



Northeastern University Global Services

College of Professional Studies I-20 Request Instructions

What is an I-20?

An I-20 is a U.S. immigration document issued by Northeastern University to certify that an international student has met admission requirements for a full-time program of study and has provided proof of sufficient financial resources for his/her studies. An I-20 is required to apply for an F-1 student visa at a U.S. embassy or consulate. The following admitted and confirmed students should request an I-20 from Northeastern University:

- **Initial** - New international students coming from outside the U.S. seeking visa sponsorship
- **Transfer** - Students currently in F-1 status studying at another school in the U.S.
- **Change of Program/Level** - Current Northeastern students in F-1 status moving to a new degree program at Northeastern University
- **Change of Status within the United States** - Students currently in the U.S. in a nonimmigrant status (e.g. H-4, F-2, etc.) who want to change to F-1 status*

** If you are not planning to change to F-1 status, please note that not all immigration status categories allow for studying, internships, co-ops, international travel associated with an academic program and/or other experiential learning opportunities. Please note that some academic programs at Northeastern have experiential learning requirements (e.g., co-op or study abroad). Immigration statuses other than F/J may not allow for those and as such may impede the successful completion of your program of study.*

When can you request an I-20?

You can submit an I-20 request **only after** you have been admitted and confirmed enrollment. At that time, you will be able to submit an electronic I-20 Request through myOGS.

How can you prepare for, access and submit the online "I-20 Request"?

1. Gather the following required documents in a digital format (e.g. PDF or JPG):
 - Identity page of your passport in color copy
 - Financial documents meeting your program's expenses
(Estimated Expenses and Guidelines for Demonstrating Financial Support are on the next page)
 - Students currently in F-1 status at another U.S. institution must also submit a [Transfer-in-Verification Form](#).
 - Students currently in the U.S. in a nonimmigrant status other than F-1 who are applying to change to F-1 status must also submit documentation of their current visa status.
 - **Currency Conversion:** if the financial documents you are submitting are not in U.S. Dollars, you will need to provide a currency conversion and upload it to the e-form. You can find a currency conversion calculator here: <http://www.oanda.com/currency/converter/>
2. [Click here to access College of Professional Studies I-20 Request e-form](#). You will be prompted to enter your myNortheastern username and password to login.

The myOGS I-20 Request e-form is designed to respond to your individual situation and will guide you through the request process. If you have any questions, please contact CPS Admissions at cpsadmissions@northeastern.edu or the OGS at ogs@northeastern.edu. Please be patient as there are thousands of I-20 requests, which get evaluated on daily basis. Please expect 48-72 hours for a response to your question.



Northeastern University Global Services

Estimate of Expenses for the 2019-2020 Academic Year

These figures are estimates and are subject to change at any time by Northeastern University's Board of Trustees.

BOSTON CAMPUS

Bachelor's Completion Programs	
Tuition and Fees	\$13,382
Living Expenses*	\$18,296
Total	\$31,678

*includes room & board, personal expenses, books, and health plan

Graduate Degree Programs	MS Regulatory Affairs for Drugs, Biologics and Medical Devices and MS Global Studies and International Relations	MPS Digital Media/ MPS Digital Media Connect and MPS Informatics	MS Commerce and Economic Development and MPS Analytics	Other Graduate Programs
Tuition and Fees	\$18,333	\$19,533	\$20,109	\$17,829
Living Expenses*	\$19,946	\$19,946	\$19,946	\$19,946
Total	\$38,279	\$39,479	\$40,055	\$37,775

*includes room & board, personal expenses, books, and health plan

Graduate Certificate Programs	Biopharmaceutical Domestic Regulatory Affairs, Biopharmaceutical International Regulatory Affairs, Global Studies and International Relations, Medical Devices Regulatory Affairs	Cloud Computing Application and Management/Human-Centered Informatics	Digital Media Management	Other Graduate Certificates
Tuition and Fees	\$12,339	\$12,675	\$19,533	\$12,003
Living Expenses*	\$14,997	\$14,997	\$19,946	\$14,997
Total	\$27,336	\$27,672	\$39,479	\$27,000

*includes room & board, personal expenses, books, and health plan



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SEATTLE CAMPUS

Program	MS Project Management	MPS Analytics
Tuition and Fees	\$17,774	\$20,054
Living Expenses	\$17,950	\$17,950
Total	\$35,724	\$38,004

*includes room & board, personal expenses, books, and health plan

SILICON VALLEY CAMPUS

Program	MS Project Management	MPS Analytics	MS Regulatory Affairs for Drugs, Biologics and Medical Devices
Tuition and Fees	\$17,774	\$20,054	\$18,278
Living Expenses	\$20,903	\$20,903	\$20,903
Total	\$38,677	\$40,957	\$39,181

*includes room & board, personal expenses, books, and health plan

CHARLOTTE CAMPUS

Program	MS Project Management	MPS Analytics
Tuition and Fees	\$17,774	\$20,054
Living Expenses	\$14,257	\$14,257
Total	\$32,031	\$34,311

*includes room & board, personal expenses, books, and health plan



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Guidelines for Demonstrating Financial Support

When requesting an I-20 for your Northeastern program of study, please show all sources of your financial support and ensure that the sum equals or exceeds the estimated expenses for yourself and any dependents.

All financial documentation must be written in English (or certified English translations must be included) and must be **issued within 9 months** of the first day of the semester you intend to enroll.

Financial sources must be readily available as liquid (easily withdrawn) assets, such as:

- Checking or savings accounts
- Money market accounts
- Certificates/term/fixed deposits (with maturity dates no later than the program start date OR stating that the funds can be withdrawn at any time)
- Educational loans (a loan application is not sufficient)
- Benevolent accounts
- Current accounts
- Post office accounts
- University scholarships
- Financial guarantee letters (for SACM or SABIC international students)

The following are examples of sources that are NOT acceptable:

- Investment portfolios (examples: stocks, bonds, mutual funds)
- Retirement plans
- Public Provident funds
- Available lines of credit
- Wire transfers
- Deeds to real estate
- Leases with rental income
- Salary agreements or paystubs
- Material items (examples: livestock, land, jewelry, fur)
- Income tax forms

Additional Costs for Dependents

If you plan to bring your spouse and/or children, you must show additional funding for your dependents.

Spouse: **add \$10,000** & for a Child: **add \$6,000 per person.**

Visa Interview

Original financial documents must be presented to the consular officer during your visa interview and must be available for inspection upon entering the U.S.