

PRE-SESSION CHECKLIST TO SEND TO VOICEOVER TALENT

Who is the audience for this video?
What is the finished length?
What kind of tempo do you want for this piece?
Is there a particular tone you want to strike (or avoid)?
Is narration being recorded to picture? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, are there certain timings VO must come in at for each section? (if using timings, please mark on each paragraph of script)
What style(s) of music are you using? (Indicate on script, or list scene #s and styles below)
The following are phonetic spellings of how to pronounce acronyms, difficult names, places or organizations:
Please record at: <input type="checkbox"/> 48K/24 bit <input type="checkbox"/> Other: _____
Please originate recording as: <input type="checkbox"/> WAV <input type="checkbox"/> AIFF