

Ratio of adults to children	(Dependent on type of outing)
Part-time staff	(Will they be able to work for the duration of the outing?)
Part-time children	(Will they be able to participate in the whole outing?)
Other duties that staff may have at school	(Arrange cover)
Weather	(Obvious considerations)
Safest route/transport	(If walking – which is the quietest route? Public transport – ensure transport staff are available to help. Coaches – ensure they have seat belts)
Yellow jackets for staff	(These make the traffic slow down a little)
Mobile phones	(A fantastic resource when something goes wrong)
Change of clothes	(In case of accidents)
First-aid kit	
Inhalers	
Crossing roads	(We always actually stop the traffic – the yellow jackets help with this too)
Hand-washing	(If touching animals)
Toilets	(Where are they? Plan times to take the whole group.)
Food and drink	(How to carry it and what to take).

Figure 5.2 Risk assessment for outings

