

International College

Application to pre-sessional programmes at Bournemouth University International College

1. Fill in all sections of the form.
2. Attach certified copies of academic transcripts and exam results (translated if not in English) and Secure English Language Test results if you have them.
3. Send to Kaplan International Colleges (see page 3 of this application form for details).

1. Contact details

Family name or surname (as on passport): _____

First name (as on passport): _____

Middle name(s): _____

Gender: Male Female

Date of birth (dd/mm/yyyy): _____

Will you be under the age of 18 when your programme is due to start?:
 Yes No

Email address (compulsory): _____

Home address: _____

Postcode: _____ Country: _____

Telephone: _____

Mobile: _____

Parent / guardian / next of kin name: _____

Parent / guardian / next of kin telephone: _____

Nationality: _____

Passport number: _____

Secondary nationality (if applicable): _____

Secondary passport number (if applicable): _____

Have you previously been granted a visa to study in the UK?:
 Yes (please provide further details) No

Have you previously been refused a visa to study in any country?:
 Yes (please provide further details) No

Address for correspondence (if different from your home address): _____

Postcode: _____ Country: _____

Telephone: _____

Mobile: _____

Relationship to student (e.g. Father): _____

Parent / guardian / next of kin email: _____

2. Your offer to study at Bournemouth University (BU)

BU degree course: _____

BU applicant number: _____

Intake / year of entry to BU: _____

BU conditional offer holders
 If you need to first improve your language skills before starting a degree. Please specify the conditions as written on your BU offer letter:

Please choose a pre-sessional programme:

Pre-sessional English with Study Skills – improve your language, academic and study skills (from five to 39 weeks, depending on your level of English)

Pre-sessional English (Fast Track) – improve your English language skills ready for university study

Pre-sessional programme start date: _____

BU unconditional offer holders
 If you already meet the English and academic entry requirements for a degree. Please choose a pre-sessional programme:

Bachelor's Enhancement Programme – enhance your English and academic skills before starting your undergraduate degree at BU
 Choose a start date and programme length:
 July (six weeks)
 August (three weeks)

Master's Enhancement Programme – enhance your English and academic skills before starting your postgraduate degree at BU
 Choose a start date and programme length:
 July (six weeks)
 August (three weeks)
 November (six weeks)
 January (two weeks)

How will your studies be financed?: Unknown Self / parents Sponsor
 (please specify name of sponsor) _____

3. English language proficiency

English proficiency test results are required, pre-enrolment, for all students who are not a national of a majority English-speaking country (see www.gov.uk/ukvi).
Have you taken a recognised Secure English Language Test?: Yes No
 If yes, please enter the test name and your overall score in the corresponding pink box below and your individual listening, reading, writing and speaking scores in the relevant orange boxes, if applicable. If you have not taken a recognised English language test, you can still apply and we will make you an offer with the condition that you have the result of a Secure English Language Test before you submit your visa application.

Name of test:	Overall score:
Speaking:	Listening: Reading: Writing:

4. Declaration of criminal record

Do you have any criminal convictions in any country – excluding spent convictions and minor motoring offences?:

Yes No If yes, you might be required to provide details.

5. Employment history

How many years of full-time work experience do you have?:

Please describe the most recent full-time position you have had which lasted at least 12 months. Any previous work history should be included by attaching an extra sheet or CV to your application.

Employer:

Dates (from—to):

Main responsibilities:

6. Agent information

Do you have an educational agent?: Yes (please provide details) No

Agent name:

City:

7. Insurance

Do you have comprehensive travel and health insurance?:

Yes No If yes, please submit a copy of your insurance policy document.

If no, we will contact you with more information about Kaplan Care insurance once your application has been accepted. Comprehensive insurance for the duration of your studies is compulsory. Failure to disclose relevant medical information might affect the validity of your insurance policy.

8. Medical information

Bournemouth University International College is committed to equality of opportunity and aims to provide an inclusive learning environment for students with special needs or disabilities. In order to help us best support you, please provide as much information as you can on your particular needs.

Do you have any medical conditions?: Yes No

If yes, please give details of any medical conditions or allergies that require attention or notification and any prescribed medication taken regularly (this will not affect your application to Bournemouth University International College):

Completion and signing of this form gives Bournemouth University International College permission to administer first aid by trained staff first aiders if required.

Do you consider yourself to have a disability? Specify below:

No disability

Physical impairment or mobility issues such as difficulty using your arms, or using a wheelchair or crutches

Blindness or serious visual impairment uncorrected by glasses

Deafness or serious hearing impairment

Long-standing illness/health condition such as cancer, HIV, diabetes,

chronic heart disease, epilepsy, asthma or sickle-cell anaemia

Specific learning disability such as dyslexia, dyspraxia or ADHD

Mental health condition such as depression, schizophrenia or anxiety disorder

Social/communication impairment such as Asperger's syndrome or other autistic spectrum disorder

Disability, impairment or medical condition that is not listed above

On a separate sheet please provide further details of the nature of your disability and the support you would require. We ask that you include as much as information as possible. Please note that failure to disclose relevant medical information might affect the validity of your insurance policy.

Bournemouth University International College will ensure all personal data enclosed will be used only to plan appropriate support, and might need to disclose appropriate and relevant details to partner universities to facilitate this process.

I agree to appropriate, relevant details being used in this way.

9. Declaration

I declare that the information I have supplied on and with this form is complete and correct. I understand that Bournemouth University International College may need to process and store my information in countries outside the UK (and not subject to UK Data Protection laws), such as the USA or other countries where we have offices or service providers. I consent to the transfer of my information to these other countries. I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment. I have read, understood and agreed to the terms and conditions of Bournemouth University International College, as outlined on the Bournemouth University International College website.

I undertake to pay the fees incurred as they are due and understand that the fees for Bournemouth University International College may increase. I authorise Bournemouth University International College to supply any relevant data to Bournemouth University and to supply official records of my progress at Bournemouth University International College to my parents, guardian, sponsor or their nominee.

I can confirm I have read, understood and agree to the declaration above: Yes No

Name:

Date:

To be completed by the applicant's parent or guardian if the applicant is under 18 years of age:

I confirm I have read, understood and agree to the declaration above on behalf of the applicant: Yes No

Name:

Date:

10. Final checklist

Please check you have supplied all the required information in this check-list:

1. Complete all sections of the application form Yes
2. Confirm you agree to the declaration above Yes
3. Attach certified copies of academic transcripts and examination results (with certified translations if not in English) and Secure English Language Test results Yes
4. Send your application and copies of supporting documents specified in part (3) to your Kaplan representative, the Application and Admissions Centre, your Personal Education Planner or your nearest Kaplan International Colleges country office.

How do I apply?

Our global team of multilingual advisors are here to help you through the application process, with expert support at every stage.

Apply using the application form



Complete all sections of the attached application form.



Read and understand the terms and conditions available at:
www.kic.org.uk/pathways/terms



Sign the application form to confirm that you have provided the correct details and that you agree to the terms and conditions.



Scan in or photocopy the required additional documents. Please note, you can still apply if you do not have your academic transcripts or SELT results. We can make you a conditional offer, the conditions of which you will need to satisfy before applying for a visa:

- Your Secure English Language Test results
- Your academic transcripts and exam results
- Certified translations if the originals are not in English



Attach additional documents to your application form.



Send your application and additional documents to one of the following. See to the right for contact details:

- Application and Admissions Centre
- Your Personal Education Planner
- Local KIC country office
- Your local Kaplan representative



You will receive an admissions decision by email within 48 hours of us receiving your application form and supporting documents.

Apply online

Apply online to receive the expert advice of one of our Personal Education Planners:

www.kic.org.uk/bournemouth/application-form

For help with your application

Application and Admissions Centre

Kaplan International Colleges
2nd Floor, Warwick Building
Kensington Village, Avonmore Road
London W14 8HQ, United Kingdom

Tel: +44 (0)20 7045 4925

Email: internationalcollege@bournemouth.ac.uk

Web: www.bournemouth.ac.uk/international-college

Or contact a KIC country office in:

- | | |
|-------------|-------------|
| ▪ Abu Dhabi | ▪ Mexico |
| ▪ China | ▪ Nigeria |
| ▪ Colombia | ▪ Singapore |
| ▪ Hong Kong | ▪ Venezuela |
| ▪ India | ▪ Vietnam |
| ▪ Korea | |

For your local KIC office contact details, visit:

www.kic.org.uk/pathways/office

Secure English language test

As defined by UK Visas and Immigration (UKVI), SELT results are required for all international students who are not a national of a majority English-speaking country.

For an official list of recognised SELTs, please visit:

www.gov.uk/ukvi