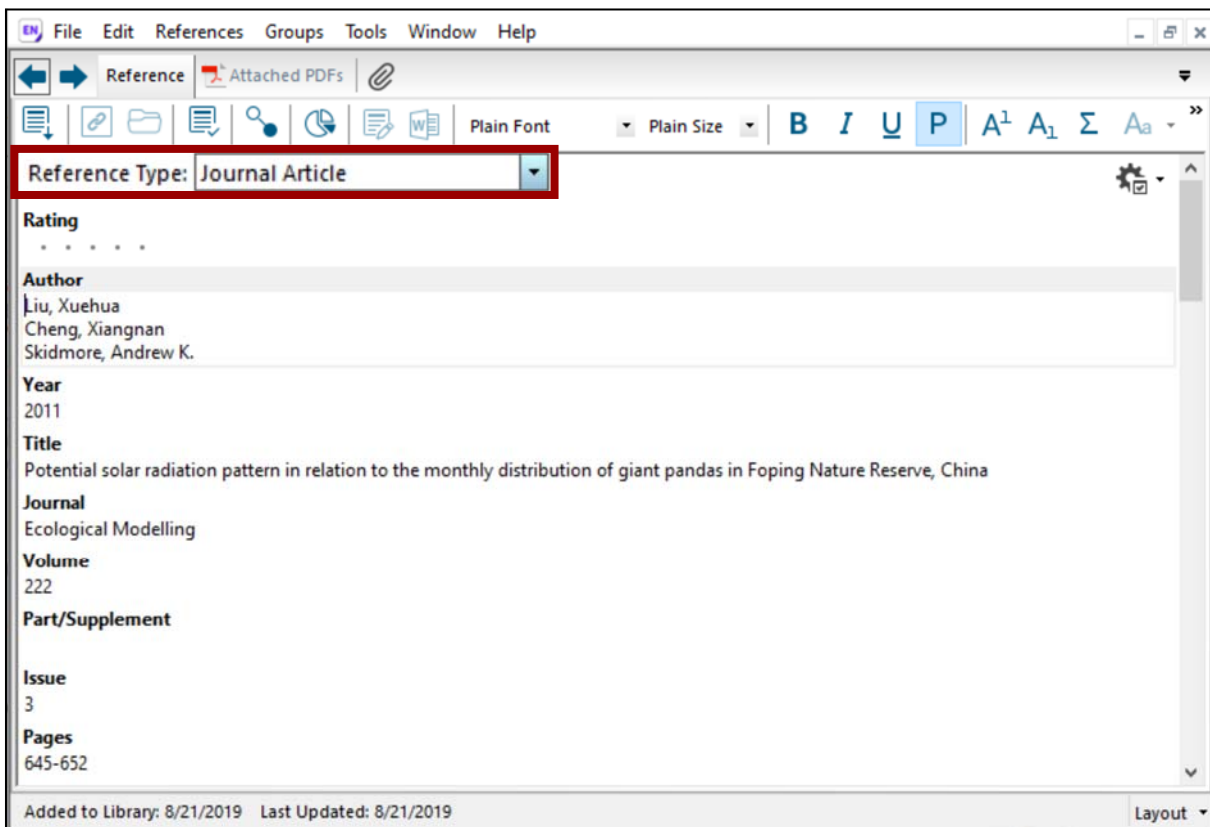


Ecological Modelling
Volume 222, Issue 3, 10 February 2011, Pages 645–652



Potential solar radiation pattern in relation to the monthly distribution of giant pandas in Foping Nature Reserve, China

Xuehua Liu^a, , , Xiangnan Cheng^a, Andrew K. Skidmore^b



File Edit References Groups Tools Window Help

Reference Attached PDFs

Reference Type: Journal Article

Rating
.....

Author
Liu, Xuehua
Cheng, Xiangnan
Skidmore, Andrew K.

Year
2011

Title
Potential solar radiation pattern in relation to the monthly distribution of giant pandas in Foping Nature Reserve, China

Journal
Ecological Modelling

Volume
222

Part/Supplement

Issue
3

Pages
645-652

Added to Library: 8/21/2019 Last Updated: 8/21/2019

Layout