



Mines & Minerals Act 2009  
MONTHLY PRODUCTION REPORT ON A SMALL-SCALE MINING OPERATION

1. Name and position of person making report			
2. Name of registered licence holder			
3. Small-scale mining licence No.			
4. Name of mine or mining licence			
5. Name of mine manager			
6. Production return for: (Please state month and year)			
7. Mineral(s) or rock mined/quarried			
8. Source of ore (e.g. opencast, gravel, stock pile, old dumps, rock etc)			
9. Ore removed (tonnes) and area excavated (m <sup>2</sup> )		Tonnes	
		Area	
10. Mineral(s) recovered (concentrate, metal, rock, other than precious stones)		Mineral(s)	
		Weight	
11. Precious stones recovered			
Type		Total No.	
Total carats			
Stones larger than 2 ct		No.	
		Total Ct.	
Market Value			

12. Mineral(s), metals or precious stones sold	Mineral/metal	<input type="text"/>
	Market value	<input type="text"/>
	Weight/carats	<input type="text"/>
	Market value	<input type="text"/>

13. Royalties paid	Date	<input type="text"/>
	Amount	<input type="text"/>
	Receipt No.	<input type="text"/>

14. Number of expatriates employed	Technical	<input type="text"/>
	Unskilled	<input type="text"/>

15. Number of Sierra Leone citizens employed	Technical	<input type="text"/>
	Unskilled	<input type="text"/>

16. Incidents or accidents reported	*Attach accident report(s)

17. Any other relevant information (may be attached)

18. Signature	<input type="text"/>	19. Date	<input type="text"/>
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**For Official Use by Mining Cadastre Office**

Date received	<input type="text"/>
Name of receiving officer	<input type="text"/>
Signature of receiving officer	<input type="text"/>
Documentation checked by	<input type="text"/>
Date and Exact Time Registered	<input type="text"/>
Official registration number	<input type="text"/>
Acknowledgment of receipt issued? (Y/N) (Form D23)	<input type="text"/>
Name of registering officer	<input type="text"/>
signature of registering officer	<input type="text"/>
Date forwarded to Director and Director of Mines	<input type="text"/>

Please complete all boxes (or enter `none, N/A etc) and provide all attachments as necessary. Attachments should be numbered to correspond to this form. This application will be deemed incomplete and consequently invalid if any required information is not provided.

***Three copies of this form and of attachments must be submitted (two copies only of any bound technical reports, if applicable).***

The complete application should be submitted to the Mining Cadastre Office and a receipt obtained.