Supervisor Evaluation Form

This form is designed to give interns the opportunity to provide feedback about the supervision they receive during their internship. This information will be useful in discussions with supervisors and will help your faculty instructor evaluate the learning opportunities at various internship sites.

Each item that follows asks you to indicate the frequency with which activities of supervision occurred, your satisfaction with the activities, or both frequency and satisfaction. Please rate frequency based on a percentage from 0 to 100, with 0 meaning that something never happened, and 100 indicating that the activity happened every time there was an opportunity as described in the item. Please rate satisfaction on a rating scale from 0 to 100, with 0 indicating that you were completely dissatisfied, and 100 signifying that you were completely satisfied. Frequency and satisfaction ratings need not be the same. For example, if you met for fewer than the agreed-upon times for supervision, you might rate the frequency at 75%. Your satisfaction might be anywhere from 0 to 100, depending on what you felt about this issue. Please try to evaluate each item separately from other items. Space is provided at the end for general comments.

Preliminary Remarks

If you think it will be useful to preface your responses with any introductory comments, please do so here. Additional space is available at the end of the form for general evaluative comments.
**Schedule and Availability**

1. ______ Frequency ______ Satisfaction  
   Overall during the internship, approximately how closely did the actual supervision contacts match the agreed-upon plan?

2. ______ Frequency ______ Satisfaction  
   Apart from scheduled meetings, how available was your supervisor if you requested additional contact?

**Introduction To Setting**

3. ______ Yes ______ No ______ Satisfaction  
   Did your supervisor give you a tour or arrange for a tour of the internship site?

4. ______ Yes ______ No ______ Satisfaction  
   Did your supervisor introduce you to other staff when you began the internship?

5. ______ Yes ______ No ______ Satisfaction  
   Did your supervisor discuss procedural matters, agency policy, and the like, when you began the internship?

6. ______ Yes ______ No ______ Satisfaction  
   Did your supervisor discuss ethical and legal issues when you began the internship?

**Activities at the Internship**

Approximately what percentage of your time at the internship was spent in each of the following activities?

7. ______ Frequency ______ Satisfaction  
   Observing the milieu of your setting or interacting informally with clients, but not directly observing or participating in treatment or other services

8. ______ Frequency ______ Satisfaction  
   Interacting informally with staff members

9. ______ Frequency ______ Satisfaction  
   Observing treatment, assessment, or other direct service with clients

10. ______ Frequency ______ Satisfaction  
    Participating in or providing treatment, assessment, or other direct service with clients

11. ______ Frequency ______ Satisfaction  
    Attending meetings other than supervision or informal conversation

12. ______ Frequency ______ Satisfaction  
    Reading records, reports, and the like
13. _____ Frequency  Writing case notes, assessments, reports, correspondence, and the like
    _____ Satisfaction

In the space below describe and evaluate any other activities you participated in during your internship.

14. _____ Frequency
    _____ Satisfaction

15. _____ Frequency
    _____ Satisfaction

16. _____ Frequency
    _____ Satisfaction

17. _____ Frequency  Overall, were you able to participate in the activities you had hoped to in the internship?
    _____ Satisfaction

18. What additional activities would have been useful to you during the internship?

______________________________________________________________________
______________________________________________________________________
______________________________________________________________________

Activities of Supervision

Approximately what portion of supervision time was spent in the following activities?

19. _____ Frequency  Using case notes or material to review your interactions with clients
    _____ Satisfaction

20. _____ Frequency  Observing the supervisor providing treatment, assessments, or other services to clients
    _____ Satisfaction

21. _____ Frequency  Providing services yourself under the direct observation of your supervisor
    _____ Satisfaction

22. _____ Frequency  Discussing institutional issues
    _____ Satisfaction

23. _____ Frequency  Didactic instruction in specific topics or skills
    _____ Satisfaction

24. _____ Frequency  Reviewing assessments or other reports you have written
    _____ Satisfaction
25. ______ Frequency  Reviewing case notes or other records you have written
    ______ Satisfaction

26. ______ Frequency  Reviewing assessments or other reports written by your
    instructor or other professionals
    ______ Satisfaction

27. ______ Frequency  Reviewing case notes or other records written by your
    instructor or other professionals
    ______ Satisfaction

28. ______ Frequency  Discussing your personal impressions, reactions, and
    adjustment to the internship
    ______ Satisfaction

29. ______ Frequency  Discussing your relationship with your supervisor
    ______ Satisfaction

In the space below, please describe and evaluate any other activities of supervision in which you participated.

30. ______ Frequency  __________________________________________
    ______ Satisfaction

31. ______ Frequency  __________________________________________
    ______ Satisfaction

32. What additional activities would have been useful to you in supervision?
    __________________________________________________________
    __________________________________________________________
    __________________________________________________________

Interpersonal Issues and Feedback From Your Supervisor

The items below refer to how you were given feedback by your supervisor and to the quality of your relationship with each other. Please comment on your supervisor’s performance in each of the following areas:

33. ______ Frequency  Recognizing areas in which your skills or knowledge are relatively strong
    ______ Satisfaction

34. ______ Frequency  Recognizing areas in which your skills or knowledge need improvement
    ______ Satisfaction

35. ______ Frequency  Recognizing and complimenting you for accomplishments or things you have done well at your internship
    ______ Satisfaction
36. ______ Frequency ______ Satisfaction Letting you know when your performance has not been good in certain areas

37. ______ Frequency ______ Satisfaction Providing emotional support

38. ______ Frequency ______ Satisfaction Dealing with differences between you

39. Based on your experience, briefly describe the ways in which you feel supervision was most helpful to you during your internship.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

40. If there was anything about supervision that was not helpful, please explain.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

41. In what ways do you think supervision could have been more beneficial to you?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________