



How to make your research open access

Scholarly communication in the digital age



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Northumbria University's vision is to grow our high quality research and apply our knowledge for the benefit of individuals, society and the economy. Open access publication is integral to scholarly communication in the digital age and making our research open access will help us to achieve this aim.

Many research funders now require publications based on their funding to be made freely available online without restrictions on re-use – commonly known as 'Open Access'. HEFCE's policy is most significant. In order to be eligible for submission to the next Research Excellence Framework, from 1 April 2016 all journal articles and conference proceedings must be made open access within 3 months of acceptance of publication by depositing the peer-reviewed, author accepted version in an institutional repository – 'Green' open access.

Northumbria University has adopted an open access policy which will ensure compliance with HEFCE and other funder policies. We have also made a significant investment in an open access publication fund which will enable us to enhance impact for selected publications through open access publication directly on the journal website – 'Gold' open access.

Further advice is available from the Library's Scholarly Publications Team openaccess@northumbria.ac.uk and via FAQs, guidance and workflows on northumbria.ac.uk/openaccess

Follow the 3 steps below to ensure compliance and access the publication fund:

1. For all journal articles and conference proceedings deposit the accepted manuscript in Northumbria Research Link upon acceptance for publication. Forward the acceptance email to the Library's Scholarly Publications Team: openaccess@northumbria.ac.uk
2. If your funder's policy mandates open access publication via the Gold route the Scholarly Publications Team will support you to pay any article processing charges. You can check whether your funder requires this at the website below or by emailing openaccess@northumbria.ac.uk.
3. The open access publication fund is also available for other selected publications. In some areas this is based on a list of high quality journals, while for others it is based on internal peer review of the research itself. Contact your department research or UoA lead for advice.

northumbria.ac.uk/openaccess

