

Policy Innovation by Design Participant Information Sheet

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What is the purpose of the study?

The study entitled [Policy Innovation by Design](#), examines how design is being utilised in European Policy Labs to innovate public policy-making. We are currently looking into how governmental units at any level engage in diverse practices to develop innovative public policies. The aim is to understand what is the impact design can have in developing public policies and services which are better suit to address current societal issues.

Who is doing this research and why?

This study is part of a doctoral research project funded by the Institute for Design Innovation at Loughborough University in London. Dr Sharon Prendeville and Prof Mikko Korja are supervising this study conducted by Federico Vaz.

Once I take part, can I change my mind?

Yes. After you have read this information and asked any questions you may have we will ask you to complete an Informed Consent Form, however, if at any time, before, during or after the interview you wish to withdraw from the study please just contact the main investigator. You can withdraw at any time, for any reason and you will not be asked to explain your reasons for withdrawing.

Will I be required to attend any sessions and where will these be?

To take part in this study, participants will be asked to engage in an interview with the investigator. The form (personal, telephonic, etc.), date, and other details will be mutually agreed by the interviewees and the investigator.

How long will it take?

The interview will take an hour long.

Is there anything I need to do before the sessions?

No pre or post actions are required from the participants.

What will I be asked to do?

Participants will be asked to respond questions about their or their organisation's work in specific projects. A guideline questionnaire will be shared with the participants before the interview.

What personal information will be required of me?

Other than the participant's name and position in the organisation, no personal information is required.

Are there any risks in participating?

There are no risks associated with this study.

Will my taking part in this study be kept confidential?

All the sensitive information will be kept confidential, during collection, storage and analysis of data.

What will happen to the results of the study?

The results will be anonymised and compared to results from other observations and interviews in order to understand which design practices and approaches are being currently utilised by government units for public policymaking. Furthermore, these are expected to form part of the main investigator's thesis for the grade of PhD at Loughborough University in London.

I have some more questions; who should I contact?

If required, please do not hesitate in contacting any of the investigators in this project:

- Federico Vaz (main investigator), f.vaz@lboro.ac.uk
- Dr Sharon Prendeville (supervisor), s.prendeville@lboro.ac.uk
- Prof Mikko Korja (supervisor), m.korja@lboro.ac.uk

What if I am not happy with how the research was conducted?

The University has a policy relating to Research Misconduct and Whistle-Blowing which is available online at <http://www.lboro.ac.uk/services/hr/conduct-capability/whistleblowing>. Please ensure that this link is included on the Participant Information Sheet.