



Fundraiser vacancy – Open Arms Malawi

Salary – upto £24,589 p.a. pro-rated

Hours – 21 hours per week

Location – Harrogate or Scotland (on a homeworking basis)



Open Arms Malawi is looking for a fundraiser to join our team. If you are looking for the next step in your fundraising career and would love to work in a small, dynamic team where you can be involved in the full remit of our fundraising operation, then we would love to hear from you!

We are a small team and charity but have big plans for the future. Our unique work in Malawi is growing and as it does so does the need for funds to support it! As a fundraiser, you will join a fantastic team of staff, trustees and volunteers that work together to provide better futures for vulnerable children in Malawi.

A bit about the role

In this role, you will be key to supporting and delivering our fundraising plan. This is an exciting opportunity to help us grow our income to support and sustain the vital work we fund in Malawi. It is a broad and varied job that will suit a self-motivated, enthusiastic individual who is well organised and a great communicator.

You can expect to be creating and delivering fundraising programmes to achieve the business plan. We are also looking for someone to deliver an exceptional experience to our supporters and develop positive, long-term relationships and recurring support.

Tasks will include;

- Leading specific fundraising stream such as schools, community associations, individuals and some major donors



- Researching, planning and implementing new long term fundraising strategies and campaigns
- Managing specific communication and fundraising campaigns to drive donations and engagement
- Preparing, contributing to, running and attending events for donors
- Maintaining and developing relationships with key supporters and partners, this will involve creating compelling proposals, impact reports, delivering presentations and attending events
- Engaging new volunteers and visitors that have visited our work in Malawi
- Supporting our small team working with UK volunteers and contributing to the day to day admin of a busy office
- Raising awareness of Open Arms through marketing and media channels
- Reporting on performance and making recommendations based on outcomes.

Who we're looking for

Alongside great people skills, you will need experience or understanding of fundraising and a proactive approach to developing new business relationships. To contribute to our team you will need a can do attitude and the willingness to roll up your sleeves and jump right in.

- Excellent communication and presentation skills
- The passion to work well as a team and inspire others to contribute to the wider goals
- Confidence in using databases and reports
- Good attention to detail and organisation skills
- Ability to demonstrate results and work to budgets and targets
- Willing to take the initiative and actively lead or contribute to new and existing projects.

What can we offer you?



You will become part of a great team, develop new skills, expand your knowledge and make a significant contribution to improving the lives some of the most vulnerable children in the world. You will meet new people, make new friends and be a central part of our small office team.

Time and place

We are looking for a minimum of 21 hours a week, time and days can be agreed subject to core hours being covered. The role is based in Harrogate (for Scottish applications the role would be home based). There will also be a requirement to work out of office hours occasionally to support events and meetings.

Applications

Please apply to Claire Collins (claire@openarmsmalawi.org) in writing by 28th June 2019

A bit more about us

We believe that every child has the right to life, survival and development. We build brighter futures for vulnerable children in Malawi by funding the work of Open Arms Infant Homes. Our work allows children to have the chance to grow up with the love of a family and the security of a home.

Today, 1,890 babies will be born in Malawi. 320 will become orphans, half because of HIV/AIDS. 87 will die before their first birthday from malnutrition or illness. Staying with the wider family is the best solution but formula milk alone costs £20 a month, and most Malawian families survive on less than £1 a day. So for many, keeping an orphaned baby alive is simply unaffordable.

We're the only organisation in southern Malawi able to feed, house and provide medical care for orphaned babies until we can support their return to their families. Once back at home, we monitor children through our Outreach programme within their community. And where this is not possible we create family homes to avoid institutional care.

Infant care is at the heart of what we do and we're proud to partner with village communities to provide preschool education and support through our nine nursery schools.